

Wood Pawcatuck Watershed Association

Board Meeting

Minutes of July 19th, 2012 Meeting

6:30 – 8:30 PM

WPWA Conference Room, 203 Arcadia Rd., Hope Valley, RI

Attendees: C. Fox, M. Grant, L. Bottaro (7:20), P. August, H. Drew, A. Morrison, H. Ward, D. Ionata, A. Desbonnet.

1. Call to Order: M. Grant presiding. No introductory comments.
 - a. Minutes of 4/26/12 and 5/17/12 meetings: motion to approve, passes.
2. Reports
 - a. President's Report: none.
 - b. Treasurer's Report: C. Fox reports that annual meeting netted \$1004 and that much less staff time was put in this year compared to prior years. P. August reports that the current budget and expenses are on target. Notes there is a significant (appx \$10K) discrepancy in payroll expense versus the annual budget and an equal but offsetting surplus in administration. Treasurer will resolve with ED & Account prior to the Aug meeting.
 - c. Executive Director's Report: NO written report this month citing overwhelming staff constraints. C. Fox reports verbally on progress of Shannock fish passage and other ongoing organizational endeavors.
3. New Business
 - a. RI Foundation Grant Opportunity: L. Bottaro reports on her attendance at RI Foundation's information session on the INE grants and discussions regarding one-time \$10,000 strategic planning grants. After discussion, the Board determined to apply for the \$10,000 grant and seek consultant(s) to assist at a Board retreat TBD. A. Desbonnet will lead the effort in conferring with the RI Foundation about the grant and contacting potential consultants. Board determines they need both a facilitator and an expert on funding opportunities.
 - b. Retreat Scheduling: Board determines to spend the August Board meeting on extended discussions of how to conduct an annual meeting and annual fundraiser as well as identifying topics for the Board retreat.
 - c. Admin Asst Departure: C. Fox reports that D. Aube is leaving in mid-August because she cannot commit to the number of hours required of her position. C. Fox already has potential candidates to fill her position. The Board reports its disappointment in D. Aube's departure and her years of excellent service with the organization. Should D. Aube seek unemployment benefits the Board will reserve its right to review such application and object if appropriate. C. Fox to allow D. Aube to resign or be dismissed at her choice. P. August suggests we have a cocktail reception for D. Aube and C. Fox will inquire of D. Aube. Motion to approve the above course of action (H. Drew, 2nd M. Grant), approved.
4. Conclusion
 - a. Closing Remarks: M. Grant will be out in September to complete the Appalachian Trail.
 - b. Motion to Adjourn, passes.

Minutes submitted electronically by L. Bottaro and C. Fox.