



Empowering one farmer at a time

Kahawa Sukari avenue, Thika road,
Mizpah house

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REQUISITION FORM

DATE: 10th April, 2025.

REQUESTOR INFORMATION

Name: Ruth Mwangi

Department: Administration

Contact Details: 0743438211

ITEMS REQUESTED

Item Description	Quantity	Unit price	Total cost
Rent	1	15,500	15,500

Grand Total: KSH 15,500.

PURPOSE OF REQUISITION

Rent is due 9th of every month

Requested by: Name:Ruth Mwangi

Signature:

Date:

APPROVAL SECTION

CEO approval: Name:Joyce Rugano

Signature:

Date: