New Testament Proofreading Checklist: Instructions

Finding format issues requires a different kind of "looking" than when someone reads through for meaning. This process will get faster once each proofreader gains experience.

Find one or more people on the translation team who care about details in printed words and notice errors. It is best to find proofreaders who notice such things easily and who enjoy this kind of work.

Each proofreader should look at **one chapter at a time**. He or she should use the Proofreading Checklist to focus on **one category at a time**. This will make the work most effective.

When the proofreader finds anything that should be fixed in the chapter, he or she should mark it or write it down.* When a category has been checked throughout the chapter, the proofreader should mark the corresponding Checklist box to show that its category is completely checked. The proofreader should also correct spelling errors in common words, but should talk with the team for decisions on difficult word choices, or if the same word seems to be misspelled many times.

These examples of categories to check in each chapter are based on English-language proofreading.

Oti	her languages might have different or additional things to check:
	In the Checklist, the number of verses is shown for each chapter. Count through to make sure all the verse markers are present in your chapter. Be aware of possible verse bridges (two or more verses written together because they work better that way in the language).
	If looking at a printout, make sure the number for the chapter is there and has the same spacing as for other chapters.
	Look through the chapter text quickly to check for anything else that looks odd (examples: uneven spaces between words or inconsistent sizes of numbers).
	Read through the text out loud, checking for typing errors. Mark any you find, writing a quick note about what is wrong.
	Look specifically at the endings of sentences and make sure each has end punctuation (a period, a question mark, or an exclamation point, as appropriate).
	Look specifically at the beginnings of sentences to confirm that each one starts with a capital letter.
	Look specifically for pairs of marks, such as quotation marks, parentheses, and brackets. Does each one have a partner? Does what is inside pairs of quotes sound like it is what someone is saying? Does what is inside pairs of double square brackets** sound like a footnote?
	Make sure each name is capitalized (for both people and places, if needed).
	Scan through for anything else on your list.
	*If the team that is proofreading has BTT Writer available, any errors that are found can be fixed right away. (However, they should not make other changes to the text other than in these categories.) The changed files will

**In BTT Writer, it is OK to set footnotes in a verse using [[]] (these are called "double square brackets"), as long as they are in pairs. For example, in Matthew 5:44, you might see something like this:

need to be re-uploaded.

But I say to you, love your enemies and pray for those who persecute you, [[The best ancient copies do not have Bless those who curse you, do good to those who hate you.]]

Chapter 1 25 verses verse numbers chapter number spacing read through aloud ends of sentences starts of sentences pairs: () "" [] capitals on names	Chapter 5 48 verses verse numbers chapter number spacing read through aloud ends of sentences starts of sentences pairs: () "" [] capitals on names	Chapter 9 38 verses verse numbers chapter number spacing read through aloud ends of sentences starts of sentences pairs: () "" [] capitals on names
Chapter 2 23 verses verse numbers chapter number spacing read through aloud ends of sentences starts of sentences pairs: () " " [] capitals on names	Chapter 6 34 verses verse numbers chapter number spacing read through aloud ends of sentences starts of sentences pairs: () "" [] capitals on names	Chapter 10 42 verses verse numbers chapter number spacing read through aloud ends of sentences starts of sentences pairs: () "" [] capitals on names
Chapter 3 17 verses verse numbers chapter number spacing read through aloud ends of sentences starts of sentences pairs: () " " [] capitals on names	Chapter 7 29 verses verse numbers chapter number spacing read through aloud ends of sentences starts of sentences pairs: () "" [] capitals on names	Chapter 11 30 verses verse numbers chapter number spacing read through aloud ends of sentences starts of sentences pairs: () "" [] capitals on names
Chapter 4 25 verses verse numbers chapter number spacing read through aloud ends of sentences starts of sentences pairs: () "" [] capitals on names	Chapter 8 34 verses verse numbers chapter number spacing read through aloud ends of sentences starts of sentences pairs: () "" [] capitals on names	Chapter 12 50 verses verse numbers chapter number spacing read through aloud ends of sentences starts of sentences pairs: () "" [] capitals on names

Matthew, part 2

Matthew, part 3

Matthew, part 1

Chapter 13 58 verses verse numbers chapter number spacing read through aloud ends of sentences starts of sentences pairs: () "" [] capitals on names	Chapter 17 27* verses verse numbers chapter number spacing read through aloud ends of sentences starts of sentences pairs: () "" [] capitals on names	Chapter 21 46 verses verse numbers chapter number spacing read through aloud ends of sentences starts of sentences pairs: () "" [] capitals on names
Chapter 14 36 verses verse numbers chapter number spacing read through aloud ends of sentences starts of sentences pairs: () "" [] capitals on names	Chapter 18 35* verses verse numbers chapter number spacing read through aloud ends of sentences starts of sentences pairs: () "" [] capitals on names	Chapter 22 46 verses verse numbers chapter number spacing read through aloud ends of sentences starts of sentences pairs: () "" [] capitals on names
Chapter 15 39 verses verse numbers chapter number spacing read through aloud ends of sentences starts of sentences pairs: () "" [] capitals on names	Chapter 19 30 verses verse numbers chapter number spacing read through aloud ends of sentences starts of sentences pairs: () "" [] capitals on names	Chapter 23 39* verses verse numbers chapter number spacing read through aloud ends of sentences starts of sentences pairs: () "" [] capitals on names
Chapter 16 28 verses verse numbers chapter number spacing read through aloud ends of sentences starts of sentences pairs: () "" [] capitals on names	Chapter 20 34 verses verse numbers chapter number spacing read through aloud ends of sentences starts of sentences pairs: () "" [] capitals on names	Chapter 24 51 verses verse numbers chapter number spacing read through aloud ends of sentences starts of sentences pairs: () "" [] capitals on names

