Form **13614-C**

Department of the Treasury - Internal Revenue Service

(October 2020)

Intake/Interview & Quality Review Sheet

OMB Number 1545-1964

You will need:

- Tax Information such as Forms W-2, 1099, 1098, 1095.
- Social security cards or ITIN letters for all persons on your tax return.
- Picture ID (such as valid driver's license) for you and your spouse.
- Please complete pages 1-4 of this form.
- You are responsible for the information on your return. Please provide complete and accurate information.
- If you have questions, please ask the IRS-certified volunteer preparer.

Volunteers are trained to provide high quality service and uphold the highest ethical standards.

To report unethical behavior to the IRS, email us at <u>wi.voltax@irs.gov</u>

Part I – Your Personal Inform	nation (If you	are filing a j	oint return	, enter y	your nam	es in the s	ame orde	er as last ye	ear's return)					
1. Your first name			Last n	Last name				Da	Daytime telephone number			Are you a U.S. citizen? On Visa? ☐ Yes ☐ No		
2. Your spouse's first name			Last n	Last name				Da	Daytime telephone number			Is your spouse a U.S. citizen? ☐ Yes ☐ No		
3. Mailing address		•	•			Apt #	City	·			State	Z	IP code	
4. Your Date of Birth 5. Your job title					6. Last year, were you:b. Totally and permanently disabled			abled 🗌	Yes 🗌 N		l-time stud gally blind	ent	_	
7. Your spouse's Date of Birth 8. Your spouse's		ouse's job titl	е		•	, was your nd perman	•		Yes □ N		l-time stud gally blind	ent 🗌 Y	<u>—</u>	
10. Can anyone claim you or y	our spouse a	s a depende	nt? [Yes	☐ No	☐ Unsu	ire							
11. Have you, your spouse, or	dependents b	been a victim	of tax rel	ated ide	entity thef	t or been is	ssued an	Identity Pr	otection PIN	۱?		□ Y	es 🗌 No	
Part II - Marital Status and	d Household	d Informati	on											
As of December 31, 2020, was your marital status? List the names below of:	□ M □ D □ Le	lever Married farried bivorced egally Separ Vidowed	a. If b. Di Da ated Da	Yes, Did d you live ate of fire ate of se	d you get ve with yo nal decree	married in our spouse e aintenance	2020? during a	ny part of t	he last six n			Yes		
• everyone who lived with ye	ou last vear <i>(d</i>	other than vo	our spouse	a)				If add	ditional spac	ce is neede	d check he	ere 🗌 and li	st on page 3	
• anyone you supported but	,	•	•	- /					To be co	mpleted b	y a Certifi	ed Volunte	er Preparer	
Name (first, last) Do not enter your name or spouse's name below	Date of Birth (mm/dd/yy)	Relationship to you (for example: son, daughter, parent, none, etc)	Number of months lived in your home last year	US Citizen (yes/no)	Resident of US, Canada, or Mexico last year (yes/no)	Married as of 12/31/20	Student	Totally and Permanently Disabled (yes/no)	qualifying	person provide	have less than \$4,300 of income?	Did the taxpayer(s) provide more than 50% of support for this person? (yes/no/n/a)	Did the taxpayer(s) pay more than half the cost of maintaining a home for this person?	
(a)	(b)	(c)	(d)	(e)	(f)	(g)	(h)	(i)		(yes,no,n/a)			(yes/no)	
												40044.0		

