

Woojin Jeon

woojinjn@gmail.com ❖ +64 (027) 504-4153 ❖ [LinkedIn](#) ❖ Auckland, New Zealand

WORK EXPERIENCE

Provence Atelier

English Teacher

Jan 2023

Gimpo, SK

- Provence Atelier is a workshop aimed towards younger students aged 5~15, they do workshops on baking and woodwork.
- Created a new class focusing on communicating in English while baking.
 - Provided the chance for students to practice and utilize their English skills while they communicate with me.
 - A typical class consisted of 6 students from around the general area and lasted for 70 minutes.
- Created lesson plans and quizzes with respect to the student's English level and abilities.
- Continuously researched and developed teaching habits and skills so that I could better connect and deliver my course material.

Dong De Moon

Front of House

May – Nov 2022

Auckland City, AKL

- Dong De Moon is a Korean restaurant aimed at providing an authentic taste of Korea to the people of New Zealand.
- As front of house, I have maintained customer satisfaction whilst scheduling and keeping track of the workflow.
 - The restaurant seats ~70 customers with customers regularly filling the whole restaurant.
 - In charge of payment, ordering, customer service and general cleanliness.
- Fast-paced work with quick on-the-feet level thinking and constant high-pressure situations.
- Multi-lingual skills are required as we get a mix of English-speaking and Korean-speaking customers

NumberWorks'nWords

Mathematics Tutor

May – Dec 2021

Massey, AKL

- NumberWorks'nWords is a Mathematics/English tutoring service for students aged 3~15.
- Create lesson plans for students corresponding to their level and capacity and school curriculum.
- "Drip-feeding" lesson delivery meaning I must be up to date with every student's academic level and understanding.
- Report any issues or areas of concern regarding students in a professional and effective manner to the manager.

EDUCATION

University of Auckland

BE(HONS)

2026

Auckland City, AKL

- Average A GPA. 8.28/9 (New Zealand GPA)
- Top Achiever Scholarship recipient

Massey High School

NCEA Level 3

2021

Massey, AKL

- Endorsed NCEA level 3 with Excellence
- Head Student (Student Council), Jazz Combo, Big Band, Orchestra, Concert Band
- Attended Outward Bound, Antipodeans, Hilary Outdoors

SKILLS, INTERESTS & COURSES

- **Skills:** PPT Presentation, Programming Languages (C, Python, MATLAB), Listening, Taking Initiative
- **Interests:** Musical Instruments, baking, working on my coding skills, cooking, listening to music.
- **Courses:** Career Essentials in Software Development by Microsoft and LinkedIn,