Matthew, part 5

Matthew, part 6

Matthew, part 4

Chapter 25 46 verses verse numbers chapter number spacing read through aloud ends of sentences starts of sentences pairs: () "" [] capitals on names	Chapter 1 45 verses verse numbers chapter number spacing read through aloud ends of sentences starts of sentences pairs: () " " [] capitals on names	Chapter 5 43 verses verse numbers chapter number spacing read through aloud ends of sentences starts of sentences pairs: () "" [] capitals on names
Chapter 26 75 verses verse numbers chapter number spacing read through aloud ends of sentences starts of sentences pairs: () "" [] capitals on names	Chapter 2 28 verses verse numbers chapter number spacing read through aloud ends of sentences starts of sentences pairs: () " " [] capitals on names	Chapter 6 56 verses verse numbers chapter number spacing read through aloud ends of sentences starts of sentences pairs: () "" [] capitals on names
Chapter 27 66 verses verse numbers chapter number spacing read through aloud ends of sentences starts of sentences pairs: () "" [] capitals on names	Chapter 3 35 verses verse numbers chapter number spacing read through aloud ends of sentences starts of sentences pairs: () "" [] capitals on names	Chapter 7 37* verses verse numbers chapter number spacing read through aloud ends of sentences starts of sentences pairs: () "" [] capitals on names
Chapter 28 20 verses verse numbers chapter number spacing read through aloud ends of sentences starts of sentences pairs: () "" [] capitals on names	Chapter 4 41 verses verse numbers chapter number spacing read through aloud ends of sentences starts of sentences pairs: () "" [] capitals on names	Chapter 8 38 verses verse numbers chapter number spacing read through aloud ends of sentences starts of sentences pairs: () "" [] capitals on names

Mark, part 1

Mark, part 2

Matthew, part 7

Chapter 9 50* verses verse numbers chapter number spacing read through aloud ends of sentences starts of sentences pairs: () "" [] capitals on names	Chapter 13 37 verses verse numbers chapter number spacing read through aloud ends of sentences starts of sentences pairs: () "" [] capitals on names	Chapter 1 80 verses verse numbers chapter number spacing read through aloud ends of sentences starts of sentences pairs: () "" [] capitals on names
Chapter 10 52 verses verse numbers chapter number spacing read through aloud ends of sentences starts of sentences pairs: () "" [] capitals on names	Chapter 14 72 verses verse numbers chapter number spacing read through aloud ends of sentences starts of sentences pairs: () "" [] capitals on names	Chapter 2 52 verses verse numbers chapter number spacing read through aloud ends of sentences starts of sentences pairs: () " " [] capitals on names
Chapter 11 33* verses verse numbers chapter number spacing read through aloud ends of sentences starts of sentences pairs: () "" [] capitals on names	Chapter 15 47* verses verse numbers chapter number spacing read through aloud ends of sentences starts of sentences pairs: () "" [] capitals on names	Chapter 3 38 verses verse numbers chapter number spacing read through aloud ends of sentences starts of sentences pairs: () " " [] capitals on names
Chapter 12 44 verses verse numbers chapter number spacing read through aloud ends of sentences starts of sentences pairs: () "" [] capitals on names	Chapter 16 20 verses verse numbers chapter number spacing read through aloud ends of sentences starts of sentences pairs: () "" [] capitals on names	Chapter 4 44 verses verse numbers chapter number spacing read through aloud ends of sentences starts of sentences pairs: () "" [] capitals on names

Mark, part 4

Luke, part 1

Mark, part 3

Chapter 5 39 verses verse numbers chapter number spacing read through aloud ends of sentences starts of sentences pairs: () " " [] capitals on names	Chapter 9 62 verses verse numbers chapter number spacing read through aloud ends of sentences starts of sentences pairs: () "" [] capitals on names	Chapter 13 35 verses verse numbers chapter number spacing read through aloud ends of sentences starts of sentences pairs: () "" [] capitals on names
Chapter 6 49 verses verse numbers chapter number spacing read through aloud ends of sentences starts of sentences pairs: () "" [] capitals on names	Chapter 10 42 verses verse numbers chapter number spacing read through aloud ends of sentences starts of sentences pairs: () "" [] capitals on names	Chapter 14 35 verses verse numbers chapter number spacing read through aloud ends of sentences starts of sentences pairs: () "" [] capitals on names
Chapter 7 50 verses verse numbers chapter number spacing read through aloud ends of sentences starts of sentences pairs: () "" [] capitals on names	Chapter 11 54 verses verse numbers chapter number spacing read through aloud ends of sentences starts of sentences pairs: () "" [] capitals on names	Chapter 15 32 verses verse numbers chapter number spacing read through aloud ends of sentences starts of sentences pairs: () "" [] capitals on names
Chapter 8 56 verses verse numbers chapter number spacing read through aloud ends of sentences starts of sentences pairs: () "" [] capitals on names	Chapter 12 59 verses verse numbers chapter number spacing read through aloud ends of sentences starts of sentences pairs: () "" [] capitals on names	Chapter 16 31 verses verse numbers chapter number spacing read through aloud ends of sentences starts of sentences pairs: () "" [] capitals on names

