BTT Recorder v1.4

EDITING RECORDINGS

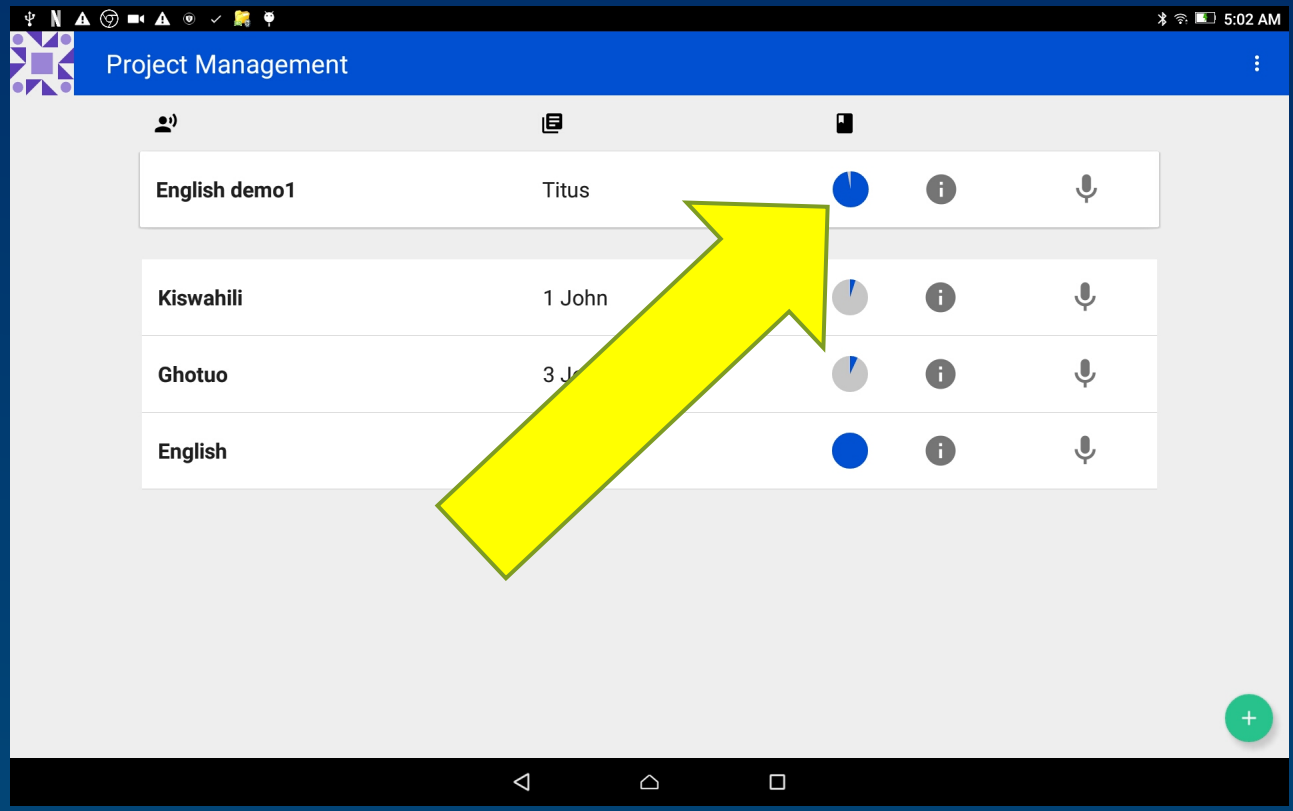
FINISH A BOOK

Words to know:

- Compile – to put into one piece, combine.
- Stitch – to combine the different recordings into one recording.

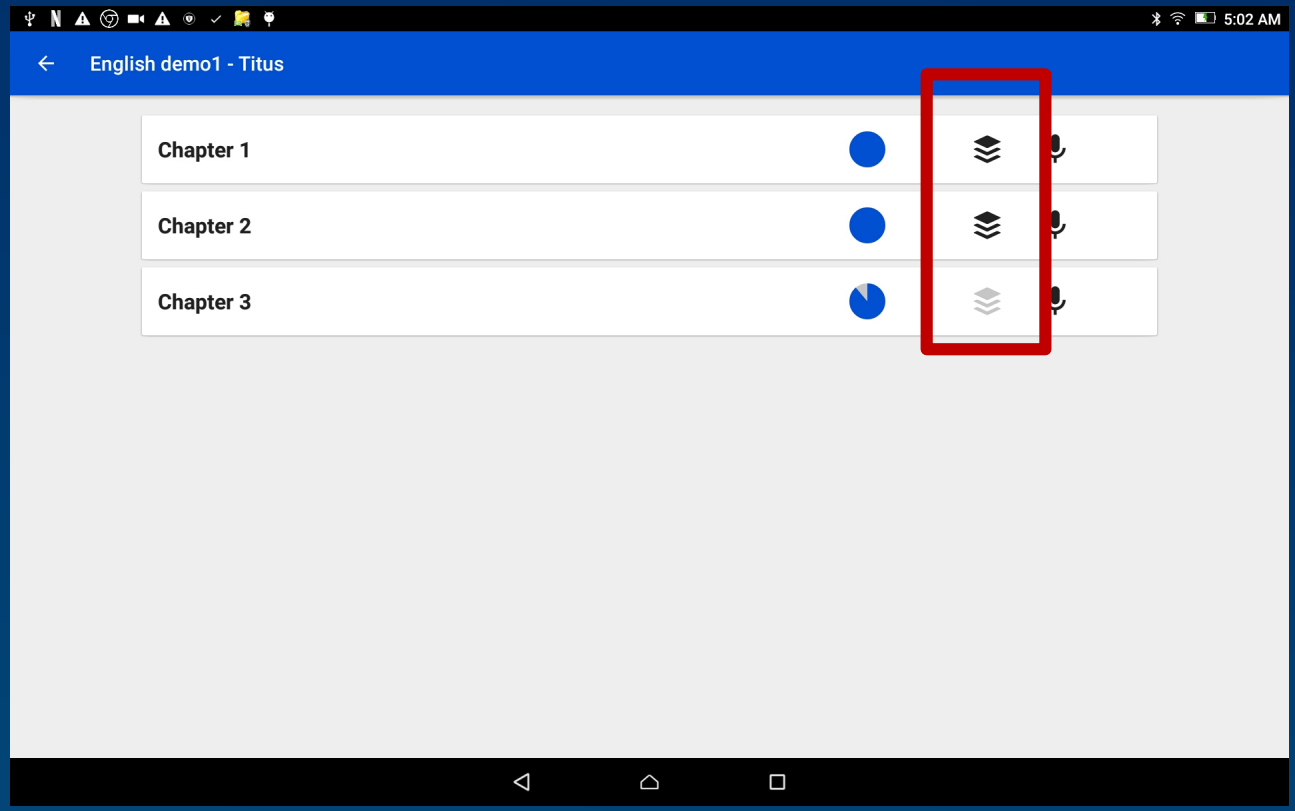
Complete the Recording of a Book

- Start in the Project Management home screen and tap on the book to finish.
- Notice that the circle should be full.



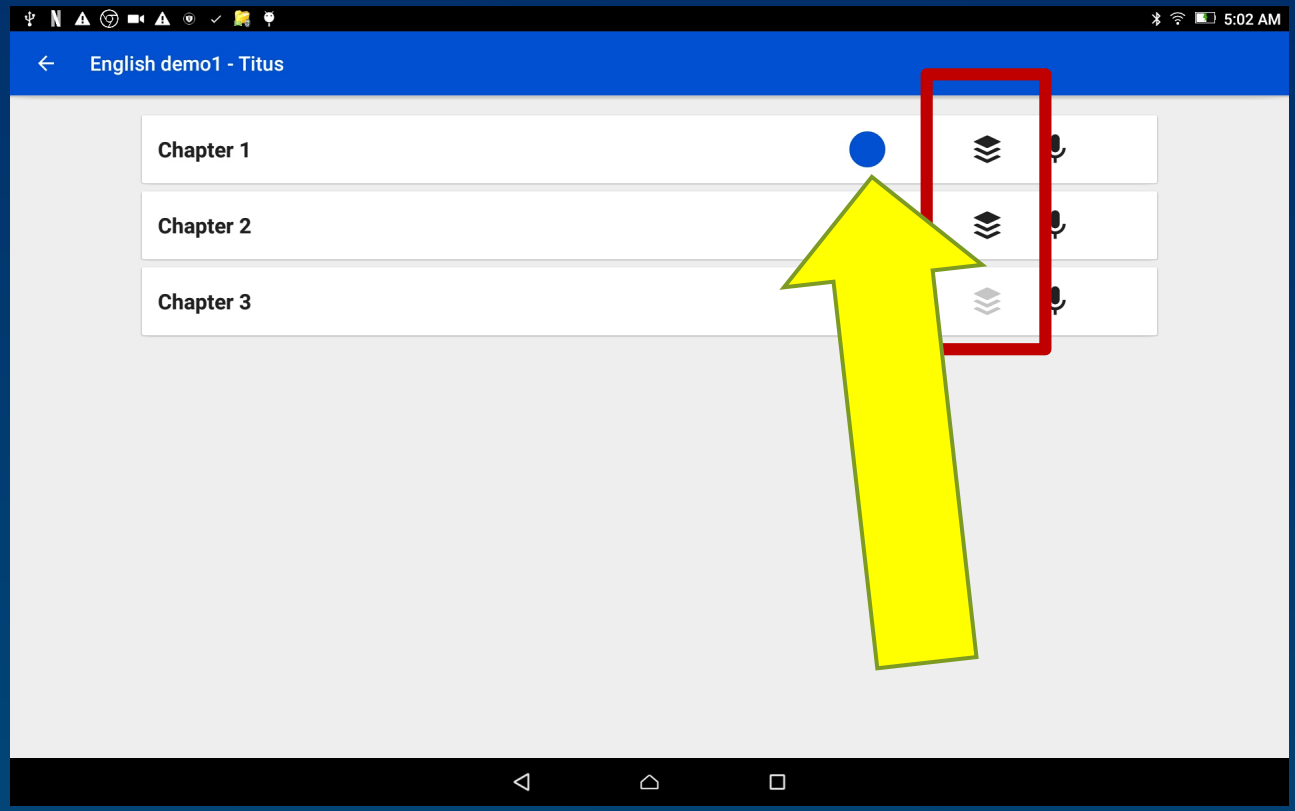
Complete the Recording of a Book

- The chapters are listed – each one on a separate bar.
- Note the color of the stack of paper icon.
  - Black - the chapter has all required recordings.
  - Gray – the chapter is missing some recordings.



