Lessons-Learned Report
Date

Project Name: Group TwoTwo
Project Sponsor:
Project Manager: Zhi Kai
Project Dates:
Final Budget:

1. Did the project meet scope, time, and cost goals?

   I would say all the factors meet what we expected

2. What was the success criteria listed in the project scope statement?

   It would be scope, timeline and budget.

3. Reflect on whether or not you met the project success criteria.

   I believe we completed our project within the success criteria , and our software came out nicely.

4. What were the main lessons your team learned from this project?

   I learned that works can be done more effectively if suitable person in the team was assigned to it , as we did in this project, rather than just choose randomly , like some other groups.Whenever having troubles in appointed tasks ,can always ask for help or opinion from others what/why went wrong, although we try not to as it will burden other team members and might effect in team's workload.And finally to freely express the thoughts without any hesitation.

5. Describe one example of what went right on this project.

   The work were not pilled up at the end as we followed and tried to finish the tasks in arranged time.

6. Describe one example of what went wrong on this project.

   I wasn't able to attend some meetings and couldn't discuss face-to-face about the project ideas.

7. What will you do differently on the next project based on your experience working on this project?

   I will try to attend every group meetings and exchange ideas confidently with rest of the team members