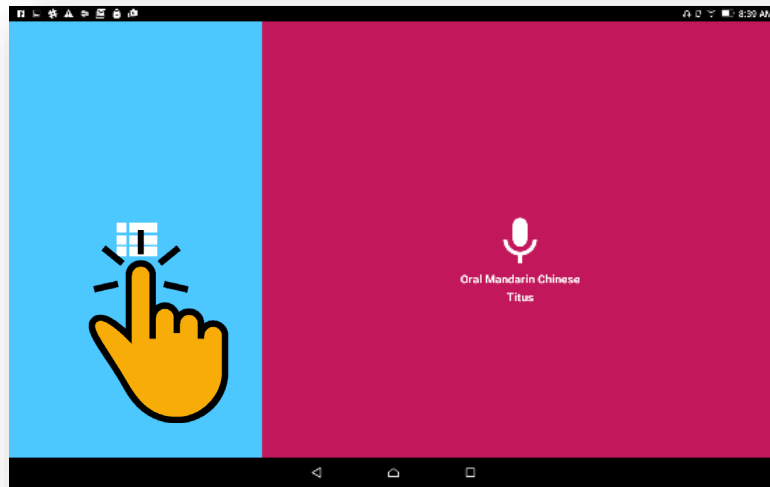


## *Editing Audio Recordings – Recording Window*

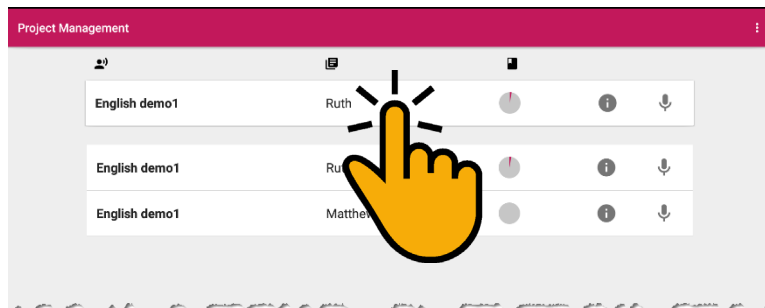
1

On the home screen, tap in the blue section (File Manager).



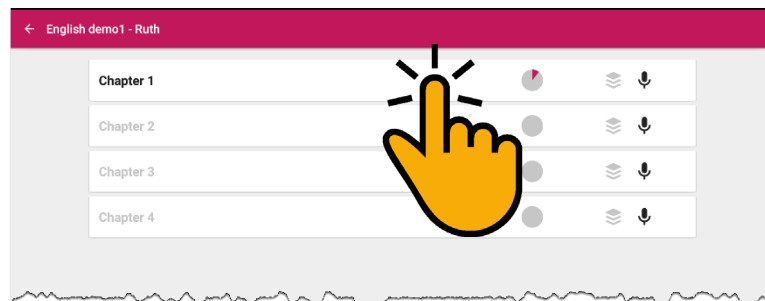
2

Tap to open a project.



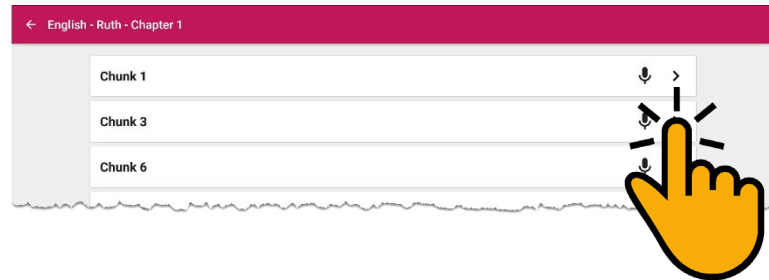
3

Tap to open a chapter.