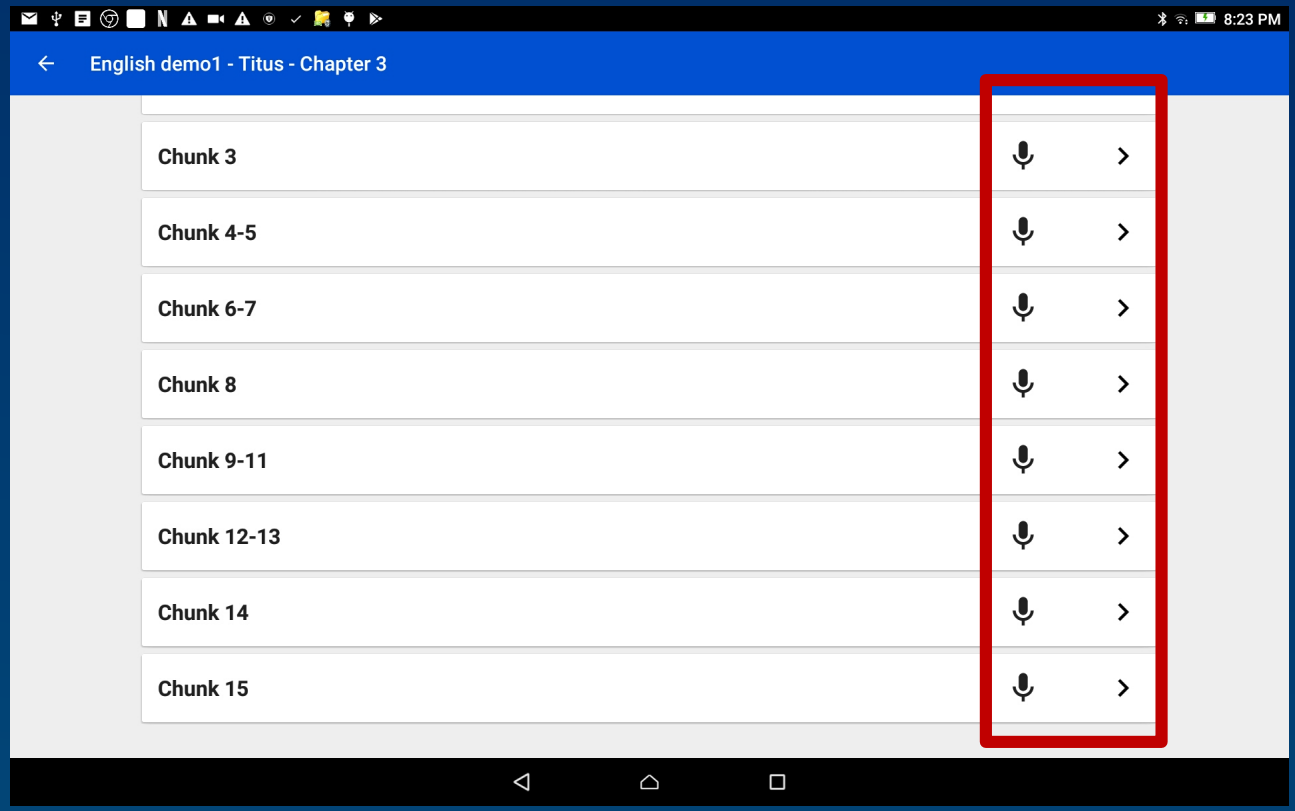
Complete the Recording of a Book

- Tap on a chapter bar to open a completed chapter.
- Note the full blue circle.



Complete the Recording of a Book

- Check to make sure there is only one recording for each chunk or verse.
- **NOTE**: if there is no number next to the microphone, there is only 1 take per verse/chunk.



Complete the Recording of a Book

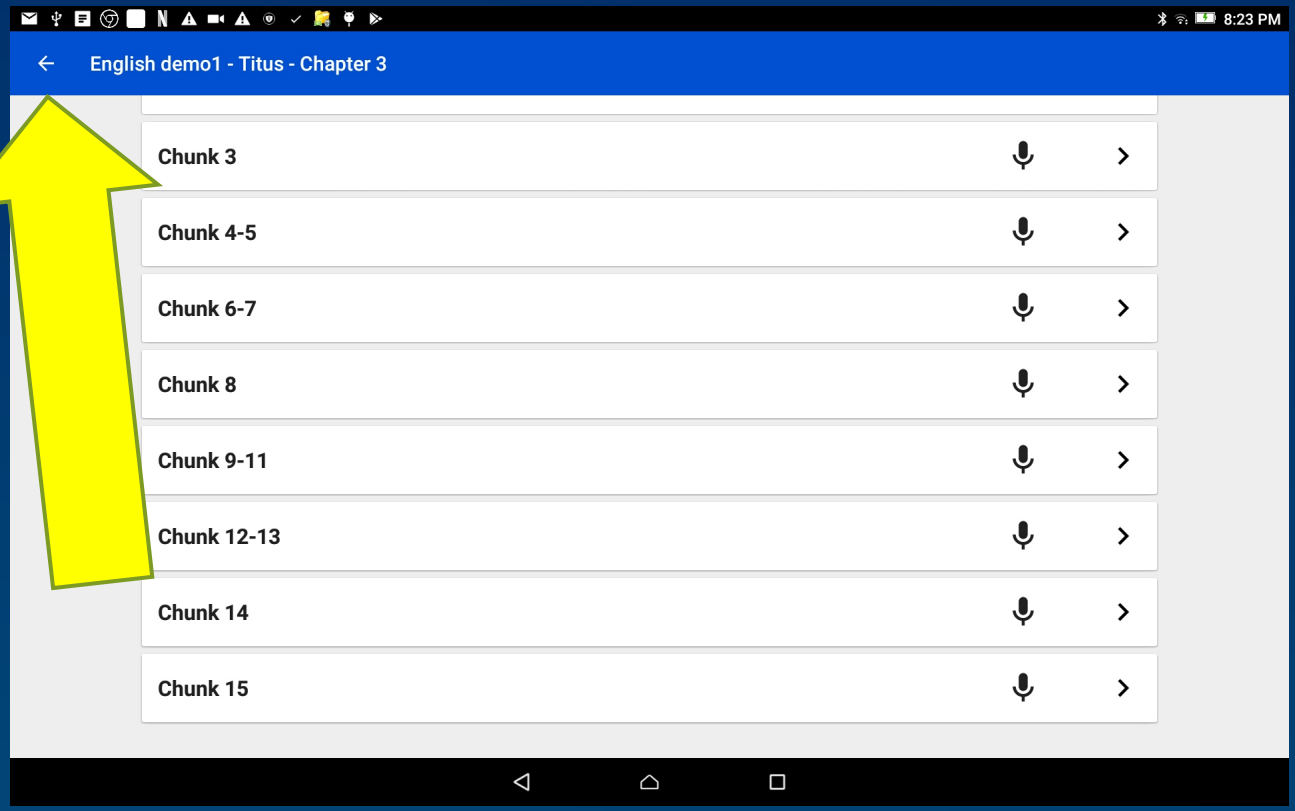
When there are multiple takes per verse or chunk, there are rules for what take is included in the chapter recording.

These are the rules followed when combing a chapter into a single audio file:

- If there is a recording with a star rating, they are included according to the number of stars.
  - 3 green stars = first choice; 2 yellow stars = second choice; 1 red star = third choice
- If there is not a star rating given, then a green check mark is used.
- If there is not a star rating and the check is not green, then the most recent take is used.

