**PERSONAL INFORMATION:**

**NAME: Woluman Urgesa Feyisa**

**DATE OF BIRTH:** **Feb. 22/1998**

**MARITAL STATUS:** **Single**

**NATIONALITY:** **Ethiopian**

**ADDRESS:** **Addis Ababa, Nifas-Silk Lafto, 07**

**Woluman Urgesa Feyisa**

**Junior IT Officer**

**Addis Ababa, Ethiopia**

**CONTACT**

**Phone:**

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[**wolumaan@gmail.com**](mailto:wolumaan@gmail.com)

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**EDUCATIONAL BACKGROUND:**

**Bachelor of Business Administration, Diploma of Law.**

**TRAININGS: SOFT SKILL TRAINING:**

**AUDITING SKILLS TRAING:**

* **FARM INTERNAL AUDITORS**,
* **FARM SAFETY COMMITTEE TRAINING,**
* **INTEGRATING YOUTH SEXUAL &**

**REPRODUCTIVE HEALTH (YSRH),**

* **FOOD SAFETY MANAGEMENT SYSTEM & IMPLEMENTATION**

**WORK EXPERIENCE:**

**SENIOR HR OFFICE, HABESHA CEMENT S.C.**

***November 2022 to* June 2022.**

**GENERAL SERVICE HEAD, ASKU PLC (AQUA ADDIS WATER), BURAYU OROMIYA, ETHIOPIA.**

***April 2019 to November 2022.***

**HUMAN RESOUREC MANAGER, LAFTO ROSE PLC, SEBETA OROMIYA, ETHIOPIA**

***May 2017 to March, 2019* ADMINISTRATOR AND GENERAL SERIVCE HEAD, DERBA FLOWERS, DERBA,**

**OROMIYA ETHIOPIA**

***March 2011 to December 2016***

**ADMINISTRATION AND HUMAN RESOURCE HEAD & LEGAL OFFICER, GOLDEN ROSE AGRO FARMS LIMITED, SEBETA, OROMIYA, ETHIOPIA**

***December 2009 – February 2011***

# PERSONAL SKILLS ANDCOMPETENCES:

**MOTHER TONGUE:** Afaan Oromo (Proficient user)

**MOTHER LANGUAGES** Amharic,

English (Proficient user)

**COMPUTER SKILLS:** VeryGood computer

skills (MS word, excel …), using email,

**PERSONAL SKILLS** Adaptable, dedicated, optimistic, careful, confident, volunteer and Cooperative.

**ORGANIZATIONAL SKILLS** Communication skill, planning and organizing, management and leadership, team work and Conflict Resolution.

**Reference: MR. GEMACHU DAWIT**

Admin & HR Director, Habesha Cement SC

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**MR. Teferi Kebede**

Farm Manager Lafto Rose PLC.

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