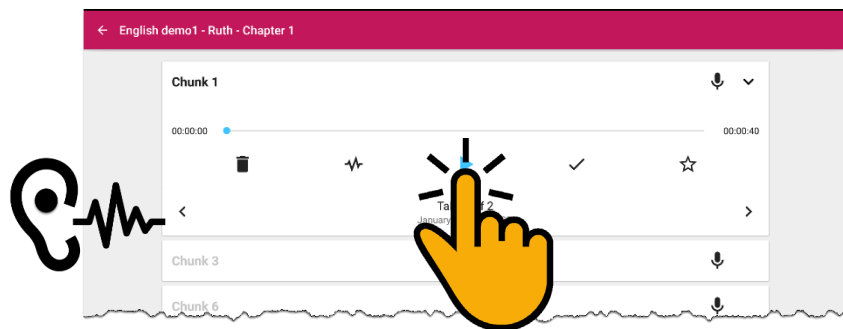
# 4

Tap the > to open the  
Chunk recordings menu.



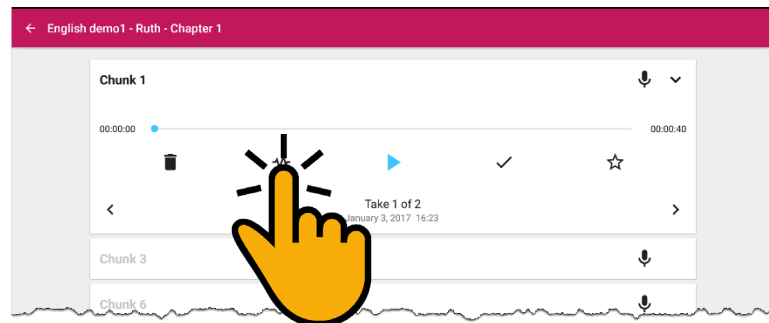
# 5

Tap the blue  
triangle to listen  
to the recording.



# 6

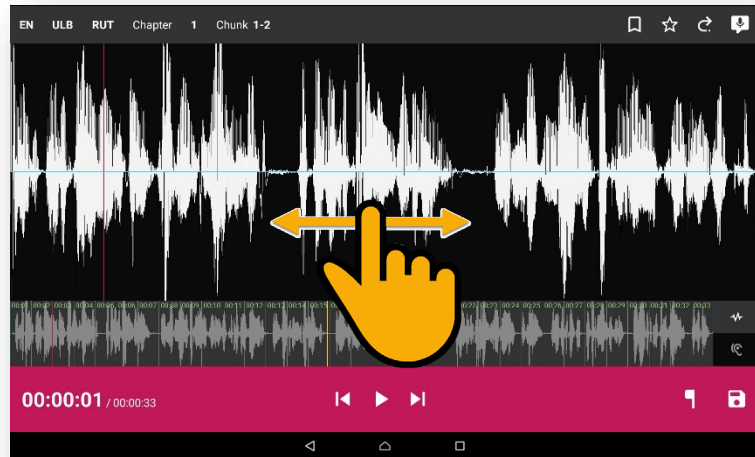
To edit –  
tap the  
wave icon.



# 7

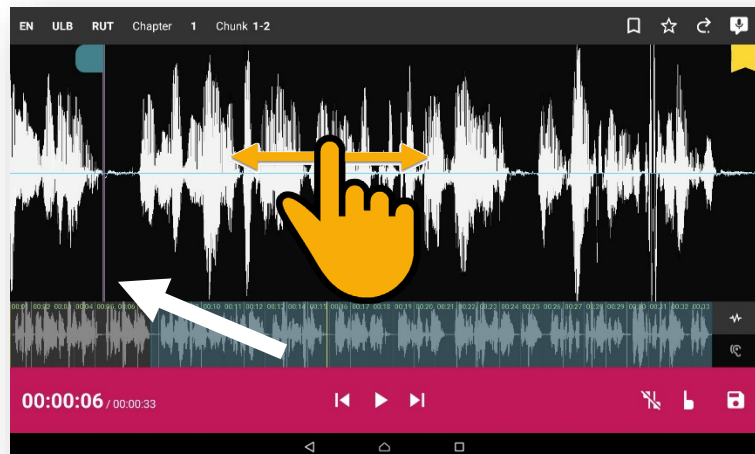
Find the part of the audio that needs to be removed.

