# WPWA logo color 2002

# Wood-Pawcatuck Watershed Association

# Board of Trustees

# November 17, 2016 6:30–8:00 pm

# AGENDA

Business Meeting

1. **Call to Order @ 6:30 pm**
2. **Approval of 20 October minutes**
3. **Business Meeting**
   1. Officer Needs -- Secretary [5 min - Alan]
      * *Need for Secretary post to be filled*
   2. Budget Update [15 min – Jen / Chris]
      * *Monthly outlook & set budget approval process*
   3. Membership Development Committee Report [10 min - Donna]
      * *Brief summary of events & outcomes over the past month*
   4. Fund Development Committee Report [5 min - Alan]
      * *Brief summary of events & outcomes over the past month*
   5. Executive Director Update [10 min – Chris]
      * *Major highlights for the past month*
   6. RI Foundation Grant Update [10 min - Alan]
      * *Brief review of workshop schedule, process & outcomes*
   7. RI Foundation Financial Management Training Opportunity [5 min – Alan]
      * *Decide if we apply or not*
   8. Expectations of Board Members [30 min – Everyone]
      * *Solidify the draft set of expectations*
      * *Define process to vet 2 potential candidates*
      * *Solicitation of candidates—membership?*

**Adjourn Business Meeting @ 8:00 pm**