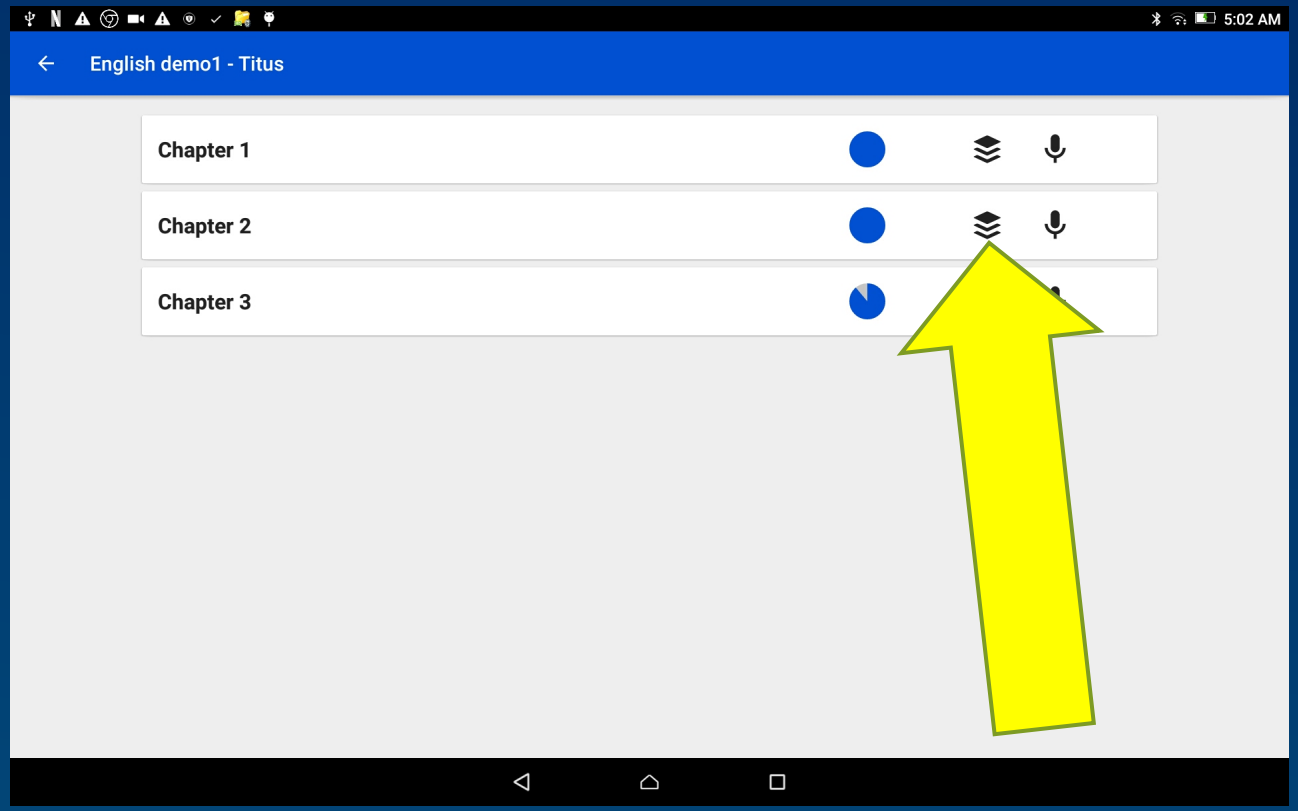
Complete the Recording of a Book

- Tap on the back arrow on the top blue bar to return to the chapter listing.



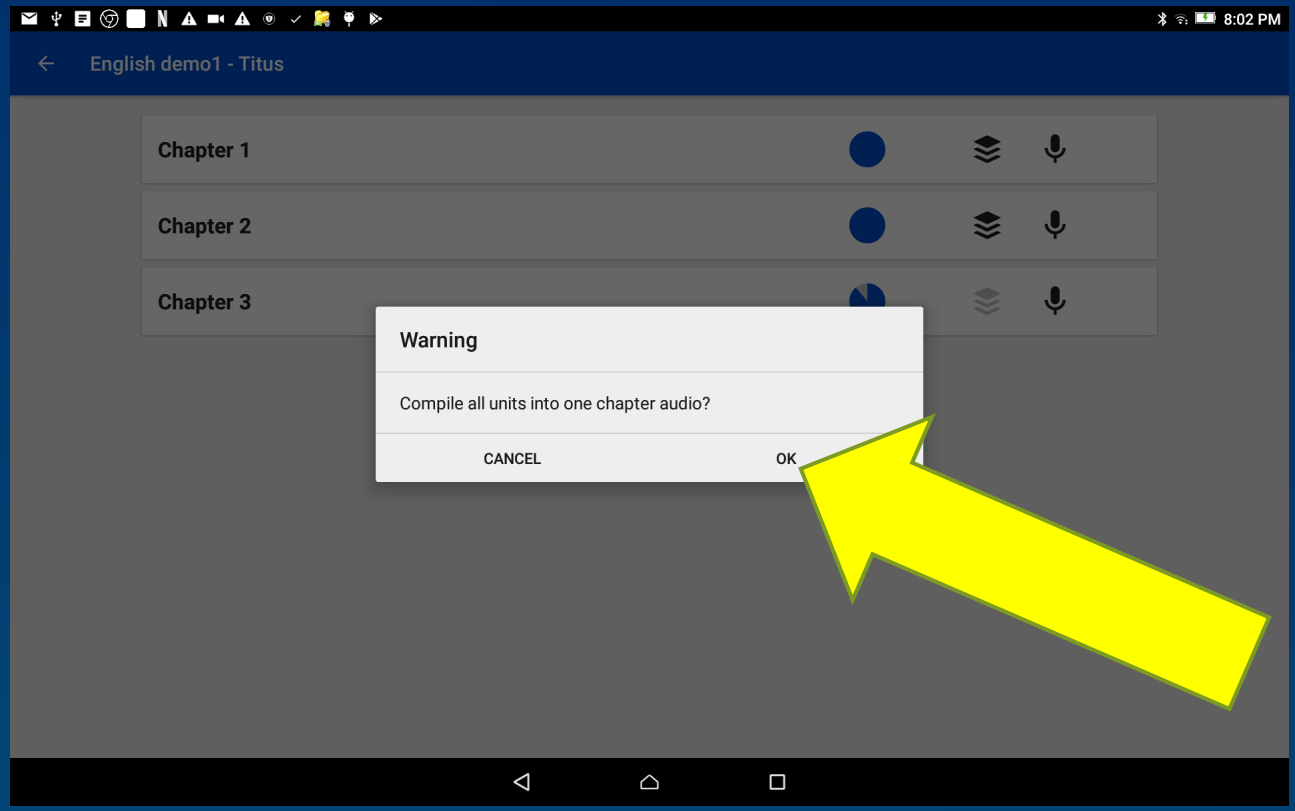
Complete the Recording of a Book

- Tap on the black stack of paper icon to stitch the chapter into one file.



Complete the Recording of a Book

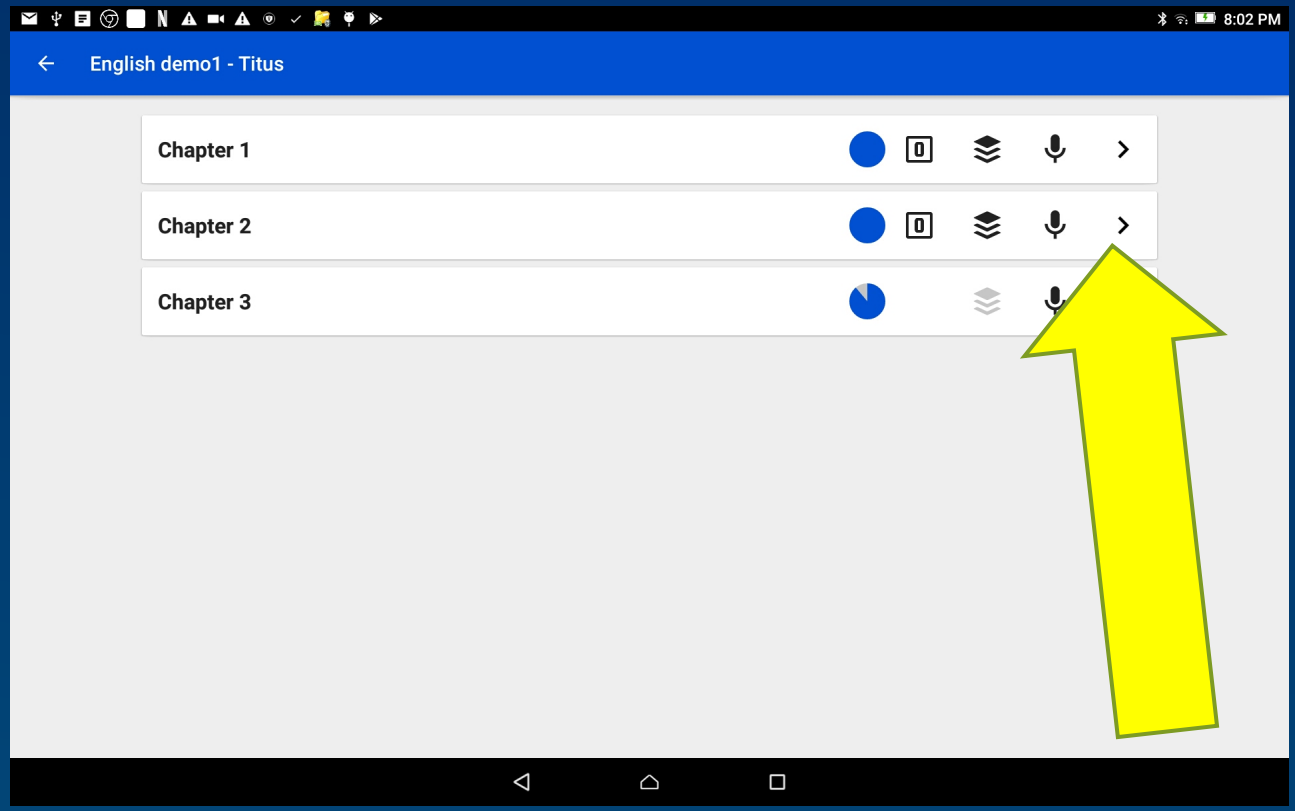
- Tap on OK to accept the action of making the chapter into a single file.



