



Purpose of Meeting	Annual General Meeting - AGM		
Venue	Virtual / Zoom	Date and Time	Sat 21st May 2022
Chairperson	Andrew Wise	Secretary (minute taker)	Celia Lyon
Attending Names (role)	Celia Lyon, Abi Marmont, Della Latham, Rachel Collett, Julie Thornhill, Elaine Munday, Emma Stubbs, Gail Laycock, Laura Ackerley, Michelle Barnett, Heather Adams, Adrienne Rushton		
Apologies	Julie Ullmer		
Required Distribution of Minutes	All Sandbach Hockey Club members		

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1	Introduction from Chair	
	Andy Wise welcomed all attendees and thanked them for attending	AW
	Key points from past year: <ul style="list-style-type: none"> Banking - continue with NatWest but now moved to online banking All payments by BACS, AW/OH have Exec rights All accounting now using Freeagent (as of 1st March 2022), as provided by the bank Financial year now runs 1st April to 31st March Jon Rouse & Co have reviewed the accounts Operating balance of £5,000 aimed for to cover any unexpected eventualities Difficult year with Covid as well, but financial position now in good place	AW
2	Minutes of previous meeting	
	Could not be located to share at meeting, will be circulated after meeting with minutes from 2022 AGM. No questions from those in attendance.	Celia Lyon
3	Financial Statement and Forecast	
	Balance Sheet <ul style="list-style-type: none"> Opening balance £2,536 Closing balance £9,721 Outstanding amounts <ul style="list-style-type: none"> Income £3,079 from membership and match fees Liabilities £3,133 for match costs and coaching Profit of £7,085	AW

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	<p>P&L</p> <p>Key items of outgoings:</p> <ul style="list-style-type: none"> Pitch hire £11,555 Coaching fees £1,039 Team kit (for new members) £917 <p>Key incomings</p> <ul style="list-style-type: none"> Sponsorship from Sports Coaching £2000 over 2 years <p>Forecast - predicted loss (£3,249.15)</p> <p>Full Financial statement to be issued with AGM minutes</p>	AW
	<p>Key points:</p> <ul style="list-style-type: none"> Club is more efficient on pitch hire as we have more members and more juniors on the pitch However, likely to move other way for coming season as we need more pitch time for juniors Coaching fees have increased 	
	<p>Follow up questions:</p> <p>Q (AR) - how do we recover any unpaid membership?</p> <p>A - this is mainly in senior section and will be followed up individually by emails.</p> <p>Match fees for mens side - reminders will go out via Free Agent. Methods of paying match fees online to be further investigated. Club cannot currently use Spond as we are not incorporated.</p> <p>Q (AR) - are there any plans to seek further sponsorship this year?</p> <p>A - AW wants to cover base running costs before we actively seek more sponsorship</p> <p>Q (JT) - do we, or should we, use Girls school pitch more, as it is cheaper?</p> <p>A - this is still an option but we do want to support the Boys School, and we have onsite support there. Costs - Boys £50/hour (Junior rate), Girls School £18/hour. Added consideration is that Winnington Park are now using Girls School for matches</p> <p>Proposal that we should consider summer training at Girls School, until mid August when the light fades, to save costs. And use this as bargaining tool with Boys School</p> <p>Q (CL) - how do we forecast for costs of Matchday food?</p> <p>A - it is invoiced and paid 6 monthly to the Cricket Club</p> <p>Q (JT) - U14 team - this team may not be entered into league, still to be decided</p>	
4	Statements from Committee members	
	<p>Della - Communication</p> <ul style="list-style-type: none"> good presence in local press lots of potential to develop in this area Keen to have a club website to support communications <p>Abi - Ladies Section. Nothing to add</p> <p>Rachel - Welfare. Nothing to add</p>	<p>Della</p> <p>Abi</p> <p>Rachel</p>

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	<p>Julie T - Juniors</p> <ul style="list-style-type: none"> Thanks to Liz, Della, Gail for support, and variety of call outs to youngsters for their help 2 teams put out regularly - thanks to those playing 'double headers' of seniors and juniors, helped tremendously Fantastic group of kids and parents 3 juniors qualified for Tensworth Training - wants to concentrate on years 7 and 8 Still need Team Managers to support JT Wants to focus on getting into both Sandbach senior schools GL thanked JT for all she had done with the Junior section over the past year, she has developed it massively <p>Elaine - Membership</p> <ul style="list-style-type: none"> Great progress by getting all data online for the season 	<p>Julie</p> <p>Elaine</p>
5	Questions arising from Statements	
	Nothing to add	
6	Election of Club Officials	
	<p>All 4 Club Officer roles are up for election this year, for reasons based on resignation or non-fill of role from last year's AGM</p> <p>Chair and Treasurer - election for 1 year period</p> <p>Vice Chair and Secretary - election for 2 year period</p>	
	<p>Members standing as follows:</p> <p>Chair - Andrew Wise Treasurer - Gail Laycock Vice Chair - Della Latham Secretary - Celia Lyon</p> <p>All candidates read out supporting statement Chair took voting from all eligible members on the call All those eligible voted YES to all four candidates standing</p> <p>Named members above were all therefore elected as Club officials for said period</p>	

