



## **Wood-Pawcatuck Watershed Association**

### **Board of Trustees**

**October 20, 2016 6:30–8:00 pm**

### **AGENDA**

#### Business Meeting

#### **1. Call to Order @ 6:30 pm**

#### **2. Approval of 29 September minutes**

#### **3. Business Meeting**

- a) Officer Needs -- Vice President/Secretary [10 min - Alan]
  - *Immediate need for Vice President; continuing need for Secretary*
- b) Membership Development Committee Report [5 min - Donna]
  - *Brief summary of events & outcomes over the past month*
- c) Fund Development Committee Report [5 min - Alan]
  - *Brief summary of events & outcomes over the past month*
- d) Executive Director Update [10 min – Chris]
  - *Major highlights for the past month*
- e) 3<sup>rd</sup> Quarter Budget Report [15 min – Jen / Chris]
  - *3<sup>rd</sup> quarter fiscal health of the organization*
- f) RI Foundation Proposal [20 min - Alan]
  - *We need to define what we want our work with the consultant to focus on so we can provide this to him when we meet with Mark Amaral on the 27<sup>th</sup>*
    - *Strategically planning a 2017 budget*
- g) Expectations of Board Members [30 min – Everyone]
  - *Solidify the draft set of expectations for further discussion and resolution at the November meeting*
  - *Suggested candidates to the board [all]*

#### **4. Adjourn Business Meeting @ 8:00 pm**