Complete the Recording of a Book

Listen to the chapter

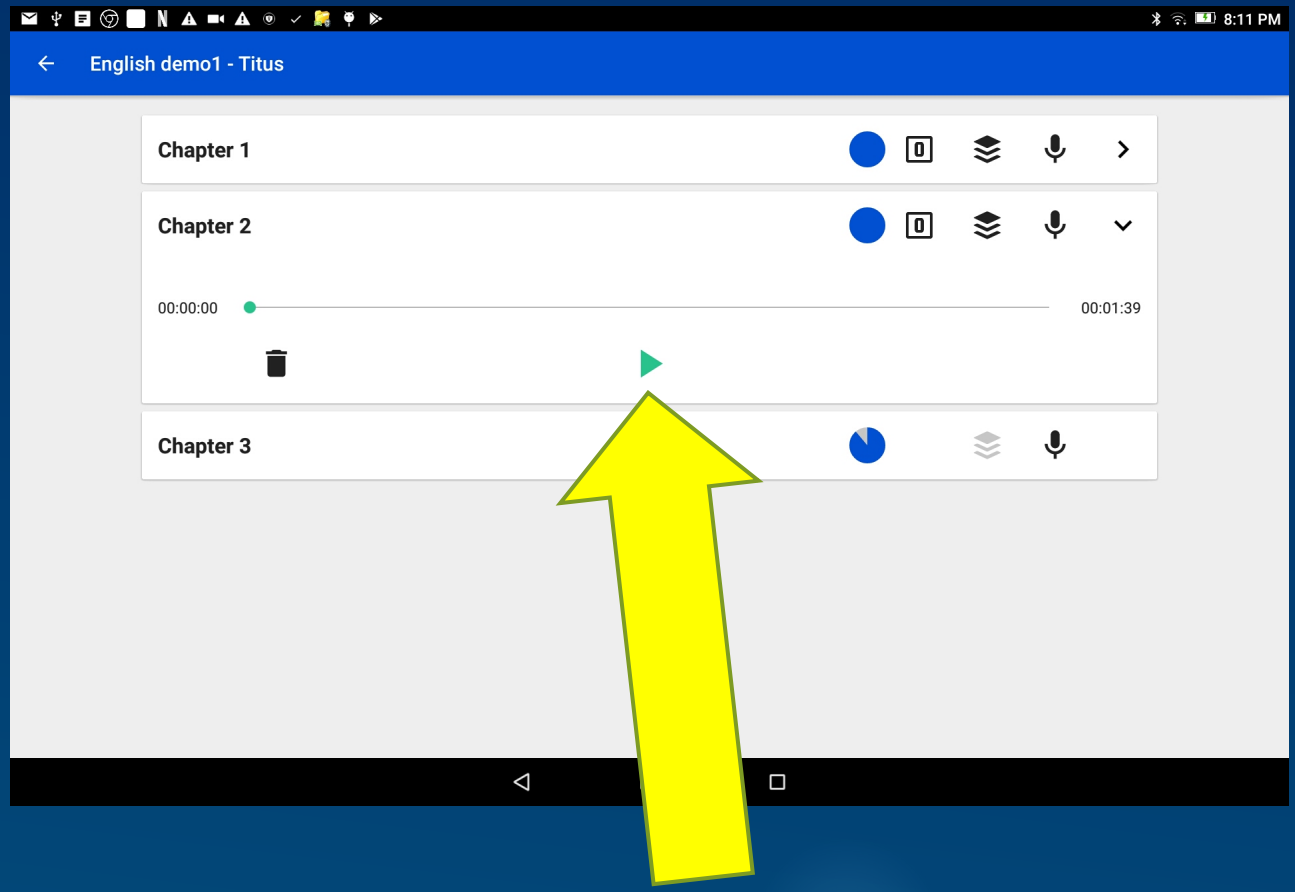
- Tap the > at the end of the chapter bar.



Complete the Recording of a Book

Listen to the chapter

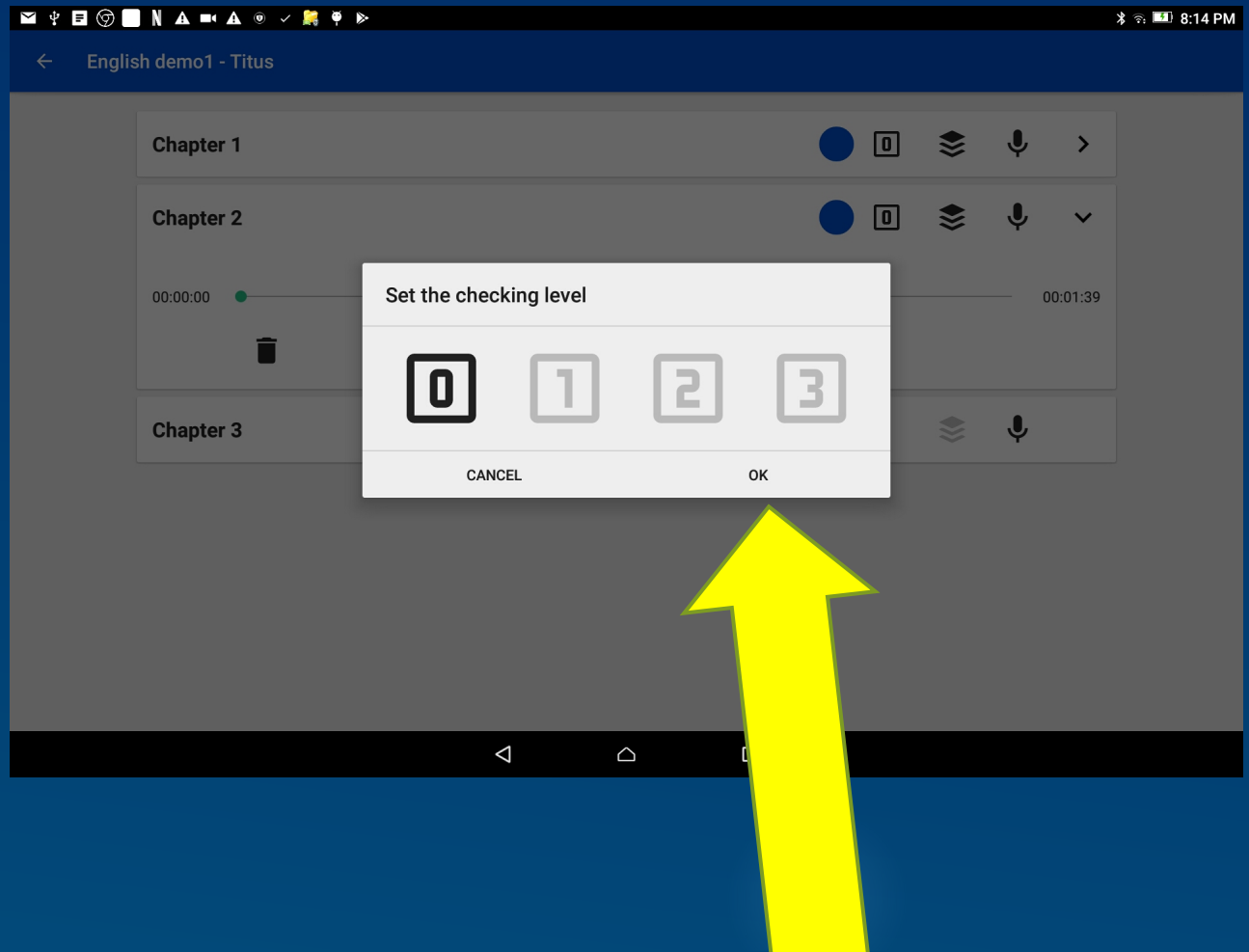
- Tap the > at the end of the chapter bar.
- Press the play icon to listen to the chapter.



