

**Wood-Pawcatuck Watershed Association**  
**Board of Trustees Meeting**  
**Meeting Minutes**  
**November 15, 2012 6:30pm**

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**Attendance:** P. August, L. Bottaro, T. Boving, G. Cunningham, H. Drew, A. Desbonnet, M. Grant, N. Hess, D. Ionata, A. Morrison, H. Ward, C. Fox

**Regrets:** W. Galloway

**Resigned:** K. Breene

**1. Call to Order      6:30 PM**

a) *Approval of Minutes: 10/18/12 Meeting . Motion to accept, seconded, approved*

b) *Introductory Comments –M. Grant. The consultant requested that subcommittees circulate minutes to him. Motion to require that subcommittees shall, in the future, send agenda and minutes to C. Fox, seconded, passed. No report to the Board is necessary unless the Committee Chair determines to do so. Discussion regarding whether to keep minutes in a DropBox or on the website.*

**2. Old Business**

a) *2012-13 Strategic Planning Discussion: Continued discussion. Issues raised included political engagement, regulation of the watershed, climate change, energizing the member base, stormwater management and habitat loss, water demand, smart growth versus development, Little Narragansett Bay as the coast for the watershed. Following list of issues was reached:*

- i. Freshwater quantity and quality*
- ii. Groundwater quantity and quality*
- iii. Terrestrial and aquatic habitats and biodiversity quantity and quality*
- iv. Recreational access and opportunity*
- v. Education*
- vi. Social and ecological dimensions of each of the above*

**3. New Business**

a) *A. Desbonnet provides update on Lighthouse Consulting's work. They are conducting interviews with some Board members and preparing for the retreat in February.*

b) *2012 ED Review by Exec. Committee: P. August will collect and integrate completed review forms submitted by Board members for C. Fox's 2012 review.*

c) *2013 Board Meeting Schedule: 3<sup>rd</sup> Thursday at 6:30 p.m. each month except July and December*

**4. Reports**

a) *President's Report – M. Grant requests Board members bring appetizers and wine to the upcoming Donor Party at his house on Dec. 2<sup>nd</sup>, 4-6 p.m.*

b) *Executive Director's Report - C. Fox reports that he will make recommendations on the staff raises according to the budgeted amounts. He further reports that he intends to liquidate the van after Lattner money comes in. Motion to authorize the liquidation with Executive Committee approval, seconded, passed. C. Fox reports that annual appeal is being expanded to send letters to 300 former members. He reports that Kenyon is behind schedule and the money must be spent by Sep. 2013. He reports that AMC wants WPWA to fund and build a footbridge over Rt. 165; we declined. He reminds of the Feb. 9 Board retreat.*

c) *Board Development Committee: H. Drew reports that committee has met and is revising the matrix to expand diversity on the Board, however intends to postpone the process until after the strategic planning meeting, and may require a bylaws revision.*

**5. Conclusion: Motion to adjourn, seconded, passed.      8:30 PM**

*Minutes submitted electronically by L. Bottaro and C. Fox*