Flowchart for La Verne's IRBManager Application Submission

Application Submission

 If the applicant is a student, approval from Chair/Mentor/ Advisor will be required prior to submission

Analyst Pre-Review

- Review for:
- Content
- Confirmation of attachments
- Appropriate preparation of documents and answers
- •Assigns reviewers based on college/ area

Application Moved to Review

- Exempt
- •Review is performed by the Chair and/or Analyst
- Expedited
- Review is performed at the college level
- Standard
- Review is performed at the college level and then the committee

Application Resubmitted with Revisions

Applicant makes ALL revisions requested
If the applicant is a student, approval from mentor/advisor will be required prior to submission

Application Returned to Applicant

Applicant will see responses from review

Application Moved to Chair

• Prepares review comments for applicant

Application Moved to Analyst/Chair Review

Reviews revisions

Several sets of revisions may be necessary before approval

APPROVAL

EXEMPT

Review is performed by the ULV IRB Chair

Following chair review, application is returned to applicant with review response

Resubmission for Final Review and Approval

EXPEDITED

Review is performed at the college level

Following college review, application progresses on to Chair review Application is returned to applicant with review response

Resubmission for Final Review and Approval

STANDARD

College review followed by committee review

Following college review, application progresses on to each member for standard review

Application is returned to applicant with review response

Resubmission for Final Review and Approval

Applicants can see application in review although they are blinded as to whom is performing review.

^{*} Several sets of revisions may be required as clarification by the applicant can bring up new questions