

Wood-Pawcatuck Watershed Association
Board of Trustees Meeting
Meeting Minutes
October 18th, 2012 6:30pm

1. Call to Order 6:40

- a) In Attendance:
 - i. *Helen, Alan, Walt, Dante, Mal, Chris, Pete, Nancy, Alisa*
- b) Approval of Minutes:
 - i. *Moved and seconded, fix typo on red flag, passed*
- c) Introductory Comments
 - i. *Date for Recognition Party is confirmed, 12/2 (4-6pm Party at M. Grant's House)*

2. Reports

- a) President's Report
 - i. *None*
- b) Executive Director's Report
 - i. *CSC Paymaster, WPWA's payroll co. failed to reduce Danielle's salary as requested in March of 2012 which resulted in a \$2+K pay overage. They agreed to cover the over payment in full including payroll taxes.*
 - ii. *Working on annual appeal letter. Dante had some good ideas, will adjust accordingly*
 - iii. *Horseshoe Falls fish ladder dedication is Saturday. Any and all are welcome.*
 - iv. *Cronan rehab proposal on hold. AMC and DEM staff would like to see a RTE 165 foot bridge project that would compete with Cronan proposal. WPWA might be best manager.*
 - v. *Steve Crandall is working with staff to organize a day of service for his Alma Mater St. Paul Academy class of 1970 – trash pickup at Knowles Mill, reception at Weekapaug Golf Club. May 2013. Reception to include a silent auction to benefit WPWA.*
 - vi. *Annual Meeting Committee established Alisa (chair), Helen & Gerry*
- c) Treasurer's Monthly & Quarterly Report
 - i. *Pete reported accounts are under adjustment due to changes stemming from the recent audit.*
- d) Board Development Committee Report
 - i. *Helen reported the committee will be meeting on 10/30/12, all are invited.*
- e) Fundraising Committee
 - i. *Dante reported on the Committee meeting with Susan Shaw, a Hope Valley artist, to discuss sharing of proceeds through a joint fund raising (art auction) event with WPWA.*
 - ii. *Thinking about securing Carolina Mill as venue but has fallen into disrepair.. Mill was a magnet for people to come to previous fund raising events. We will try to get financial sponsorship for a event planner. Details in the FR Committee report.*
 - iii. *Many ideas on timing, maybe early June.*
 - iv. *Maybe we should continue to have a few silent auction items at annual meeting*
 - v. *Alisa was added to Board Development Committee, will add another member.*
 - vi. *Committee will come back with more details.*

- f) Development Review Committee
No Report
- g) Science & Technology Committee
No Report
- h) Lecture Planning Committee
 - i. *Should we renew lecture series in 2013? Topics: historical or Native American.*

3. Old Business

- a) 2013 WPWA Budget Approval
 - i. *2013 budget revised according to suggestions last meeting. Moved, seconded, and approved.*
- b) 2011 Audit Report
 - i. *Passed 2012 audit with flying colors*
In 2011 Chris, Kristy, and staff resolved most of the findings from 2010.
Outstanding 2011 finding has been corrected and this will be reflected in the 2012 audit.

4. New Business

- a) 2012-13 Strategic Planning Grant Award & Discussion
 - i. *Alan D reported we received the \$9K+ RIF capacity building grant, Lighthouse Consulting to be retained to facilitate.*
 - ii. *Preferred date for board & staff workshop is 9th of Feb*
 - iii. *Consultant Mark Amaral will coordinate program planning details with input from Alan, Mal, Walt.*

5. Conclusion

- a) Closing Remarks
 - i. *Mal, change time to 4-6 for appreciation party – finger food and fun.*
- b) 2012 Meeting Dates – 11/15, 12/2 (4-6pm Party at M. Grant's House)
- c) Motion to Adjourn
 - i. *Made and seconded, adjourned at 8:31.*

Minutes electronically submitted by P. August & C. Fox