Windance Demo Gear

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1. How to check items in and out of the demo fleet.
2. How to add items to the demo fleet
3. How to delete items from the demo fleet.

Checking items in and out of the Demo fleet (IPads)

- Go to Librarika App
- select Passwords
- select the Librarika Password
- Ask Customer if they have used the Demo fleet this year
- if they have not, create a New `Member` Account

1. Creating a New Member Account

- Select Members at the bottom of the screen

- Select `+` at the top Right of the screen

- Complete these Fields:

- `Member No. = Customer Phone Number`

- `Phone Number`

- `Name`

- `Email`

- `Phone`

- Select Save

- Navgate to the Home Page

2. Have Cusotmer Fill out Liability Waiver

- Blank pages are stored under the desk.

3. Check-Out

- ALL items must be checked in and out. Each individual item. Seriously tho...

- Press the `Quick Check Out` button

- Enter `Customer Phone Number` in the `Member No.` Field

- Scan item using the Ipad Camera

- Select the correct item that pops up

- Select `Do Again` to add more items

- Select `Done` when all items are added

4. Payment in Lightspeed

- Collect Payment in Lightspeed

5. Check-In

- Select `Quick Check-In`

- Check Item For damage

- Scan Item

- Add Remark for any damage noticed. Otherwise type `No Damage` and your initials.

6. Permanently Adding and Deleting Items From the demo fleet.

When a product is sold/lost/stolen/Moved to Consignment complete this form to remove it from the Demo Fleet Inventory System (Librarika).

When a New Item is added to the Demo Fleet. Complete this form to have it added to the Demo Fleet Inventory Managment System (Librarika).

7. Updating The Demo Fleet Booklet and Printing New Demo Fleet stickers.

Ask Jason or Nick

The script for genreating new Barcodes is in the Windance GitHub Account Repository `LibrarikaBarcodes`.

See The ReadMe file in GitHub for Steps.

8. Questions

- For addional questions ask ChatGPT, if that doesnt cut it ask Jason.