

Offer Letter for Internship/Probation Period

Date :

Dear

We are pleased to offer you a 6 Months Internship/Probation Period with PerseveX LLP on an "at-will basis," which can be extended based on mutual agreement. Please find below the details confirming your engagement:

Training Date:

Internship Start Date:

Internship End Date:

Your job title will be "**Business Development Intern / Probationary Associate.**" Your responsibilities will include those for which you are directly engaged, as well as any additional duties assigned by your reporting manager. By accepting this offer, you agree to perform all assigned tasks with due care, diligence, and in full compliance with company policies. You are required to devote your time and effort exclusively to your duties during business hours, as well as any additional time as required to complete your responsibilities.

You will be eligible for a stipend of **₹15,000** per month, along with **₹10,000** as performance-based incentives, subject to statutory deductions per company policy. As an intern/probationary associate, you will not receive employee benefits that are available to full-time employees. **During this period, the company reserves the right to terminate your services without cause, and you are required to give a 15-day notice if you wish to end the internship/probation period before its scheduled conclusion.**

By accepting this offer, you acknowledge that all information shared during your internship/probation period is strictly confidential. You agree not to use or disclose this information for personal gain or share it with anyone outside the company. Upon completion of your tenure, you must return all company property, including equipment and electronically stored information.

By accepting this offer, you also agree to abide by all company policies and procedures governing the conduct of business and employees. This letter constitutes the full offer extended to you and supersedes any previous discussions or agreements. **All official communication, both internal and external, must be conducted through your manager's company email.**

To indicate your acceptance, please send a signed and scanned copy of this offer letter along with the required documents mentioned in Annexure-1 to hr@persevex.com within two working days of receiving this letter. If we do not receive your acceptance within this time frame, the offer will automatically be withdrawn.

Note: Upon successful completion of your internship/probation period, your compensation package will be in the range of ₹5 – ₹7 LPA.

Working Hours: 8 Hours / day

Job Type: Full Time Internship

Monthly Target: ₹2,00,000/-

Location: Bangalore

Acceptance of the Candidate:

I have read and understood the above terms and conditions and I accept this offer, as set forth above, with Persevex LLP, and will report on the mentioned training date.

Signature: _____

Date: _____

With Regards,
Shanmukh Shekar K C
HR Head,
Persevex LLP

Annexure-1

Documents Required:

1. Professional / Educational Certificates and Mark Sheets towards:
 - 10th standard or equivalent examination
 - 12th standard or equivalent examination
 - Graduation
 - Post-graduation / Doctorate
 - Other relevant educational or skill certifications
2. Color Scanned Copy of your Photographs
3. Scanned Copy of Aadhaar Card, Voter ID or Driving License.
4. **PAN Card, Bank Account Details: Bank Name, Your Name as per Bank records, Account Number, IFSC Code.**