# Event Management

## Revision History

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| --- | --- | --- |
| Date | Author | Description of change |
| 2/20/19 | JSW | Initial draft |
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**Use Case:** Customize Event App

**Id**: UC- 113

**Description**

Customer uses Event Customization App to customize new event instance. App walks customer through the steps necessary to enter information unique to the upcoming event. App presents results and customer accepts final version.

**Level:** High Level

**Primary Actor**

Event Host/Customer

**Supporting Actors**

Event App Customizer

**Stakeholders and Interests**

Licensee: Uses Event App to plan and execute the event

PT Director of Post-Event Customization: Depends on information from Event App to validate Guestbook

Guestbook Designer: Depends on information from Event App to create accurate Guestbook

**Pre-Conditions**

Customer subscription must be current

Event must be on calendar

Customer must have Event Identifier

Customer must have access to Event Customization App

**Post Conditions**

Success end condition

Event record is complete and accurate

Failure end condition:

Event record is missing, incomplete, or inaccurate

Minimal Guarantee

Data captured by Event App will be retained and Customer will be able to correct/complete the customization

**Trigger**

Customer logs into Event App and supplies valid Event Identifier

## Main Success Scenario

1. Customer receives email with Event ID and link to Event App
2. Customer clicks on link or goes directly to existing account
3. Customer launches Event App and either confirms (if from link) or enters Event ID
4. Customer uses Event App to fill in required information and customize pre-populated sections
5. Customer reviews completed record
6. Event App requests Customer confirmation and permission to accept and forward the event information
7. Customer confirms
8. Event App marks record as confirmed and notifies Guestbook Designer and PT Customer Relations
9. PT Customer Relations sends email to Customer confirming receipt
10. Guestbook Designer sends email to Customer confirming receipt and provides estimate for Guestbook Design

## Extensions

2a. In step 2, if Customer cannot log into system after three attempts

1. Event App tells Customer their login information is invalid
2. Event App sends email to PT Customer Relations
3. PT Customer Relations verifies account information and addresses problem

## Variations

1. In step 1, the Customer may already have received the Event ID through other means

**Frequency:** 10 times per month

**Assumptions**

Event App facilitates customization but does not explain event planning process. Customer is already familiar with company processes and procedures.

## Special Requirements

Performance

1. The Event App shall work within any browser released since January, 2015

User Interface

1. The Event App shall support English and French speakers

2. The Event App shall display the Event ID, Customer Name, and Event Name on every screen

Security

1. The system shall use SSH in all cases

2. Any non-trivial information stored on the Customer’s machine between sessions shall be encrypted

## Issues

1. What if two representatives of Customer attempt to use the Event App at the same time?

## To do

1. Review current version of the Guestbook Template

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