

Wood-Pawcatuck Watershed Association

Board of Trustees

**BUSINESS MEETING**

**November 14<sup>th</sup>, 2013**

6:30 p.m.

**AGENDA**

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*"It's not your job (as a board member) to manage daily operations, it is your responsibility to ensure that the person in charge manages all human and financial resources of the organization effectively, appropriately, and honestly."*

Kay Sprinkel Grace—"The Ultimate Board Member's Book."

1. CALL TO ORDER & APPROVAL of MINUTES — October 17<sup>th</sup> meeting (*on board website*)
2. REPORTS
  - a. Financial update / *Desbonnet for August*
  - b. Program Highlights / *Fox*
3. BUSINESS
  - a. WPWA 2014 Plan of Work — Review draft work plan (*on board website*), provide final input and approve (by vote) for implementation.
    - i. Executive Committee will meet to develop budget for adoption at the January 2014 Board Business Meeting
  - b. Standing Committees
    - i. Fund Development / Membership Development / Board Development are needed.
      1. Are others needed?
      2. Define standing committee charges.
      3. Develop policy that formalizes standing committees, their duties, and manner of work.
4. OTHER
5. ADJOURN