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7	Motions	
7.1	<p>Moving location of post match hospitality</p> <ul style="list-style-type: none"> Ben was not present to put this motion forward, AW read on his behalf Propose move from Sandbach Cricket Club to Military Arms PH - more central, would foster after match social events <p>AW outlined England Hockey requirements:</p> <ul style="list-style-type: none"> clubs must provide teas for opposition after matches Must be able to guarantee that venue is open Venue must provide food Must accept junior players Must accept players who have come straight from matches ie maybe in dirty clothes <p>Comments from those in attendance included:</p> <ul style="list-style-type: none"> EM - parking could be an issue for town centre venue, especially for travelling teams GL - although post match hospitality certainly need reviewing, did not feel that a pub is the right venue, especially for Juniors. Suggested Sandbach Golf Club DL - again, agreed that a pub was not right option. Should put hospitality out to tender and seek 2-3 possible venues AM - agreed that a venue close to pitches is good, but a pub is not right. Consider Rugby Club, who could possibly also provide other opportunities to promote the club LA - keen to find option that offered changing facilities. AW is exploring options at the Boys School <p>This motion will be reviewed for the upcoming season and revert to membership</p>	Ben Guildford
7.2	<p>Change constitution requirement to audit, to require independent examination</p> <ul style="list-style-type: none"> Vote - all agreed to motion - GL, AM, CL, DL, LA, ES, HA, JT, AR 	AW
7.3	<p>Introduce Summer Membership Category</p> <ul style="list-style-type: none"> Current membership rules do not allow for new members to join part way through the year. Anyone wanting to join the club is entitled to 3 free training sessions, then they must commit to join the club if they wish to continue to train/play. Proposal to join the club for the summer, at a new rate, to run from start of June to end August/new season. At this point, they would then join as a member in September. Existing members remain as members until September Vote - all agreed to motion - GL, AM, CL, DL, LA, ES, HA, JT, AR <p>Summer membership rate to be proposed by Executive Committee and agreed by full committee at first committee meeting</p>	AW
7.4	<p>Introduce New Year joining rate</p> <ul style="list-style-type: none"> Propose pro-rata membership rate for those wanting to join as members after Christmas Vote - all agreed to motion - GL, AM, CL, DL, LA, ES, HA, JT, AR <p>New Year membership rate to be proposed by Executive Committee and agreed by full committee at first committee meeting</p>	AW

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7.5	<p>Discussion of and setting membership rates for coming season</p> <ul style="list-style-type: none"> Membership rates for coming season, allowing for all things that the club wants to do next season, would mean a loss of £3,000. This eats into the club's £5,000 operating balance Propose to increase either Membership or Match fees Increasing Match fees from £3 to £5 per match would cover the shortfall Increasing Summer training costs to £5 would move balance into £1,000 profit <p>General discussion around how to manage shortfall:</p> <p>JT</p> <ul style="list-style-type: none"> How many more members would the club need to cover this shortfall, instead of raising fees? AW - extra 25 juniors would cover the costs Felt we should investigate sponsorship further Should use the Girls school more, as pitch fees are cheaper. Juniors could certainly make more use of this pitch <p>GL</p> <ul style="list-style-type: none"> Does not feel that now is the right time to put an additional cost onto the members when we have not explored further options Use of the Girls school for summer training would save £1,000 <p>AR</p> <ul style="list-style-type: none"> Having looked at other clubs membership, feels we are at the top end of membership fees. This could really impact families within the club who have several members, and we should avoid it if we can We should explore other options to fund raise <p>CL</p> <ul style="list-style-type: none"> Agrees that membership fees are high enough and we should not raise them Possibly consider raising fees for summer training <p>AM</p> <ul style="list-style-type: none"> Agrees that we should consider other options, especially fund raising, but need to be aware that we need others to support the committee in doing this <p>AW</p> <ul style="list-style-type: none"> Summer training - priority should be to cover costs. £5 cost at Boys School would require 35 players to cover costs. Feels like summer training costs should be increased Also consider running separate training nights for Seniors and Juniors Summer training starts Thurs 9th June 	
	<p>Decision</p> <ul style="list-style-type: none"> Hold membership and match fees (inc PAYG) as they are Introduce new Summer Category Introduce New Year joining discount, pro-rata for the year Consider other options to cover operating shortfall <p>Vote - all agreed to above decision - AM, DL, CL, GL, JT, AR</p>	

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8	AOB	
	AR - felt that the club needed to increase its focus on social media, as this was an excellent method of raising awareness and communicating what the club do and bring in members	
	Executive Officers - the four newly voted in Executive Offices to set up meeting asap. All to liaise with AW to set up date	AW, DL, GL, CL

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