Complete the Recording of a Book

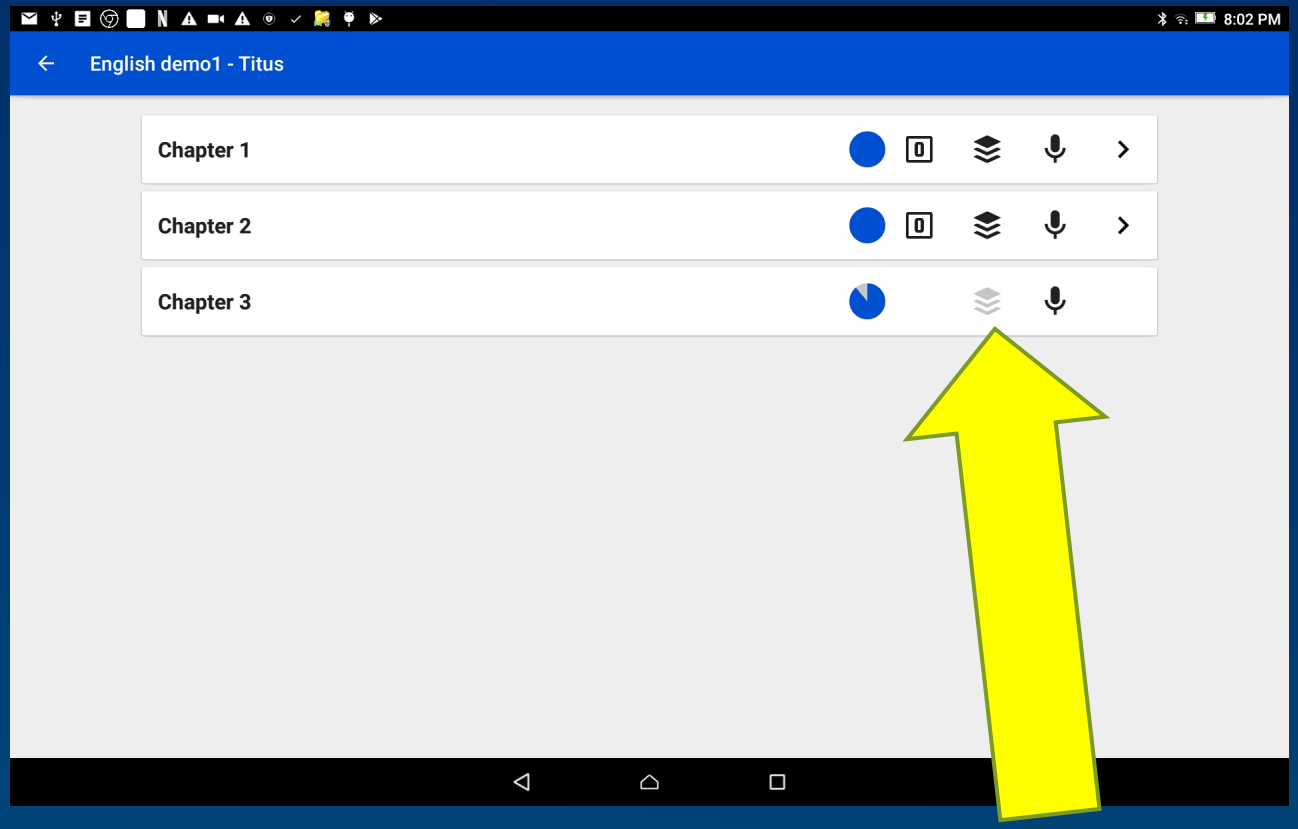
Rate the chapter

- Tap on the number box.
- Choose a rating by tapping on one of the numbers.
  - 0 = no rating
  - 3 = best rating
- Tap on the OK link to save the rating and close the window.



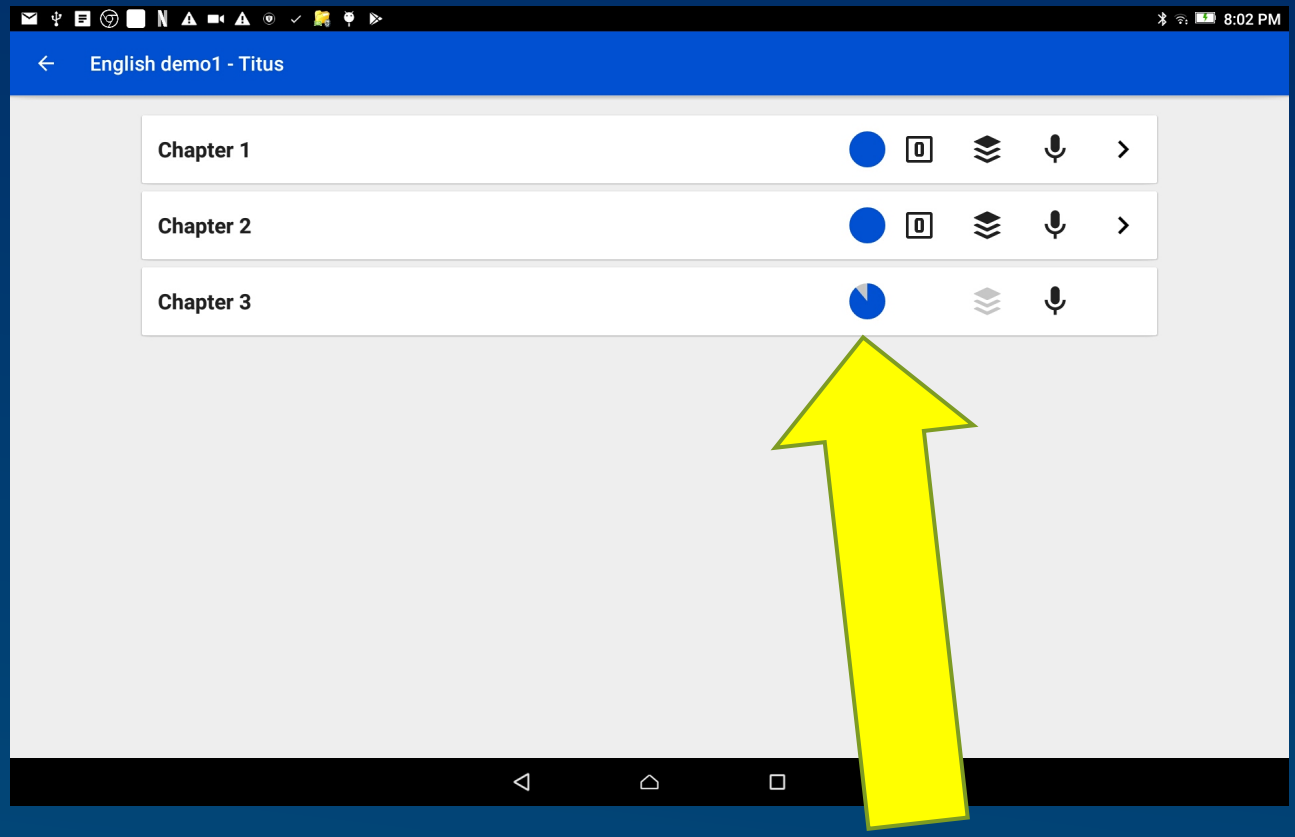
Complete the Recording of a Book

- Repeat these steps until each chapter has been stitched together into an audio file.
- Chapters with a gray colored stack of paper is not ready to be stitched.



Complete the Recording of a Book

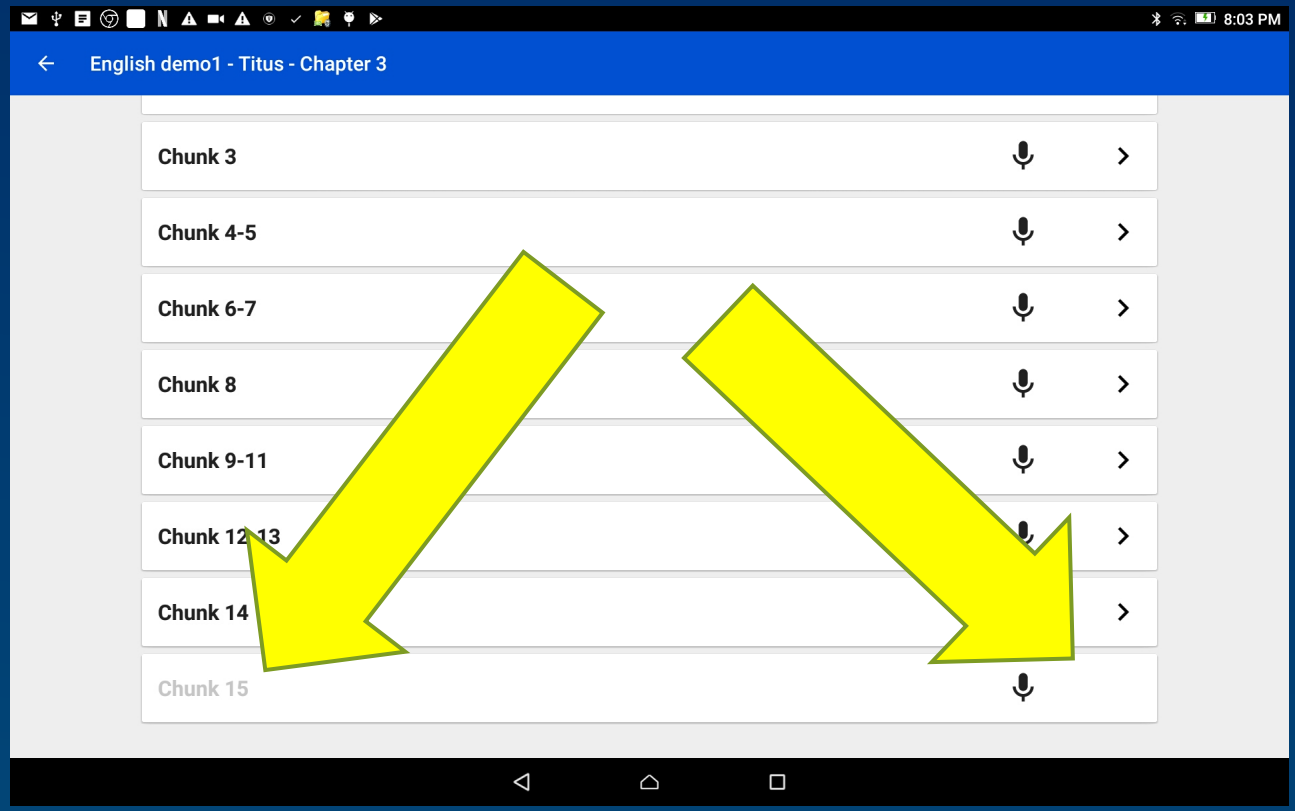
- Did you notice the partial blue circle?
  - That indicates a partial chapter.
- Tap on the chapter bar with the gray colored stack of paper.