Luke, part 3

Luke, part 4

Luke, part 2

Chapter 17 37* verses verse numbers chapter number spacing read through aloud ends of sentences starts of sentences pairs: () "" [] capitals on names	Chapter 21 38 verses verse numbers chapter number spacing read through aloud ends of sentences starts of sentences pairs: () " " [] capitals on names	Chapter 1 51 verses verse numbers chapter number spacing read through aloud ends of sentences starts of sentences pairs: () " " [] capitals on names
Chapter 18 43 verses verse numbers chapter number spacing read through aloud ends of sentences starts of sentences pairs: () "" [] capitals on names	Chapter 22 71 verses verse numbers chapter number spacing read through aloud ends of sentences starts of sentences pairs: () " " [] capitals on names	Chapter 2 25 verses verse numbers chapter number spacing read through aloud ends of sentences starts of sentences pairs: () "" [] capitals on names
Chapter 19 48 verses verse numbers chapter number spacing read through aloud ends of sentences starts of sentences pairs: () "" [] capitals on names	Chapter 23 56* verses verse numbers chapter number spacing read through aloud ends of sentences starts of sentences pairs: () " " [] capitals on names	Chapter 3 36 verses verse numbers chapter number spacing read through aloud ends of sentences starts of sentences pairs: () " " [] capitals on names
Chapter 20 47 verses verse numbers chapter number spacing read through aloud ends of sentences starts of sentences pairs: () "" [] capitals on names	Chapter 24 53 verses verse numbers chapter number spacing read through aloud ends of sentences starts of sentences pairs: () "" [] capitals on names	Chapter 4 54 verses verse numbers chapter number spacing read through aloud ends of sentences starts of sentences pairs: () "" [] capitals on names

Luke, part 6

John, part 1

Luke, part 5

Chapter 5 47* verses verse numbers chapter number spacing read through aloud ends of sentences starts of sentences pairs: () "" [] capitals on names	Chapter 9 41 verses verse numbers chapter number spacing read through aloud ends of sentences starts of sentences pairs: () "" [] capitals on names	Chapter 13 38 verses verse numbers chapter number spacing read through aloud ends of sentences starts of sentences pairs: () "" [] capitals on names
Chapter 6 71 verses verse numbers chapter number spacing read through aloud ends of sentences starts of sentences pairs: () " " [] capitals on names	Chapter 10 42 verses verse numbers chapter number spacing read through aloud ends of sentences starts of sentences pairs: () "" [] capitals on names	Chapter 14 31 verses verse numbers chapter number spacing read through aloud ends of sentences starts of sentences pairs: () "" [] capitals on names
Chapter 7 53 verses verse numbers chapter number spacing read through aloud ends of sentences starts of sentences pairs: () " " [] capitals on names	Chapter 11 57 verses verse numbers chapter number spacing read through aloud ends of sentences starts of sentences pairs: () "" [] capitals on names	Chapter 15 27 verses verse numbers chapter number spacing read through aloud ends of sentences starts of sentences pairs: () "" [] capitals on names
Chapter 8 59 verses verse numbers chapter number spacing read through aloud ends of sentences starts of sentences pairs: () "" [] capitals on names	Chapter 12 50 verses verse numbers chapter number spacing read through aloud ends of sentences starts of sentences pairs: () "" [] capitals on names	Chapter 16 33 verses verse numbers chapter number spacing read through aloud ends of sentences starts of sentences pairs: () "" [] capitals on names

John, part 3

John, part 4

John, part 2

Chapter 17 26 verses verse numbers chapter number spacing read through aloud ends of sentences starts of sentences pairs: () "" [] capitals on names	Chapter 21 25 verses verse numbers chapter number spacing read through aloud ends of sentences starts of sentences pairs: () "" [] capitals on names	Chapter 1 26 verses verse numbers chapter number spacing read through aloud ends of sentences starts of sentences pairs: () "" [] capitals on names
Chapter 18 40 verses verse numbers chapter number spacing read through aloud ends of sentences starts of sentences pairs: () "" [] capitals on names		Chapter 2 47 verses verse numbers chapter number spacing read through aloud ends of sentences starts of sentences pairs: () "" [] capitals on names
Chapter 19 42 verses verse numbers chapter number spacing read through aloud ends of sentences starts of sentences pairs: () "" [] capitals on names		Chapter 3 26 verses verse numbers chapter number spacing read through aloud ends of sentences starts of sentences pairs: () "" [] capitals on names
Chapter 20 31 verses verse numbers chapter number spacing read through aloud ends of sentences starts of sentences pairs: () "" [] capitals on names		Chapter 4 37 verses verse numbers chapter number spacing read through aloud ends of sentences starts of sentences pairs: () "" [] capitals on names