Swipe to move the audio clip along the time line.



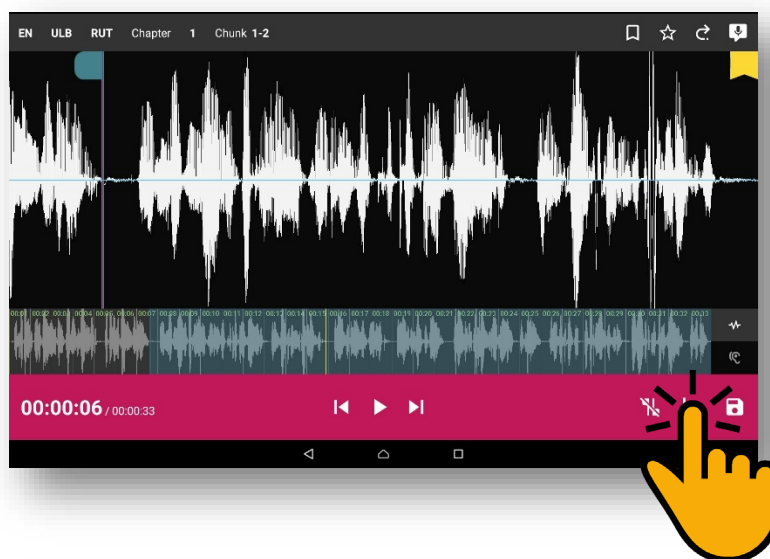
# 8

Place the start of the audio to remove at the red line.



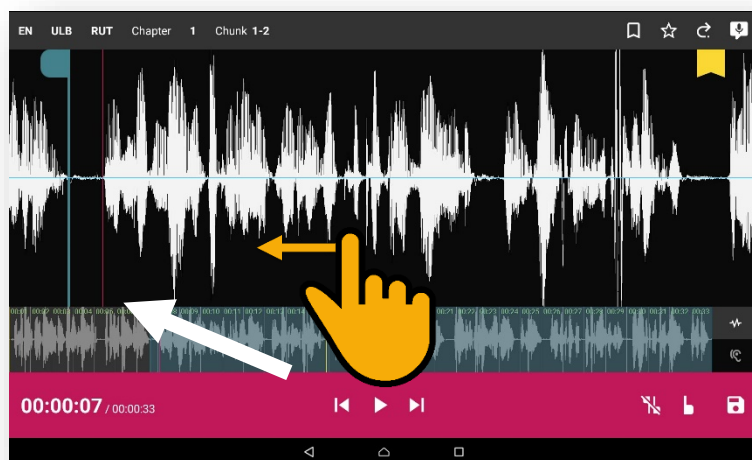
# 9

Tap the flag



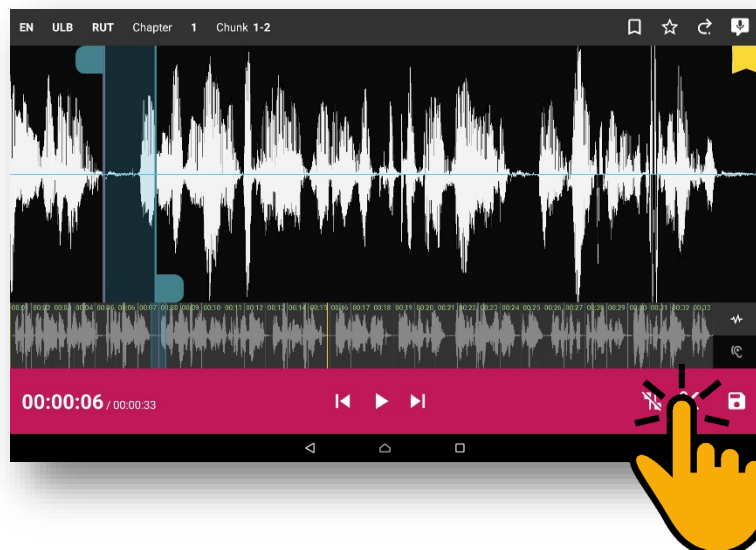
# 10

Swipe to the left until the end of the part to cut out is on the red line.