Complete the Recording of a Book

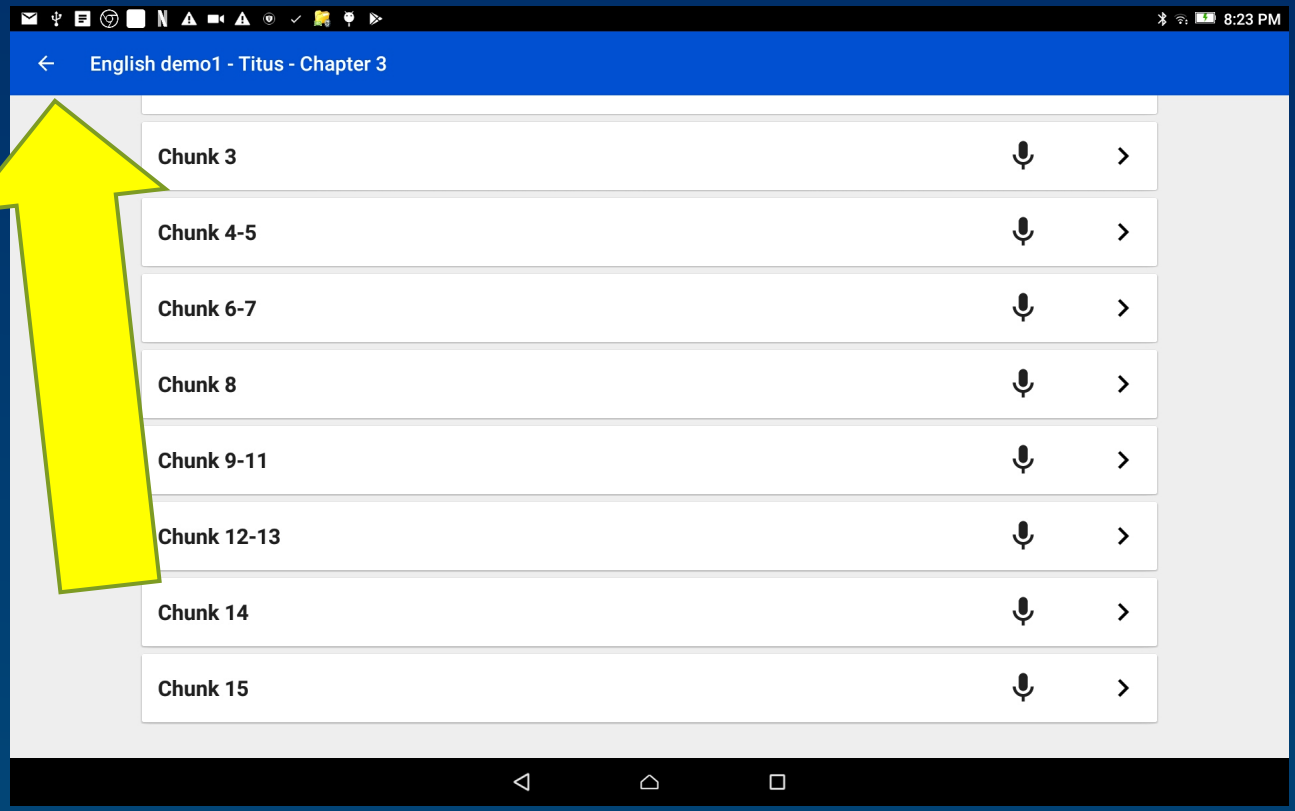
- Find the verse or chunk that does not have a recording.

- **HINTS**:
  - There is no arrow next to the microphone.
  - The verse/chunk number is in gray font.



Complete the Recording of a Book

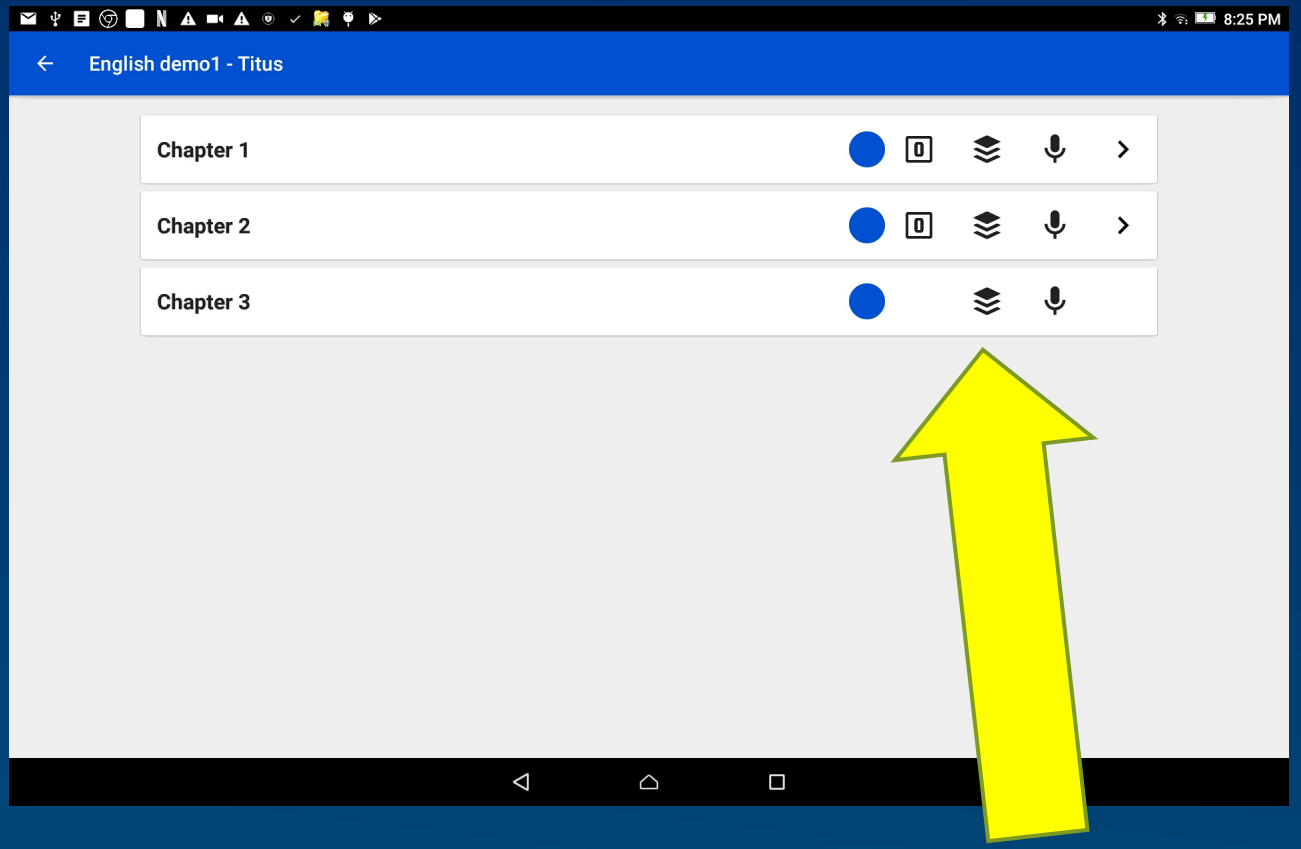
- Tap on the microphone icon and record the missing verse.
- When done and all the verses/chunks have recordings; tap the back arrow to return to the chapter listing.



Complete the Recording of a Book

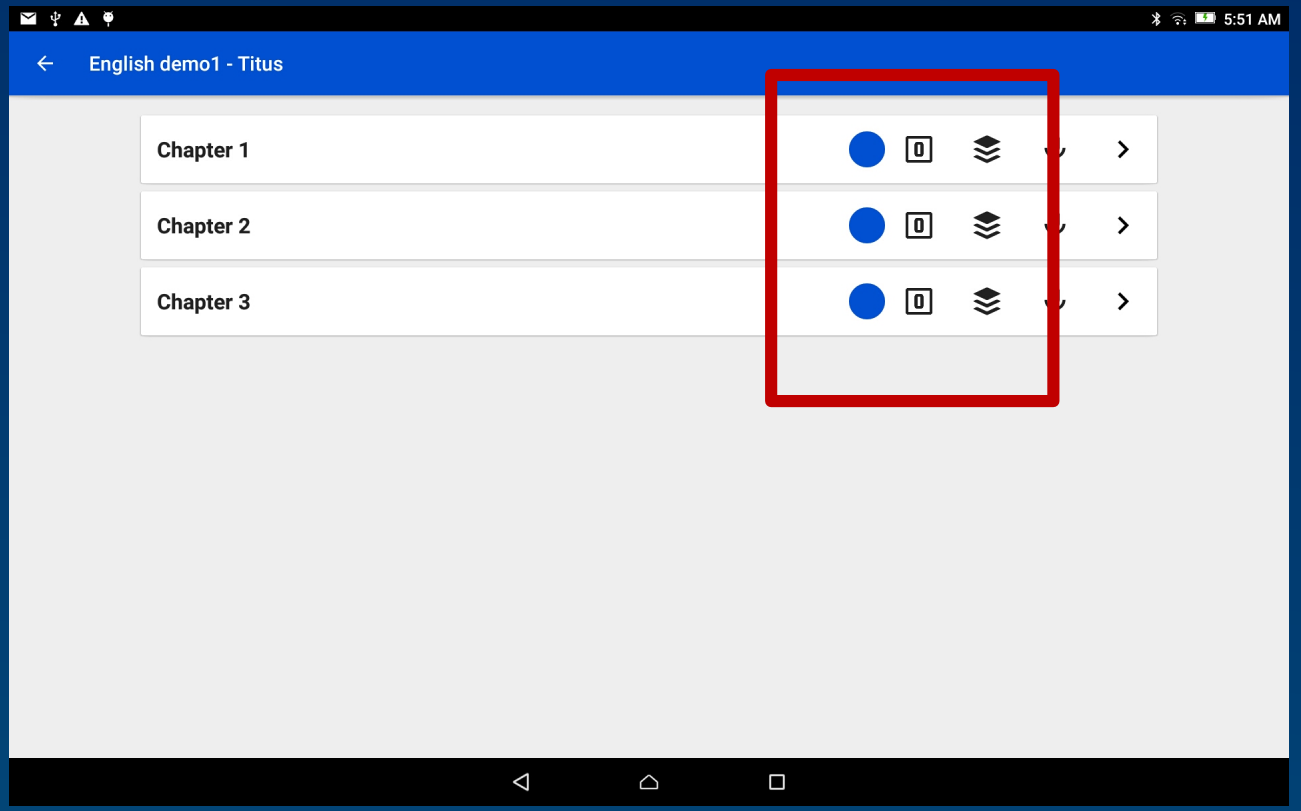
- Tap the stack of black colored paper.

