To: lawrencenadar@gmail.com

Subject: Request for Salary Increase

Dear Arvind,

I hope you are doing well. I am writing to request a meeting to discuss the possibility of a salary increase. Over the past year, I have worked diligently on the VA-EB project, consistently meeting targets and contributing to the team’s success. I believe my efforts and contributions reflect my commitment to the company.

I would appreciate the opportunity to review my current compensation and discuss how it can better align with my performance and the responsibilities I have taken on. Please let me know if we can schedule a time to discuss this.

Thank you for your time and consideration.

Sincerely,

Lawrence Nadar

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