# WINDOWS SYSTEM ADMIN

Graphical user interface, application

Description automatically generated

A screenshot of a computer

Description automatically generated with medium confidence

Graphical user interface, text, application

Description automatically generated

Graphical user interface, text, application

Description automatically generated

3. To transition users between department you right click on the user and you select move and move them to the desired department. On the policies page ensure that only users in those departments can access information in that department and no one else.

4. For a person that has gone on leave, we go to account polices and inactivate their account for that one month that they are gone and their account will be inactive and no one can access it.

Graphical user interface, text, application

Description automatically generated