

WPWA Board Meeting minutes 2/22/18

Present: Chris Fox, Alan Desbonnet, Brenda Rashleigh, Ian Willets, Tom Ferrio, Matt Dowling (visitor for 2nd time), Steve McCandles (visitor, works for town of Charlestown)

1. Minutes from Dec. 2017 meeting accepted unanimously (Tom made motion, Alan 2nd) with the following clarification: item 2, 2nd bullet should say “membership and donations”
2. Chris gave ED update – 1) Annual appeal just broke 15,000 from 2017-8 campaign, up from previous year; 2) John and Chris continue to work on website, may not be done by May 2018 but will be done by end of year (per grant requirement).
3. Annual meeting in May 2018
 - a. Planning Committee – Alan, Chris, Brenda, Ian
 - b. Suggested date May 17 (date of May board meeting), suggested time 6pm-8pm, at WPWA location
 - c. Required items (max 30 mins)
 - i. Financial report – Tom
 - ii. Program update – Chris
 - iii. Officially appoint new board members - Alan
 - d. Theme: Wild and Scenic
 - i. Ask Denise to give presentation
 - ii. Ask Ed Wood (or others) to speak about past effort for W&S
 - iii. Possibly ask for words from NPS people, committee chairs
 - e. Discussion
 - i. Rent tent? No, expensive and may not be needed
 - ii. Will notify membership via email and flyer in renewal notice
 - iii. Will recognize water quality volunteers – 5, 10, 15, 20 years, volunteer of the year. We had not budgeted for plaques, so will at least recognize with printed certificates.
 - iv. Any other awards? To be discussed by committee.
 - v. Want to highlight business memberships, maybe with large sign.
4. Asset document – Alan requested that a document be prepared that lists all of our assets and any rules/information about accessing these and who manages them. Chris will prepare this and share with Tom for review, then with board.
5. Succession plan – Board agrees that this would be useful and has been suggested to us by the RI Foundation. Alan will find notes from Amaral workshop on this, and send around.
6. Water quality plan drafted by Alan
 - a. Chris had sent some edits to Alan, who will incorporate them and then send out a review version. Board members should review and sent comments to Alan.
 - b. Chris reported that Denise noted that the site selected in the Lower Pawcatuck subwatershed, at USGS Gage 01118500, is sampled by USGS and we can get that data. Therefore, Denise suggests that we consider the USGS data as meeting our criteria for a site in this subwatershed, and we instead add the Wood River at Switch Road (which will help assess effects of planned improvements on I-95).

- c. Site proposed in Tomaquag-Pawcatuck subwatershed is Pawcatuck River at Rt 91, location of USGS gage 0111750. Brenda confirmed that this site is in the watershed and seems like an appropriate choice.
 - d. Tom noted that Lat-Longs should be added to this document.
- 7. New board members- Alan invited the two visitors (Matt and Steve) to consider serving on board, and they should express interest to Alan or Chris.