

Meeting Minutes with Supervisor

SIM Global CSIT321 (FYP-20-S4-20)		
Subject	FYP Supervisor Meeting 9 – Crowdfunding for the Sick	
Present	MS TEO LOO SEE LEK JING KAI LUONG HONG KHANH NG MING YAO SAW ZHE JIAN PEARLYN OOI PEI LING	
Venue	Zoom UOW	
Date	24 th December 2020	
Time	1530hrs – 1630hrs	
S / NO.	ITEMS	ACTION By
1	Meeting Objectives (Supervisor Meeting)	
1.1	<ul style="list-style-type: none"> Progress Review 	All
2	Meeting officially starts at 3.31p.m.	
3	Progress Review	
3.1	<ul style="list-style-type: none"> Pearlyn updates everyone on the presentation slides. Ms Teo commented that the word “Table of Content” could be changed into a better name. Project Objective could be shown first and it can be combined with Learning Objective. Gantt Chart should be shown clearer and bigger. Lines in hierarchical diagrams shouldn’t have an arrow head. Zhe Jian updates everyone on the prototype website. Ms Teo commented that we should ensure that the whole business flow is there. Even if it is just static pages, we must show the flow of how each type of user uses our platform. We should think of how our platform ensures the users who are hosting a campaign are not fraud. Zhe Jian clarifies with Ms Teo about the format of architecture diagrams. 	All

Prepared By: Ng Ming Yao