Remember: Chapters with the number in a box icon are the chapters that have been stitched.



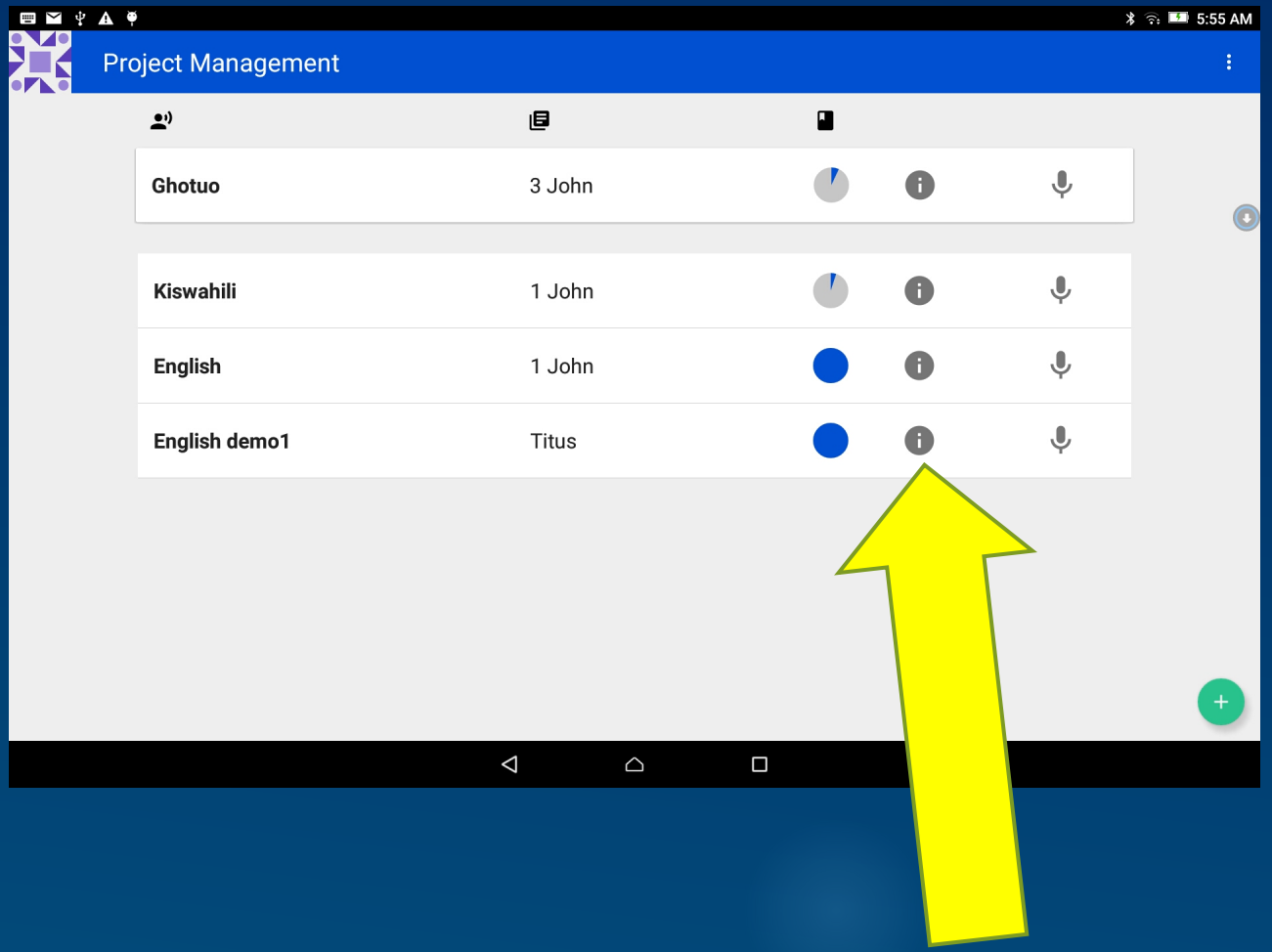
Complete the Recording of a Book

- All of the chapters of this book have been stitched together.
- The recordings are now available in complete chapters.
- Tap the back arrow to go to the Project Management home screen.



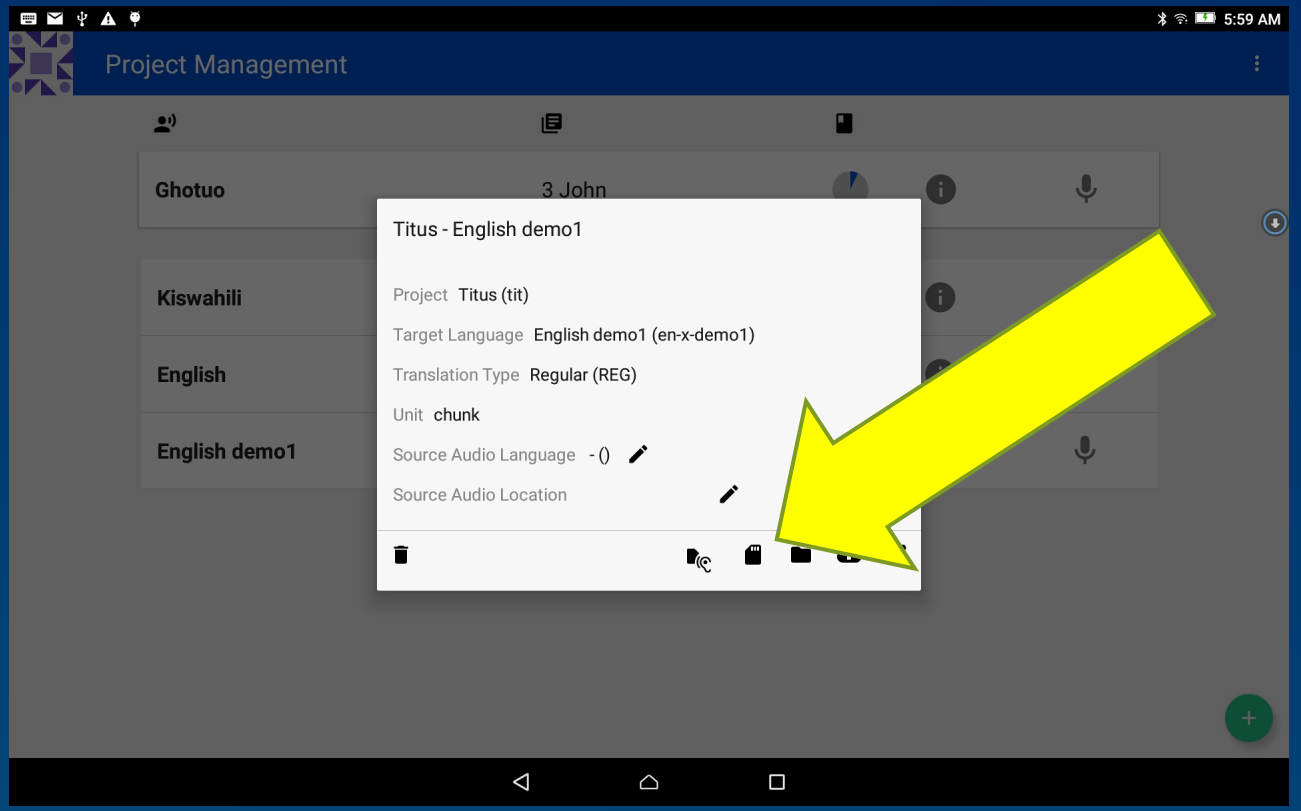
Complete the Recording of a Book
Share the recordings

- Tap on the information icon on the bar of the finished book.



