



Board of Trustees

MINUTES

of the

March 15, 2018 Business Meeting

Attendees: Alan Desbonnet, Chris Fox, Tom Ferrio, Joe MacAndrew, Matt Dowling, Brenda Rashleigh, Jon Waldstein, Ian Willets

Call to order 6:03pm

1. Board Approved minutes from February meeting; Tom Ferrio motioned to accept the minutes as presented, Jon Waldstein made a second and the motion was unanimously approved.
2. Board discussed a resolution, as presented in writing, that authorizes the addition of Tom Ferrio as signatory to all WPWA banking and investment accounts, and removes Jen MacKenzie as a signatory. Joe MacAndrew made a motion to accept the resolution, as written; Jon Waldstein made a second and the motion was unanimously approved.
- 3- John gave update on website and presented onscreen example. Board liked the look of the demo. John suggests generating passive income through referrals to sites like Amazon or REI, where the vendor will donate a percentage of the purchase. There were questions about WPWA endorsing products, this will need more discussion. John suggests we include a monthly blog. John says that it will be important to focus visitors to where can sign up as members. John asked whether we want strategic plan, budget, and admin forms online. Board consensus was that some summary or parts of a strategic plan could be online, but not budget or forms (budget is available upon request). Board discussed whether founders should be acknowledged. Chris explained that there is some sensitivity and he will provide input on it, but corporate sponsors should be featured. Next steps- continue designing. Finalize navigational flow. Start building by next month. Chris and John will meet with Blomerang next week to see if it can integrate with website.
4. Spending policy Revision - Tom provided a draft policy on a handout for board review, board will discuss it next meeting. board voted to dissolve the endowment spending rule from 15 September 2011 (Brenda made motion, Alan 2nd, all in favor). Request to transfer \$ 15K from investments to open funds. Tom made motion. Joe 2nd, all in favor. Alan will set a meeting up with Gerry Cunningham. WPWA financial advisor.
5. Alan circulated draft water quality strategy. Board should review and get comments to Alan before next month's meeting.
6. Annual meeting - Alan announced that Ian offered for WPWA to hold its annual meeting upstairs at the Malted Barley for no charge, Board agreed to this, Alan will follow up with Ian. This space can hold more people inside and removed concern about the weather, and there is access to food and drink. Date will be May 17. 6-8 pm (business portion will start at 6:30). The board agreed to revisit the types of awards given in the past before the next annual meeting.
7. Succession planning - all board members should take a look at the text Alan provided (by handout and online - it was taken from Lighthouse Group report) by the next meeting. Also, we

need a board procedural manual for ED succession (long term), as well as a short term document that describes continuity of operations if Chris were to be unavailable.

8. Defunct mill site owned by Fran Flynn got 350K to complete a remedial action plan and clean up contaminated soil on river bank.

9. Denise will likely leave in July 2019, we will need to hire a part time Wild and Scenic coordinator if it is approved.

Meeting adjourned 7:30 pm

Follow up via email - Alan proposed to elect Matt Dowling as a board member for a 2 year term , Joe 2nd, all voted in favor/none opposed.