Wood-Pawcatuck Watershed Association Special Meeting of the Board of Trustees May 9, 2016

Attending: A. Bryson, H. Drew, J. MacAndrew, D. Walsh, M. Grant, P. August, W. Galloway Excused: K. Coulter, B. Rashleigh

1. Call to Order & Overview 6:00 PM

The purpose of the meeting was to discuss the ongoing operations of the organization in light of the executive director's leave of absence. Chris informed Helen on May 3 that he was taking an immediate medical leave of absence until May 29, 2016. His letter to the Board is attached to these minutes.

2. Annual Meeting

The trustees allocated tasks among themselves in order to staff and run the annual meeting, scheduled to take place on May 19, 2016.

3. Filing of Annual Tax Return

P. August will work with the accountant to prepare the annual 990 filing with the IRS.

4. Cronin Access Work

Helen and Mal will insure that appropriate contracts are signed and that work can proceed.

5. White Rock Dam Celebration

W. Galloway and J. MacAndrews will assist.

6. Welcome Center and Program hiring

H. Drew and D. Walsh will oversee incoming applications and fill the positions. The staff will oversee and fill the program positions.

7. Executive Session

At 6:40, D. Walsh moved to enter executive session, P. August seconded, and there was unanimous approval. At 7:55, P. August moved to exit executive session, M. Grant seconded, and the session was concluded.

8. Adjournment

There being no further business, the meeting was adjourned at 8 pm.