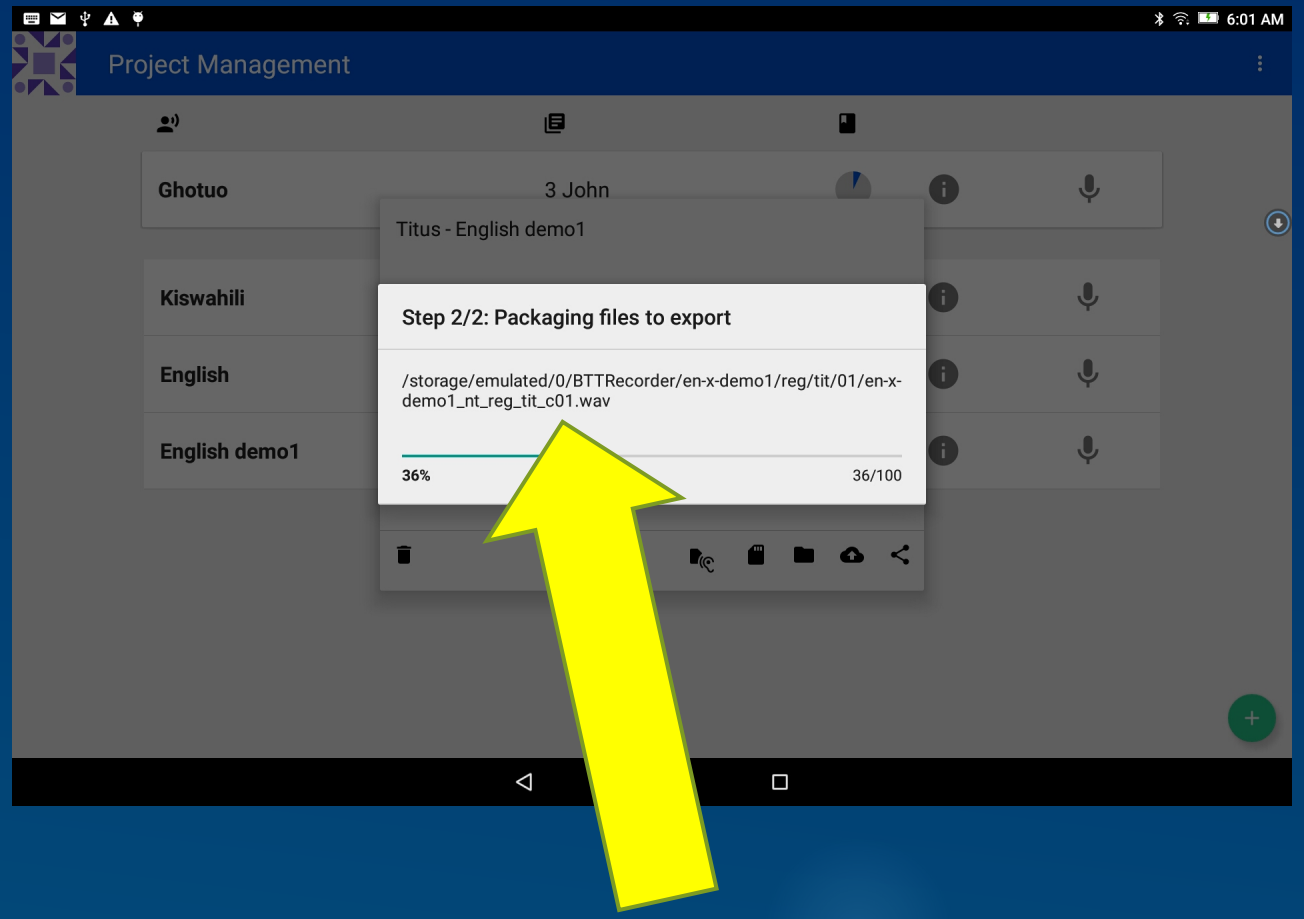
Complete the Recording of a Book
Share the recordings

- Tap on the information icon on the bar of the finished book.
- The Project Information window opens.
- Tap on the SD card icon.



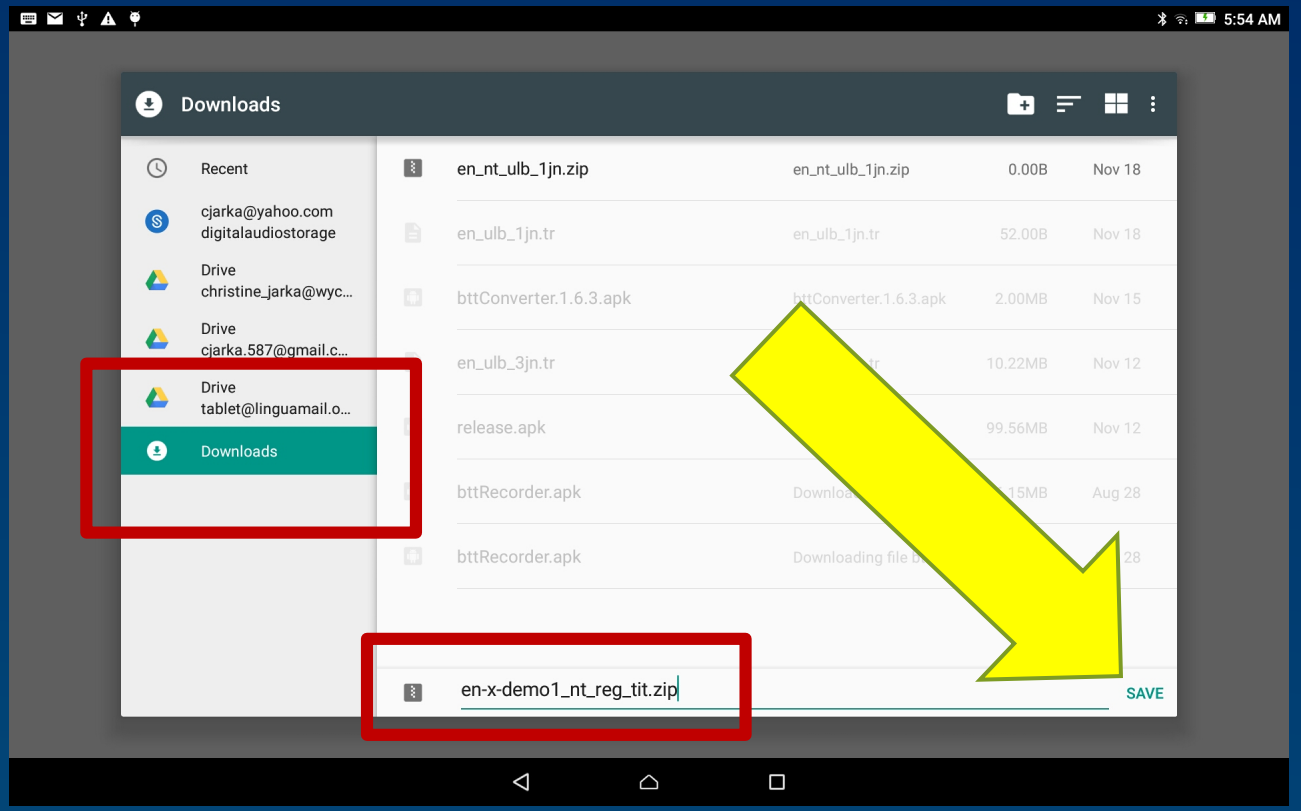
Complete the Recording of a Book
Share the recordings

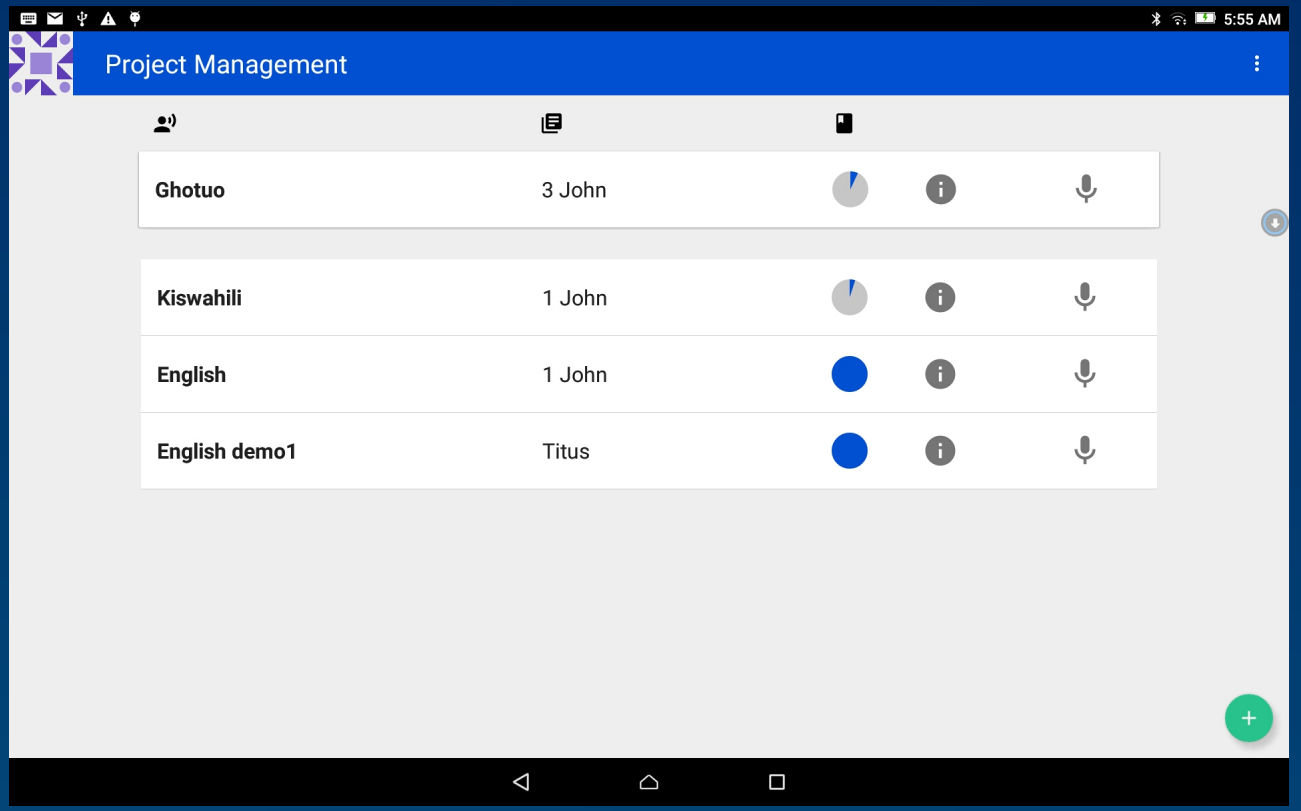
- The Packaging process begins.
- **NOTE**: that chapter files are included. (_c01.wav)
- The process indicator window will close when the packaging is done.



Complete the Recording of a Book
Share the recordings

- The file is saved to the Downloads folder.
- **Optional**: change the name of the file.
- Tap SAVE to complete the process.



Complete the Recording of a Book
Share the recordings

- BTT Recorder returns to the Project Management home screen.
- The Project is now ready to share with others using the tablet's file manager.