Student name: «SNAME» Student ID: «SID»

Topic of Presentation: «TOPIC»

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| **Content structure / ideas** | **4 – Excellent** | **3 – Good** | **2 – Fair** | **1 – Poor** |
| Focus | «focus\_4»  Purpose of presentation is clear from the outset. Supporting ideas maintain clear focus on the topic. | «focus\_3»  Topic of the presentation is clear.  Content generally supports the purpose | «focus\_2»  Presentation lacks clear direction. Big ideas not specifically identified. | «focus\_1»  No focus at all. Audience cannot determine purpose of presentation. |
| Organization | «organization\_4»  Student presents information in logical, interesting sequence that audience follows | «organization\_3»  Student presents information in logical sequence that audience can follow | «organization\_2»  Audience has difficulty following because student jumps around. | «organization\_1»  Audience cannot understand because there is no sequence of information |
| Visual Aids | «visual\_aids\_4»  Visual aids are readable, clear and professional looking, enhancing the message. | «visual\_aids\_3»  Visual aids are mostly readable, clear and professional looking. | «visual\_aids\_2»  Significant problems with readability, clarity, professionalism of visual aids. | «visual\_aids\_1»  Visual aids are all unreadable, unclear and/or unprofessional. |
| Question & Answer | «QA\_4»  Speaker has prepared relevant questions for opening up the discussion and is able to stimulate discussion. | «QA\_3»  Speaker has prepared relevant questions for opening up the discussion and is somewhat able to stimulate discussion | «QA\_2»  Speaker has prepared questions but is not really able to stimulate discussion | «QA\_1»  Speaker has not prepared questions |

**Total: «content\_total» / 16**

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| **Language and Delivery** | **4 – Excellent** | **3 – Good** | **2 – Fair** | **1 – Poor** |
| Eye Contact | «eye\_contact\_4»  Holds attention of entire audience with the use of direct eye contact, seldom looking at notes | «eye\_contact\_3»  Consistent use of direct eye contact with audience, but often returns to notes | «eye\_contact\_2»  Displays minimal eye contact with audience, while reading mostly from the notes. | «eye\_contact\_1»  No eye contact with audience; entire presentation is read from notes |
| Enthusiasm | «enthusiasm\_4»  Demonstrates a strong, positive feeling about topic during entire presentation. | «enthusiasm\_3»  Mostly shows positive feelings about topic. | «enthusiasm\_2»  Shows some negativity toward topic presented. | «enthusiasm\_1»  Shows no interest in topic presented. |
| Elocution | «elocution\_4»  Student uses a clear voice so that all audience members can hear presentation | «elocution\_3»  Student’s voice is clear. Most audience members can hear presentation. | «elocution\_2»  Student’s voice is low. Audience has difficulty hearing presentation. | «elocution\_1»  Student mumbles, speaks too quietly for a majority of audience to hear. |

**Total: «lang\_total» / 12**

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| --- | --- | --- | --- | --- |
| **Technical** | **4 – Excellent** | **3 – Good** | **2 – Fair** | **1 – Poor** |
| Knowledge | «knowledge\_4»  Demonstrate clear knowledge and understanding of the subject | «knowledge\_3»  Show clear knowledge and understanding of most subject area | «knowledge\_2»  Show some knowledge and understanding of the subject area | «knowledge\_1»  Show no knowledge and understanding of the subject area |
| Research | «research\_4»  Evidence of thorough research and preparation | «research\_3»  Evidence of sufficient research and preparation | «research\_2»  Evidence of some research and preparation | «research\_1»  Evidence of no research and preparation |
| Discussion of new ideas | «ideas\_4»  Demonstrate thorough knowledge while discussing new ideas | «ideas\_3»  Show sufficient knowledge while discussing new ideas | «ideas\_2»  Show some knowledge while discussing new ideas | «ideas\_1»  Show no knowledge while discussing new ideas |
| Argument | «argument\_4»  Opinion set out in a concise and persuasive manner | «argument\_3»  Opinion is not concise and persuasive manner | «argument\_2»  Opinion is clearly demonstrated but not persuasive | «argument\_1»  Opinion is not demonstrated or highlighted |
| Questions | «questions\_4»  Responded very well to technical questions | «questions\_3»  Could answer most technical questions related to the presentation | «questions\_2»  Could answer some technical questions related to the presentation | «questions\_1» |

**Total: «technical\_total» / 20**

Date: «date»

**Score: «score» points over 48 points**

*Adapted with enhancement from © 2004 National Council of Teachers of English/International Reading Association*