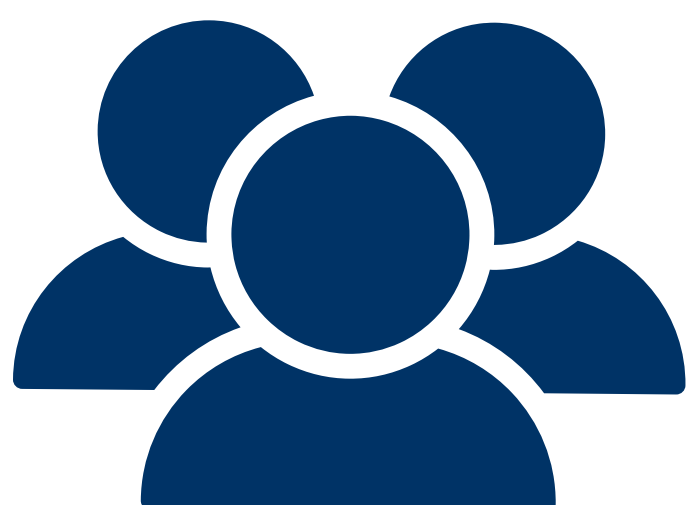




ASSETS



PEOPLE





# ASSETS



CREATE  
AN ASSET



DELETE  
AN ASSET



DELETE  
AN ASSET



Type	Name	Make	Model	Serial Number	Assigned To	PRICE	WARRANTY
Laptop	NB12345	HP	G5	BY39KRHL39	ALEX GOPHER	\$867.55	12/15/2025
Laptop	NB4546	DELL	LATITUDE	G393JFIEJ	JIMMY ALEX	\$1,547.33	12/15/2025
Laptop	NB8526	DELL	LATITUDE ELITE	BXY393JC	UNASSIGNED	\$1,547.33	12/15/2025
Phone	A023	Apple	iPhone 14 Pro	JDK3839N	JIMMY BUFFET	\$1,098.00	12/15/2025
Laptop	NB12345	HP	G5	BY39KRHL39	ALEX GOPHER	\$867.55	12/15/2025
Laptop	NB4546	DELL	LATITUDE	G393JFIEJ	JIMMY ALEX	\$1,547.33	12/15/2025
Laptop	NB8526	DELL	LATITUDE ELITE	BXY393JC	UNASSIGNED	\$1,547.33	12/15/2025
Phone	A023	Apple	iPhone 14 Pro	JDK3839N	JIMMY BUFFET	\$1,098.00	12/15/2025
Laptop	NB8526	DELL	LATITUDE ELITE	BXY393JC	UNASSIGNED	\$1,547.33	12/15/2025
Phone	A023	Apple	iPhone 14 Pro	JDK3839N	JIMMY BUFFET	\$1,098.00	12/15/2025



# ASSETS



CREATE  
AN ASSET

ADD  
AN ASSET

Type	Name	Make	Model	Serial	Assigned To	PRICE	WARRANTY
Laptop	NB12345	HP			ALEX GOPHER	\$867.55	12/15/2025
Laptop	NB4546	DELL			JIMMY ALEX	\$1,547.33	12/15/2025
Laptop	NB8526	DELL			UNASSIGNED	\$1,547.33	12/15/2025
Phone	A023	Apple			JIMMY BUFFET	\$1,098.00	12/15/2025
Laptop	NB12345	HP			ALEX GOPHER	\$867.55	12/15/2025
Laptop	NB4546	DELL			JIMMY ALEX	\$1,547.33	12/15/2025
Laptop	NB8526	DELL			UNASSIGNED	\$1,547.33	12/15/2025
Phone	A023	Apple	iPhone 14 Pro	JDK3839N	JIMMY BUFFET	\$1,098.00	12/15/2025
Laptop	NB8526	DELL	LATITUDE ELITE	BXY393JC	UNASSIGNED	\$1,547.33	12/15/2025
Phone	A023	Apple	iPhone 14 Pro	JDK3839N	JIMMY BUFFET	\$1,098.00	12/15/2025