John, part 6

Acts, part 1

John, part 5

Chapter 5 42 verses verse numbers chapter number spacing read through aloud ends of sentences starts of sentences pairs: () " " [] capitals on names	Chapter 9 43 verses verse numbers chapter number spacing read through aloud ends of sentences starts of sentences pairs: () "" [] capitals on names	Chapter 13 52 verses verse numbers chapter number spacing read through aloud ends of sentences starts of sentences pairs: () "" [] capitals on names
Chapter 6 15 verses verse numbers chapter number spacing read through aloud ends of sentences starts of sentences pairs: () "" [] capitals on names	Chapter 10 48 verses verse numbers chapter number spacing read through aloud ends of sentences starts of sentences pairs: () "" [] capitals on names	Chapter 14 28 verses verse numbers chapter number spacing read through aloud ends of sentences starts of sentences pairs: () "" [] capitals on names
Chapter 7 60 verses verse numbers chapter number spacing read through aloud ends of sentences starts of sentences pairs: () " " [] capitals on names	Chapter 11 30 verses verse numbers chapter number spacing read through aloud ends of sentences starts of sentences pairs: () "" [] capitals on names	Chapter 15 41* verses verse numbers chapter number spacing read through aloud ends of sentences starts of sentences pairs: () "" [] capitals on names
Chapter 8 40* verses □ verse numbers □ chapter number □ spacing □ read through aloud □ ends of sentences □ starts of sentences □ pairs: () "" [] □ capitals on names □	Chapter 12 25 verses verse numbers chapter number spacing read through aloud ends of sentences starts of sentences pairs: () "" [] capitals on names	Chapter 16 40 verses verse numbers chapter number spacing read through aloud ends of sentences starts of sentences pairs: () "" [] capitals on names

Acts, part 3

Acts, part 4

Acts, part 2

Chapter 17 34 verses verse numbers chapter number spacing read through aloud ends of sentences starts of sentences pairs: () "" [] capitals on names	Chapter 21 40 verses verse numbers chapter number spacing read through aloud ends of sentences starts of sentences pairs: () "" [] capitals on names	Chapter 25 27 verses verse numbers chapter number spacing read through aloud ends of sentences starts of sentences pairs: () "" [] capitals on names
Chapter 18 28 verses verse numbers chapter number spacing read through aloud ends of sentences starts of sentences pairs: () "" [] capitals on names	Chapter 22 30 verses verse numbers chapter number spacing read through aloud ends of sentences starts of sentences pairs: () "" [] capitals on names	Chapter 26 32 verses verse numbers chapter number spacing read through aloud ends of sentences starts of sentences pairs: () "" [] capitals on names
Chapter 19 41* verses verse numbers chapter number spacing read through aloud ends of sentences starts of sentences pairs: () "" [] capitals on names	Chapter 23 35 verses verse numbers chapter number spacing read through aloud ends of sentences starts of sentences pairs: () "" [] capitals on names	Chapter 27 44 verses verse numbers chapter number spacing read through aloud ends of sentences starts of sentences pairs: () "" [] capitals on names
Chapter 20 38 verses verse numbers chapter number spacing read through aloud ends of sentences starts of sentences pairs: () "" [] capitals on names	Chapter 24 27* verses verse numbers chapter number spacing read through aloud ends of sentences starts of sentences pairs: () "" [] capitals on names	Chapter 28 31* verses verse numbers chapter number spacing read through aloud ends of sentences starts of sentences pairs: () "" [] capitals on names

Acts, part 6

Acts, part 7

Acts, part 5

Chapter 1 32 verses verse numbers chapter number spacing read through aloud ends of sentences starts of sentences pairs: () " " [] capitals on names	Chapter 5 21 verses verse numbers chapter number spacing read through aloud ends of sentences starts of sentences pairs: () " " [] capitals on names	Chapter 9 33 verses verse numbers chapter number spacing read through aloud ends of sentences starts of sentences pairs: () " " [] capitals on names
Chapter 2 29 verses verse numbers chapter number spacing read through aloud ends of sentences starts of sentences pairs: () "" [] capitals on names	Chapter 6 23 verses verse numbers chapter number spacing read through aloud ends of sentences starts of sentences pairs: () " " [] capitals on names	Chapter 10 21 verses verse numbers chapter number spacing read through aloud ends of sentences starts of sentences pairs: () "" [] capitals on names
Chapter 3 31 verses verse numbers chapter number spacing read through aloud ends of sentences starts of sentences pairs: () " " [] capitals on names	Chapter 7 25 verses verse numbers chapter number spacing read through aloud ends of sentences starts of sentences pairs: () " " [] capitals on names	Chapter 11 36 verses verse numbers chapter number spacing read through aloud ends of sentences starts of sentences pairs: () "" [] capitals on names
Chapter 4 25 verses verse numbers chapter number spacing read through aloud ends of sentences starts of sentences pairs: () "" [] capitals on names	Chapter 8 39 verses verse numbers chapter number spacing read through aloud ends of sentences starts of sentences pairs: () "" [] capitals on names	Chapter 12 21 verses verse numbers chapter number spacing read through aloud ends of sentences starts of sentences pairs: () "" [] capitals on names

