To: lawrencenadar@gmail.com

Subject: Request for Salary Increase

Dear Manager,

I hope this message finds you well. I would like to discuss the possibility of a salary increase. I have been working hard on VA-EB for 1 Year and achieved targets on time, and I believe my performance reflects my dedication to the company. So please let me know if we can arrange a meeting to discuss this further.

Thank you for your time and consideration.

Sincerely,

Lawrence Nadar  
+916352345886