## Filter Assets

☐ Assigned

☐ Active Warranty

### Device Type

Laptop

Phone

Desktop

Key Fob

### Make

HP

Dell

Apple

Samsung

### Model

G5

Latitude

Wolf

FOB

CANCEL

FILTER



# ASSETS



CREATE  
AN ASSET

## CREATE ASSET

Device Type

Laptop

Phone

Desktop

Name

Serial Number

Make

Purchase Price

Model

Assigned User

Purchase Date



Purchase Price



CANCEL

CREATE

Type	Name	Make	Model	Serial Number	Assigned User	PRICE	WARRANTY
Laptop	NB12345	DELL	LATITUDE ELITE	BXY393JC	UNASSIGNED	\$867.55	12/15/2025
Laptop	NB45678	DELL	LATITUDE ELITE	BXY393JC	UNASSIGNED	\$1,547.33	12/15/2025
Laptop	NB8526	DELL	LATITUDE ELITE	BXY393JC	UNASSIGNED	\$1,547.33	12/15/2025
Phone	A023456	Apple	iPhone 14 Pro	JDK3839N	JIMMY BUFFET	\$1,098.00	12/15/2025
Laptop	NB12345	DELL	LATITUDE ELITE	BXY393JC	UNASSIGNED	\$867.55	12/15/2025
Laptop	NB45678	DELL	LATITUDE ELITE	BXY393JC	UNASSIGNED	\$1,547.33	12/15/2025
Laptop	NB8526	DELL	LATITUDE ELITE	BXY393JC	UNASSIGNED	\$1,547.33	12/15/2025
Phone	A023456	Apple	iPhone 14 Pro	JDK3839N	JIMMY BUFFET	\$1,098.00	12/15/2025
Laptop	NB8526	DELL	LATITUDE ELITE	BXY393JC	UNASSIGNED	\$1,547.33	12/15/2025
Phone	A023456	Apple	iPhone 14 Pro	JDK3839N	JIMMY BUFFET	\$1,098.00	12/15/2025



# ASSETS



CREATE  
AN ASSET

Type	Name	Device Type	Make	Model	Serial Number	Assigned User	Purchase Price	Purchase Date	WARRANTY
Laptop	NB12345	Laptop	DELL	Latitude	F83NDKJ	James Bing	\$1,253.56	08/01/2023	12/15/2025
Laptop	NB4546						\$1,547.33		12/15/2025
Laptop	NB8526						\$1,547.33		12/15/2025
Phone	A023						\$1,098.00		12/15/2025
Laptop	NB12345						\$867.55		12/15/2025
Laptop	NB4546						\$1,547.33		12/15/2025
Laptop	NB8526						\$1,547.33		12/15/2025
Phone	A023						\$1,098.00		12/15/2025
Laptop	NB8526	DELL		LATITUDE ELITE	BXY393JC	UNASSIGNED	\$1,547.33		12/15/2025
Phone	A023	Apple		iPhone 14 Pro	JDK3839N	JIMMY BUFFET	\$1,098.00		12/15/2025

# NB12345



### Notes

- 8/02/23 Installed Photoshop
- 8/02/23 POST Failure, BSOD
- 8/02/23 Replaced Power Supply

### History

- 8/02/23 Assigned #5486
- 8/02/23 Reimaged Device
- 8/02/23 Return from employee



# PEOPLE



CREATE  
A PERSON



DELETE  
A PERSON



DELETE  
A PERSON



Name	Email	Tite	Department	Office	Computer	Hire Date
Mario Lopez	ml@bip.com	Customer Serice Rep	Customer Success	New York	PC37482	12/15/2025
Alex Wright	aw@bip.com	Marketing Manager	Marketing	Los Angeles	NB34833	12/15/2025
Davey Jones	dj@bip.com	IT Engineer	Digital Operations	Tijuana	PC23945	12/15/2025
Mario Lopez	ml@bip.com	Customer Serice Rep	Customer Success	New York	PC37482	12/15/2025
Alex Wright	aw@bip.com	Marketing Manager	Marketing	Los Angeles	NB34833	12/15/2025
Davey Jones	dj@bip.com	IT Engineer	Digital Operations	Tijuana	PC23945	12/15/2025
Mario Lopez	ml@bip.com	Customer Serice Rep	Customer Success	New York	PC37482	12/15/2025
Alex Wright	aw@bip.com	Marketing Manager	Marketing	Los Angeles	NB34833	12/15/2025
Davey Jones	dj@bip.com	IT Engineer	Digital Operations	Tijuana	PC23945	12/15/2025
Mario Lopez		Customer Serice Rep	Customer Success	New York	PC37482	12/15/2025