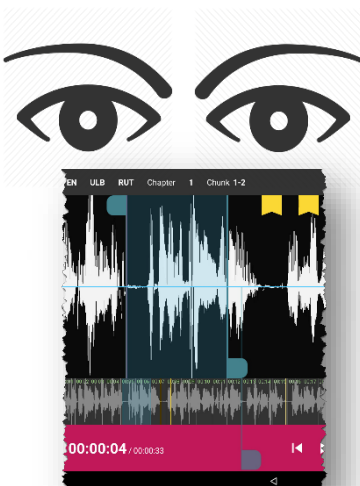
# 11

Tap the flag.



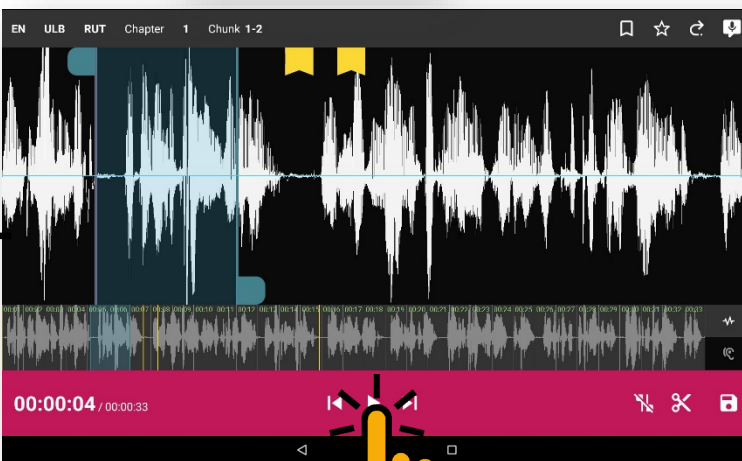
# 12

Check edit choice.



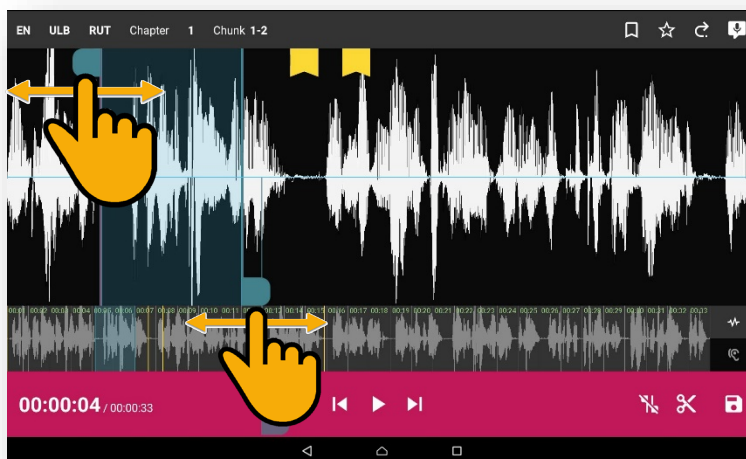
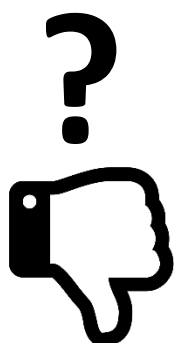
# 13

Listen.