Romans, part 2

Romans, part 3

Romans, part 1

Chapter 13 14 verses verse numbers chapter number spacing read through aloud ends of sentences starts of sentences pairs: () "" [] capitals on names	Chapter 1 31 verses verse numbers chapter number spacing read through aloud ends of sentences starts of sentences pairs: () "" [] capitals on names	Chapter 5 13 verses verse numbers chapter number spacing read through aloud ends of sentences starts of sentences pairs: () "" [] capitals on names
Chapter 14 23 verses verse numbers chapter number spacing read through aloud ends of sentences starts of sentences pairs: () "" [] capitals on names	Chapter 2 16 verses verse numbers chapter number spacing read through aloud ends of sentences starts of sentences pairs: () " " [] capitals on names	Chapter 6 20 verses verse numbers chapter number spacing read through aloud ends of sentences starts of sentences pairs: () " " [] capitals on names
Chapter 15 33 verses verse numbers chapter number spacing read through aloud ends of sentences starts of sentences pairs: () "" [] capitals on names	Chapter 3 23 verses verse numbers chapter number spacing read through aloud ends of sentences starts of sentences pairs: () "" [] capitals on names	Chapter 7 40 verses verse numbers chapter number spacing read through aloud ends of sentences starts of sentences pairs: () " " [] capitals on names
Chapter 16 27* verses verse numbers chapter number spacing read through aloud ends of sentences starts of sentences pairs: () "" [] capitals on names	Chapter 4 21 verses verse numbers chapter number spacing read through aloud ends of sentences starts of sentences pairs: () "" [] capitals on names	Chapter 8 13 verses verse numbers chapter number spacing read through aloud ends of sentences starts of sentences pairs: () " " [] capitals on names

1 Corinthians, part 1

1 Corinthians, part 2

Romans, part 4

Chapter 9 27 verses verse numbers chapter number spacing read through aloud ends of sentences starts of sentences pairs: () "" [] capitals on names	Chapter 13 13 verses verse numbers chapter number spacing read through aloud ends of sentences starts of sentences pairs: () "" [] capitals on names	Chapter 1 24 verses verse numbers chapter number spacing read through aloud ends of sentences starts of sentences pairs: () "" [] capitals on names
Chapter 10 33 verses verse numbers chapter number spacing read through aloud ends of sentences starts of sentences pairs: () "" [] capitals on names	Chapter 14 40 verses verse numbers chapter number spacing read through aloud ends of sentences starts of sentences pairs: () "" [] capitals on names	Chapter 2 17 verses verse numbers chapter number spacing read through aloud ends of sentences starts of sentences pairs: () "" [] capitals on names
Chapter 11 34 verses verse numbers chapter number spacing read through aloud ends of sentences starts of sentences pairs: () "" [] capitals on names	Chapter 15 58 verses verse numbers chapter number spacing read through aloud ends of sentences starts of sentences pairs: () " " [] capitals on names	Chapter 3 18 verses verse numbers chapter number spacing read through aloud ends of sentences starts of sentences pairs: () " " [] capitals on names
Chapter 12 31 verses verse numbers chapter number spacing read through aloud ends of sentences starts of sentences pairs: () "" [] capitals on names	Chapter 16 24 verses verse numbers chapter number spacing read through aloud ends of sentences starts of sentences pairs: () " " [] capitals on names	Chapter 4 18 verses verse numbers chapter number spacing read through aloud ends of sentences starts of sentences pairs: () "" [] capitals on names

1 Corinthians, part 4

2 Corinthians, part 1

1 Corinthians, part 3

2 Corinthians, part 2 2 Corinthians, part 3 2 Corinthians, part 4 Chapter 5 21 verses Chapter 9 15 verses Chapter 13 14* verses □ verse numbers □ verse numbers □ verse numbers ☐ chapter number ☐ chapter number ☐ chapter number ☐ spacing □ spacing □ spacing ☐ read through aloud ☐ read through aloud ☐ read through aloud ends of sentences ends of sentences ends of sentences □ starts of sentences □ starts of sentences □ starts of sentences □ pairs: () " " [] □ pairs: () " " [] □ pairs: () " " [] ☐ capitals on names ☐ capitals on names ☐ capitals on names Chapter 6 18 verses Chapter 10 18 verses □ verse numbers □ verse numbers ☐ chapter number ☐ chapter number □ spacing □ spacing ☐ read through aloud ☐ read through aloud □ ends of sentences □ ends of sentences ☐ starts of sentences □ starts of sentences □ pairs: () " " [] □ pairs: () " " [] ☐ capitals on names ☐ capitals on names Chapter 7 16 verses Chapter 11 33 verses □ verse numbers □ verse numbers ☐ chapter number ☐ chapter number ☐ spacing ☐ spacing ☐ read through aloud ☐ read through aloud □ ends of sentences ends of sentences □ starts of sentences ☐ starts of sentences □ pairs: () " " [] □ pairs: () " " [] ☐ capitals on names ☐ capitals on names Chapter 8 24 verses Chapter 12 21 verses □ verse numbers □ verse numbers ☐ chapter number ☐ chapter number □ spacing ☐ spacing ☐ read through aloud ☐ read through aloud ends of sentences ends of sentences