# ASSETS



CREATE  
A PERSON

Name	Email
Mario Lopez	ml@bip.com
Alex Wright	aw@bip.com
Davey Jones	dj@bip.com
Mario Lopez	ml@bip.com
Alex Wright	aw@bip.com
Davey Jones	dj@bip.com
Mario Lopez	ml@bip.com
Alex Wright	aw@bip.com
Davey Jones	dj@bip.com
Mario Lopez	

## Filter People

Department

Digital Operations

Customer Success

Sales

Engineering

Quality

Facilities

Title

Marketing Manager

Janitor

IT Engineer

QA Engineer

Customer Serv. Rep

Jr. Web Dev.

Sales Rep

DEVOPS ENG II

HR Manager

Janitor

Network Tech

CEO

Office

Los Angeles

New York

Miami

Chicago

Tijuana

AUSTIN

CANCEL

FILTER



Office	Computer	Hire Date
New York	PC37482	12/15/2025
Los Angeles	NB34833	12/15/2025
Tijuana	PC23945	12/15/2025
New York	PC37482	12/15/2025
Los Angeles	NB34833	12/15/2025
Tijuana	PC23945	12/15/2025
New York	PC37482	12/15/2025
Los Angeles	NB34833	12/15/2025
Tijuana	PC23945	12/15/2025
New York	PC37482	12/15/2025



# PEOPLE



CREATE  
A PERSON

Name	Email
Mario Lopez	ml@bip.com
Alex Wright	aw@bip.com
Davey Jones	dj@bip.com
Mario Lopez	ml@bip.com
Alex Wright	aw@bip.com
Davey Jones	dj@bip.com
Mario Lopez	ml@bip.com
Alex Wright	aw@bip.com
Davey Jones	dj@bip.com
Mario Lopez	

CREATE PERSON

Name

Title

Email

Department

Office

Onboard Date

Phone Number - Desk

Phone Number - Cell

Assigned Computer

Assigned Phone

CANCEL

CREATE

Marketing Manager	Marketing	Los Angeles
IT Engineer	Digital Operations	Tijuana
Customer Serice Rep	Customer Success	New York

Computer	Hire Date
PC37482	12/15/2025
NB34833	12/15/2025
PC23945	12/15/2025
PC37482	12/15/2025
NB34833	12/15/2025
PC23945	12/15/2025
PC37482	12/15/2025
NB34833	12/15/2025
PC23945	12/15/2025
PC37482	12/15/2025



# PEOPLE



CREATE  
A PERSON



VIP: Corporate Director

Do not issue new equipment

## Assets

Computer: PC12564  
Laptop: NB1597  
Phone: MDAP1254  
Key Fob: 15642

## History

12/1/22 Assigned new device  
02/15/23 Returned broken monitor  
3/24/23 Issued mobile device

## Notes

User is traveling, ignore VPN warnings  
Issued special MX Master Keyboard

## James Brown

Email: **jb@bip.com**

Phone: **323-456-7890**

Slack: **Brown-bip**

Title: **Director of IT**

Department: **Digital Operations**

Office: **Los Angeles**

Name	Email	Job Title	Department	Location	Computer	Hire Date
Mario Lopez	ml@bip.com	Marketing Manager	Marketing	Los Angeles	PC37482	12/15/2025
Alex Wright	aw@bip.com	IT Engineer	Digital Operations	Tijuana	NB34833	12/15/2025
Davey Jones	dj@bip.com	Customer Serice Rep	Customer Success	New York	PC23945	12/15/2025
Mario Lopez	ml@bip.com	Marketing Manager	Marketing	Los Angeles	PC37482	12/15/2025
Alex Wright	aw@bip.com	IT Engineer	Digital Operations	Tijuana	NB34833	12/15/2025
Davey Jones	dj@bip.com	Customer Serice Rep	Customer Success	New York	PC23945	12/15/2025
Mario Lopez	ml@bip.com	Marketing Manager	Marketing	Los Angeles	PC37482	12/15/2025