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| MINUTE 0 | | | **07-03-2018** | **12:30** | | **WEEIA, building a10, 3rd floor** |
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| **MEETING CALLED BY** | | dr inż. Krzysztof Grudzień, dr inż. Zbigniew Chaniecki | | | | |
| **TypE OF MEETING** | | Team Project meeting | | | | |
| **CHAIRPERSON** | | Aleksander Bobiński | | | | |
| **NOTE TAKER** | | Mario Fukuoka | | | | |
| **ATTENDEES** | | Mario Fukuoka, Aleksander Bobiński, Maciek Grzelczak, Patryk Chodorowski | | | | |
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| discussion 1 | | | | |  | |
| **TOPIC** | Common knowledge | | | | | |
| We discussed the common problems which end users face when dealing with licenses. We were instructed to first start with the fundamental questions such as: What are licenses? Who uses them? For what purpose/reason? | | | | | | |
| **CONCLUSIONS** |  | | | | | |
| Common knowledge is a good start. We shouldn’t jump to conclusions instead it’s a good idea to approach the problem more broadly instead of focusing on the solutions & technical implementation first. | | | | | | |

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| Discussion 2 | |  |
| **TOPIC** | Software audits | |
| During our discussion of the commonly faced problems it was pointed out that software audits are closely related to our problem and so it would be a good idea to learn more about them. | | |
| **CONCLUSIONS** |  | |
| Good sources of information on this topic might be the Łódź University of Technology computer center as well as companies especially the ones known for software production. | | |

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| discussion 3 | |  |
| **TOPIC** | Research tools | |
| We discussed the possible ways of researching the problem. Surveys are a good solution but require some thought since biased questions will provide biased answers which, will hinder our research. | | |
| **CONCLUSIONS** |  | |
| A possible solution is first interviewing a small group of people, then constructing our survey questions based on the result of the interviews. We were told that after a 8 such interviews we would gather roughly 90% of the information we need in order to progress. | | |