□ starts of sentences

□ pairs: () " " []

☐ capitals on names

□ starts of sentences

□ pairs: () " " []

☐ capitals on names

Chapter 1 24 verses verse numbers chapter number spacing read through aloud ends of sentences starts of sentences pairs: () "" [] capitals on names	Chapter 5 26 verses verse numbers chapter number spacing read through aloud ends of sentences starts of sentences pairs: () "" [] capitals on names	Chapter 1 23 verses verse numbers chapter number spacing read through aloud ends of sentences starts of sentences pairs: () "" [] capitals on names
Chapter 2 21 verses verse numbers chapter number spacing read through aloud ends of sentences starts of sentences pairs: () "" [] capitals on names	Chapter 6 18 verses verse numbers chapter number spacing read through aloud ends of sentences starts of sentences pairs: () "" [] capitals on names	Chapter 2 22 verses verse numbers chapter number spacing read through aloud ends of sentences starts of sentences pairs: () "" [] capitals on names
Chapter 3 29 verses verse numbers chapter number spacing read through aloud ends of sentences starts of sentences pairs: () "" [] capitals on names		Chapter 3 21 verses verse numbers chapter number spacing read through aloud ends of sentences starts of sentences pairs: () " " [] capitals on names
Chapter 4 31 verses verse numbers chapter number spacing read through aloud ends of sentences starts of sentences pairs: () "" [] capitals on names		Chapter 4 32 verses verse numbers chapter number spacing read through aloud ends of sentences starts of sentences pairs: () "" [] capitals on names

Galatians, part 2

Ephesians, part 1

Galatians, part 1

Chapter 5 33 verses verse numbers chapter number spacing read through aloud ends of sentences starts of sentences pairs: () " " [] capitals on names	Chapter 1 30 verses verse numbers chapter number spacing read through aloud ends of sentences starts of sentences pairs: () "" [] capitals on names	Chapter 1 29 verses verse numbers chapter number spacing read through aloud ends of sentences starts of sentences pairs: () "" [] capitals on names
Chapter 6 24 verses verse numbers chapter number spacing read through aloud ends of sentences starts of sentences pairs: () " " [] capitals on names	Chapter 2 30 verses verse numbers chapter number spacing read through aloud ends of sentences starts of sentences pairs: () " " [] capitals on names	Chapter 2 23 verses verse numbers chapter number spacing read through aloud ends of sentences starts of sentences pairs: () "" [] capitals on names
	Chapter 3 21 verses verse numbers chapter number spacing read through aloud ends of sentences starts of sentences pairs: () " " [] capitals on names	Chapter 3 25 verses verse numbers chapter number spacing read through aloud ends of sentences starts of sentences pairs: () "" [] capitals on names
	Chapter 4 23 verses verse numbers chapter number spacing read through aloud ends of sentences starts of sentences pairs: () "" [] capitals on names	Chapter 4 18 verses verse numbers chapter number spacing read through aloud ends of sentences starts of sentences pairs: () "" [] capitals on names

Philippians

Colossians

Ephesians, part 2

Chapter 1 10 verses verse numbers chapter number spacing read through aloud ends of sentences starts of sentences pairs: () " " [] capitals on names	Chapter 5 28 verses verse numbers chapter number spacing read through aloud ends of sentences starts of sentences pairs: () " " [] capitals on names	Chapter 1 12 verses verse numbers chapter number spacing read through aloud ends of sentences starts of sentences pairs: () " " [] capitals on names
Chapter 2 20 verses verse numbers chapter number spacing read through aloud ends of sentences starts of sentences pairs: () " " [] capitals on names		Chapter 2 17 verses verse numbers chapter number spacing read through aloud ends of sentences starts of sentences pairs: () " " [] capitals on names
Chapter 3 13 verses verse numbers chapter number spacing read through aloud ends of sentences starts of sentences pairs: () " " [] capitals on names		Chapter 3 18 verses verse numbers chapter number spacing read through aloud ends of sentences starts of sentences pairs: () " " [] capitals on names
Chapter 4 18 verses verse numbers chapter number spacing read through aloud ends of sentences starts of sentences pairs: () "" [] capitals on names		

