### Ali Khaleel

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# **Summary:**

A highly motivated and accountable software engineer with a strong background in Business Finance and a passion for providing excellent customer service. Proven track record of great work ethics, strong interpersonal skills, and the ability to excel both in team-oriented and independent environments.

### **Education:**

2018-2022 | Business Finance | Diploma

2021-2024 | Software Engineering | Bachelor Degree

# **Experience:**

Vehicle Moving Specialist | Tesla | 891 Progress Ct, Oakville, ON L6L 6K1

- Coordination of vehicle arrivals and inventory across multiple offsite locations
- Collaboration with internal and third-party logistics providers
- Generation of shipping documents
- Conducting vehicle readiness inspections and safety checks
- Observing and reporting vehicle concerns
- Coordinating and performing vehicle movement and charging
- Effective communication with various teams involved in the vehicle delivery process
- Troubleshooting issues and escalating to management as needed
- Direct delivery of vehicles from Delivery Centers to customer homes

### Skills:

- Excellent organisational and coordination skills
- Strong attention to detail and problem-solving abilities
- Excellent written and verbal communication skills
- Proficient in using Microsoft Office suite and other relevant software
- Clean driving record with 5 years of driving experience

# **Personal Qualities:**

- Proactive and reliable approach to work
- Ability to work independently and as part of a team
- Positive attitude and a willingness to go the extra mile to ensure customer satisfaction
- Strong sense of accountability and responsibility