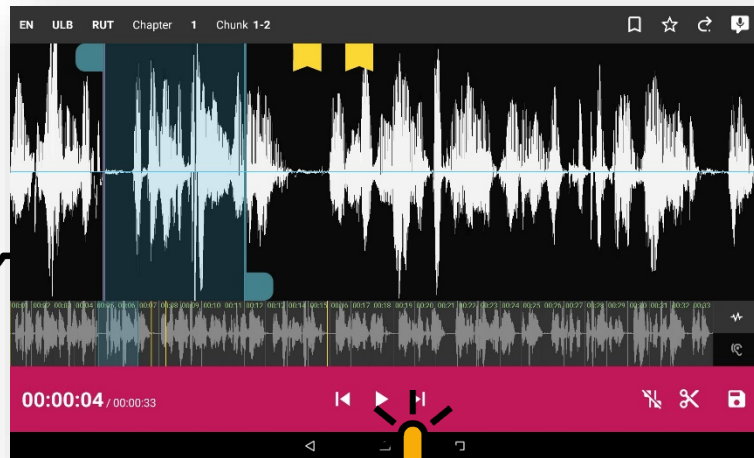
# 14

Slide blue flags to a better choice.



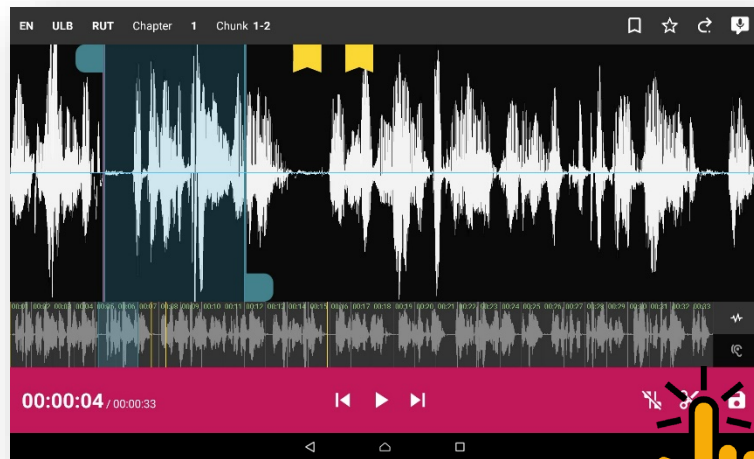
# 15

Listen.



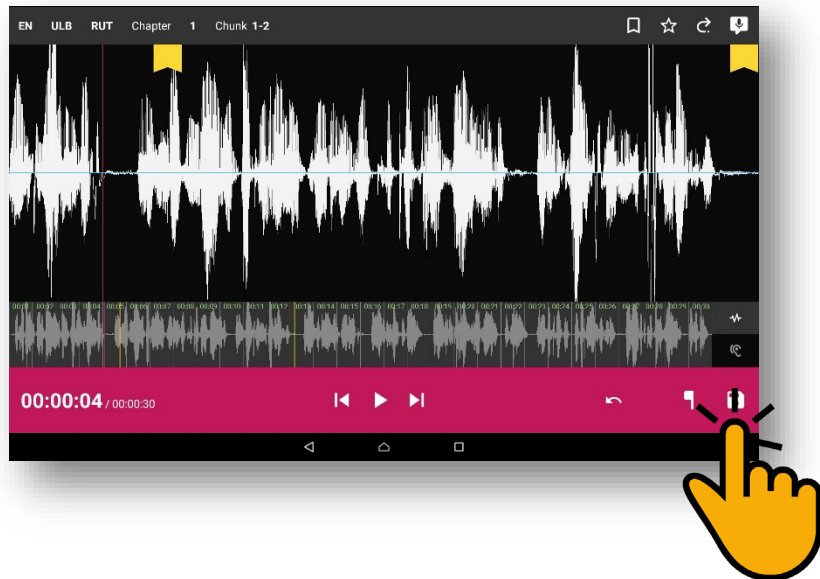
# ? 16

Tap the  
scissors.



# 17

Save the file.



Returned back to Project Manager

