

Lau Sher Lian *Junior Software Developer* 

Malaysian | 2000-12-27 | +65 8902 9865 | sherren.sg00@gmail.com | <u>xsherren.com</u>

## **About Me**

Infocomm Technology graduate with hands-on web development experience, including C#, .NET API development, Python, TypeScript, NextJs and WordPress, gained through my final year project, internship, ongoing contributions in my current role and self-directed personal projects. I am passionate about coding and eager to contribute my skills to innovative projects. I am willing to discuss the start date based on standard notice period.

#### **Education**

Diploma in Infocomm Technology from PSB Academy, Singapore

June 2022 - December 2023

# **Work Experiences**

#### **Sales cum Website Coordinator**

July 2024 – Present

Glendale Electronic Components Pte Ltd, Singapore

#### Job Description:

- Led the revamp of company's website, handling website redesigns, migrations, and security implementation.
- Handled ongoing basic updates and maintenance of company website.
- Delivered monthly printing usage reports using Power BI, supporting HOD in resource planning.
- Supported sales team by preparing quotations, creating sales orders, and coordinating with internal teams to process orders smoothly.
- Coordinate delivery arrangements with customers.

#### Completed Project:

• Revamped company's website with WordPress

## IT Internship

## Cognixus Technologies Sdn Bhd, Malaysia

January 2024 – June 2024

### Job Description:

- Helped in developing, testing, deploying, supporting, and improving software applications.
- Contribute to innovative solutions while learning from experienced mentors.

## Participated Projects:

• HR and E-Leave System

#### **Sales Coordinator**

## Glendale Electronic Components Pte Ltd, Singapore

*June* 2022 – *December* 2023

## Job Description:

- Supported sales team by preparing quotations, creating sales orders, and coordinating with internal teams to process orders smoothly.
- Monitoring customer orders tracking by ERP system.
- Communicated with customers to confirm delivery times and arrange shipments.
- Issued DO and invoices once goods are ready for delivery.
- Handled invoice submissions through email and client's portal.
- Assisted purchasing team with PR buying

#### Salesperson

#### Unice Marketing Sdn Bhd, Malaysia

*April 2018 – April 2022* 

#### Job Description:

- Providing quality sales and consultation services for hair and beauty supplies products.
- Handling incoming enquiries from customers
- Handle order fulfillment processes for customers in store and online store
- Process payments using POS system

# **Skills**

#### Front-End:

- HTML / CSS
- JavaScript / TypeScript
- NextJs
- Tailwind CSS

# Design:

- WordPress
- Figma
- Canva

# Back-End:

- PythonC#
- .NET 8
- NodeJs

# Tools & Platform:

- Git
- MSSQL
- Linux
- Power BI