2 Thessalonians

1 Thessalonians, part 1 1 Thessalonians, part 2

Chapter 1 20 verses verse numbers chapter number spacing read through aloud ends of sentences starts of sentences pairs: () "" [] capitals on names	Chapter 5 25 verses verse numbers chapter number spacing read through aloud ends of sentences starts of sentences pairs: () "" [] capitals on names	Chapter 1 18 verses verse numbers chapter number spacing read through aloud ends of sentences starts of sentences pairs: () "" [] capitals on names
Chapter 2 15 verses verse numbers chapter number spacing read through aloud ends of sentences starts of sentences pairs: () " " [] capitals on names	Chapter 6 21 verses verse numbers chapter number spacing read through aloud ends of sentences starts of sentences pairs: () " " [] capitals on names	Chapter 2 26 verses verse numbers chapter number spacing read through aloud ends of sentences starts of sentences pairs: () " " [] capitals on names
Chapter 3 16 verses verse numbers chapter number spacing read through aloud ends of sentences starts of sentences pairs: () " " [] capitals on names		Chapter 3 17 verses verse numbers chapter number spacing read through aloud ends of sentences starts of sentences pairs: () " " [] capitals on names
Chapter 4 16 verses verse numbers chapter number spacing read through aloud ends of sentences starts of sentences pairs: () "" [] capitals on names		Chapter 4 22 verses verse numbers chapter number spacing read through aloud ends of sentences starts of sentences pairs: () "" [] capitals on names

1 Timothy, part 2

2 Timothy

1 Timothy, part 1

Titus	Philemon	Hebrews, part 1
Chapter 1 16 verses verse numbers chapter number spacing read through aloud ends of sentences starts of sentences pairs: () "" [] capitals on names	Chapter 1 25 verses verse numbers chapter number spacing read through aloud ends of sentences starts of sentences pairs: () "" [] capitals on names	Chapter 1 14 verses verse numbers chapter number spacing read through aloud ends of sentences starts of sentences pairs: () " " [] capitals on names
Chapter 2 15 verses verse numbers chapter number spacing read through aloud ends of sentences starts of sentences pairs: () "" [] capitals on names		Chapter 2 18 verses verse numbers chapter number spacing read through aloud ends of sentences starts of sentences pairs: () "" [] capitals on names
Chapter 3 15 verses verse numbers chapter number spacing read through aloud ends of sentences starts of sentences pairs: () "" [] capitals on names		Chapter 3 19 verses verse numbers chapter number spacing read through aloud ends of sentences starts of sentences pairs: () "" [] capitals on names
		Chapter 4 16 verses verse numbers chapter number spacing read through aloud ends of sentences starts of sentences pairs: () "" [] capitals on names

Chapter 5 14 verses verse numbers chapter number spacing read through aloud ends of sentences starts of sentences pairs: () "" [] capitals on names	Chapter 9 28 verses verse numbers chapter number spacing read through aloud ends of sentences starts of sentences pairs: () "" [] capitals on names	Chapter 13 25 verses verse numbers chapter number spacing read through aloud ends of sentences starts of sentences pairs: () "" [] capitals on names
Chapter 6 20 verses verse numbers chapter number spacing read through aloud ends of sentences starts of sentences pairs: () " " [] capitals on names	Chapter 10 39 verses verse numbers chapter number spacing read through aloud ends of sentences starts of sentences pairs: () "" [] capitals on names	
Chapter 7 28 verses verse numbers chapter number spacing read through aloud ends of sentences starts of sentences pairs: () " " [] capitals on names	Chapter 11 40 verses verse numbers chapter number spacing read through aloud ends of sentences starts of sentences pairs: () "" [] capitals on names	
Chapter 8 13 verses verse numbers chapter number spacing read through aloud ends of sentences starts of sentences pairs: () "" [] capitals on names	Chapter 12 29 verses verse numbers chapter number spacing read through aloud ends of sentences starts of sentences pairs: () "" [] capitals on names	

Hebrews, part 3

Hebrews, part 4

Hebrews, part 2

Chapter 1 27 verses verse numbers chapter number spacing read through aloud ends of sentences starts of sentences pairs: () " " [] capitals on names	Chapter 5 20 verses verse numbers chapter number spacing read through aloud ends of sentences starts of sentences pairs: () "" [] capitals on names	Chapter 1 25 verses verse numbers chapter number spacing read through aloud ends of sentences starts of sentences pairs: () "" [] capitals on names
Chapter 2 26 verses verse numbers chapter number spacing read through aloud ends of sentences starts of sentences pairs: () " " [] capitals on names		Chapter 2 25 verses verse numbers chapter number spacing read through aloud ends of sentences starts of sentences pairs: () " " [] capitals on names
Chapter 3 18 verses verse numbers chapter number spacing read through aloud ends of sentences starts of sentences pairs: () "" [] capitals on names		Chapter 3 22 verses verse numbers chapter number spacing read through aloud ends of sentences starts of sentences pairs: () "" [] capitals on names
Chapter 4 17 verses verse numbers chapter number spacing read through aloud ends of sentences starts of sentences pairs: () " " [] capitals on names		Chapter 4 19 verses verse numbers chapter number spacing read through aloud ends of sentences starts of sentences pairs: () "" [] capitals on names

James, part 2

James, part 1

1 Peter, part 1

1 Peter, part 2	2 Peter	1 John, part 1
Chapter 5 14 verses verse numbers chapter number spacing read through aloud ends of sentences starts of sentences pairs: () " " [] capitals on names	Chapter 1 21 verses verse numbers chapter number spacing read through aloud ends of sentences starts of sentences pairs: () " " [] capitals on names	Chapter 1 10 verses verse numbers chapter number spacing read through aloud ends of sentences starts of sentences pairs: () " " [] capitals on names
	Chapter 2 22 verses verse numbers chapter number spacing read through aloud ends of sentences starts of sentences pairs: () ""[] capitals on names	Chapter 2 29 verses verse numbers chapter number spacing read through aloud ends of sentences starts of sentences pairs: () "" [] capitals on names
	Chapter 3 18 verses verse numbers chapter number spacing read through aloud ends of sentences starts of sentences pairs: () " " [] capitals on names	Chapter 3 24 verses verse numbers chapter number spacing read through aloud ends of sentences starts of sentences pairs: () "" [] capitals on names
		Chapter 4 21 verses verse numbers chapter number spacing read through aloud ends of sentences starts of sentences pairs: () "" []

Chapter 5 21 verses	Chapter 1 13 verses	Chapter 1 15* verses
☐ verse numbers	verse numbers	verse numbers
☐ chapter number	chapter number	☐ chapter number
☐ spacing	\square spacing	□ spacing
\square read through aloud	\square read through aloud	\square read through aloud
ends of sentences	ends of sentences	ends of sentences
starts of sentences	starts of sentences	starts of sentences
□ pairs: () " " []	□ pairs: () " " []	□ pairs: () " " []
capitals on names	capitals on names	capitals on names
_	—	

3 John

2 John

1 John, part 2

Jude	Revelation, part 1	Revelation, part 2
Chapter 1 25 verses verse numbers chapter number spacing read through aloud ends of sentences starts of sentences pairs: () "" [] capitals on names	Chapter 1 20 verses verse numbers chapter number spacing read through aloud ends of sentences starts of sentences pairs: () " " [] capitals on names	Chapter 5 14 verses verse numbers chapter number spacing read through aloud ends of sentences starts of sentences pairs: () "" [] capitals on names
	Chapter 2 29 verses verse numbers chapter number spacing read through aloud ends of sentences starts of sentences pairs: () "" [] capitals on names	Chapter 6 17 verses verse numbers chapter number spacing read through aloud ends of sentences starts of sentences pairs: () " " [] capitals on names
	Chapter 3 22 verses verse numbers chapter number spacing read through aloud ends of sentences starts of sentences pairs: () " " [] capitals on names	Chapter 7 17 verses verse numbers chapter number spacing read through aloud ends of sentences starts of sentences pairs: () " " [] capitals on names
	Chapter 4 11 verses verse numbers chapter number spacing read through aloud ends of sentences starts of sentences pairs: () " " [] capitals on names	Chapter 8 13 verses verse numbers chapter number spacing read through aloud ends of sentences starts of sentences pairs: () " " [] capitals on names

Chapter 9 21 verses verse numbers chapter number spacing read through aloud ends of sentences starts of sentences pairs: () "" [] capitals on names	Chapter 13 18 verses verse numbers chapter number spacing read through aloud ends of sentences starts of sentences pairs: () " " [] capitals on names	Chapter 17 18 verses verse numbers chapter number spacing read through aloud ends of sentences starts of sentences pairs: () "" [] capitals on names
Chapter 10 11 verses verse numbers chapter number spacing read through aloud ends of sentences starts of sentences pairs: () "" [] capitals on names	Chapter 14 20 verses verse numbers chapter number spacing read through aloud ends of sentences starts of sentences pairs: () "" [] capitals on names	Chapter 18 24 verses verse numbers chapter number spacing read through aloud ends of sentences starts of sentences pairs: () "" [] capitals on names
Chapter 11 19 verses verse numbers chapter number spacing read through aloud ends of sentences starts of sentences pairs: () " " [] capitals on names	Chapter 15 8 verses verse numbers chapter number spacing read through aloud ends of sentences starts of sentences pairs: () "" [] capitals on names	Chapter 19 21 verses verse numbers chapter number spacing read through aloud ends of sentences starts of sentences pairs: () "" [] capitals on names
Chapter 12 18* verses verse numbers chapter number spacing read through aloud ends of sentences starts of sentences pairs: () "" [] capitals on names	Chapter 16 21 verses verse numbers chapter number spacing read through aloud ends of sentences starts of sentences pairs: () "" [] capitals on names	Chapter 20 15 verses verse numbers chapter number spacing read through aloud ends of sentences starts of sentences pairs: () "" [] capitals on names

Revelation, part 4

Revelation, part 5

Revelation, part 3

Revelation, part 6

Cha	pter 21 27 verses
	verse numbers
	chapter number
	spacing
	read through aloud
	ends of sentences
	starts of sentences
	pairs: () " " []
	capitals on names
Cha	pter 22 21 verses
Cha □	pter 22 21 verses verse numbers
	•
	verse numbers
	verse numbers chapter number
	verse numbers chapter number spacing
	verse numbers chapter number spacing read through aloud
	verse numbers chapter number spacing read through aloud ends of sentences
	verse numbers chapter number spacing read through aloud ends of sentences starts of sentences
	verse numbers chapter number spacing read through aloud ends of sentences starts of sentences pairs: () "" []