Cilecr	appi	opilate be	ox for each question in each section						
Yes	No	Unsure	Part III - Income - Last Year, Did You (or Your Spouse) Receive						
			1. (B) Wages or Salary? (Form W-2) If yes, how many jobs did you have last year?						
			2. (A) Tip Income?						
			3. (B) Scholarships? (Forms W-2, 1098-T)						
			4. (B) Interest/Dividends from: checking/savings accounts, bonds, CDs, brokerage? (Forms 1099-INT, 1099-DIV)						
			5. (B) Refund of state/local income taxes? (Form 1099-G)						
			6. (B) Alimony income or separate maintenance payments?						
			7. (A) Self-Employment income? (Form 1099-MISC, 1099-NEC, cash, virtual currency, or other property or services)						
			8. (A) Cash/check/virtual currency payments, or other property or services for any work performed not reported on Forms W-2 or 1099?						
			9. (A) Income (or loss) from the sale or exchange of Stocks, Bonds, Virtual Currency or Real Estate? (including your home) (Forms 1099-S,1099-B)						
			10. (B) Disability income? (such as payments from insurance, or workers compensation) (Forms 1099-R, W-2)						
			11. (A) Retirement income or payments from Pensions. Annuities, and or IRA? (Form 1099-R)						
			12. (B) Unemployment Compensation? (Form 1099G)						
			13. (B) Social Security or Railroad Retirement Benefits? (Forms SSA-1099, RRB-1099)						
			14. (M) Income (or loss) from Rental Property?						
			15. (B) Other income? (gambling, lottery, prizes, awards, jury duty, virtual currency, Sch K-1, royalties, foreign income, other property or services,						
			etc.) Specify						
Yes	No	Unsure	Part IV - Expenses - Last Year, Did You (or Your Spouse) Pay						
			1. (B) Alimony or separate maintenance payments? If yes, do you have the recipient's SSN? Yes No						
			2. Contributions to a retirement account? IRA (A)						
			3. (B) College or post secondary educational expenses for yourself, spouse or dependents? (Form 1098-T)						
			4. Any of the following? (A) Medical & Dental (including insurance premiums) (B) Mortgage Interest (Form 1098)						
			(A) Taxes (State, Real Estate, Personal Property, Sales)(B) Charitable Contributions						
			5. (B) Child or dependent care expenses such as daycare?						
			6. (B) For supplies used as an eligible educator such as a teacher, teacher's aide, counselor, etc.?						
			7. (A) Expenses related to self-employment income or any other income you received?						
			8. (B) Student loan interest? (Form 1098-E)						
Yes	No	Unsure	Part V – Life Events – Last Year, Did You (or Your Spouse)						
			1. (A) Have a Health Savings Account? (Forms 5498-SA, 1099-SA, W-2 with code W in box 12)						
			2. (A) Have credit card or mortgage debt cancelled/forgiven by a lender or have a home foreclosure? (Forms 1099-C, 1099-A)						
			3. (A) Adopt a child?						
			4. (B) Have Earned Income Credit, Child Tax Credit or American Opportunity Credit disallowed in a prior year? If yes, for which tax year?						
			5. (A) Purchase and install energy-efficient home items? (such as windows, furnace, insulation, etc.)						
			6. (A) Receive the First Time Homebuyers Credit in 2008?						
			7. (B) Make estimated tax payments or apply last year's refund to this year's tax? If so how much?						
			8. (A) File a federal return last year containing a "capital loss carryover" on Form 1040 Schedule D?						
			9. (A) Have health coverage through the Marketplace (Exchange)? [Provide Form 1095-A]						
			10. (B) Receive an Economic Impact Payment (stimulus) in 2020?						

Additional Information and Questions Related to the Preparation of Your Return							
. Provide an email address (optional) (this email address will not be used for contacts from the Internal Revenue Service)							
2. Presidential Election Campaign Fund (If you check a box, your tax or refund will not change)							
Check here if you, or your spouse if filing jointly, want \$3 to go to this fund ☐ You ☐ Spouse							
B. If you are due a refund, would you like: a. Direct deposit b. To purchase U.S. Savings Bonds c. To split your refund between different account Pes No Yes No							
I. If you have a balance due, would you like to make a payment directly from your bank account? Yes No							
5. Did you live in an area that was declared a Federal disaster area? Yes No If yes, where?							
6. Did you, or your spouse if filing jointly, receive a letter from the IRS?							
Many free tax preparation sites operate by receiving grant money or other federal financial assistance. The data from the following questions may be used by his site to apply for these grants or to support continued receipt of financial funding . Your answer will be used only for statistical purposes. These question are optional.							
7. Would you say you can carry on a conversation in English, both understanding & speaking? 🔲 Very well 🔲 Well 🔲 Not well 🔲 Not at all 🔲 Prefer not to answer							
3. Would you say you can read a newspaper or book in English? $\ \ \ \ \ \ \ \ \ \ \ \ \ \ \ \ \ \ \$							
9. Do you or any member of your household have a disability?							
0. Are you or your spouse a Veteran from the U.S. Armed Forces?							
1. Your race?							
🗌 American Indian or Alaska Native 🔲 Asian 🔲 Black or African American 🔲 Native Hawaiian or other Pacific Islander 🔲 White 🔲 Prefer not to answe							
2. Your spouse's race?							
🗌 American Indian or Alaska Native 🔲 Asian 🔲 Black or African American 🔲 Native Hawaiian or other Pacific Islander 🔲 White 🔲 Prefer not to answe							
☐ No spouse							
3. Your ethnicity? ☐ Hispanic or Latino ☐ Not Hispanic or Latino ☐ Prefer not to answer							
4. Your spouse's ethnicity? Hispanic or Latino Not Hispanic or Latino Prefer not to answer No spouse							
Additional comments							
Notes about this form: GYR.org does not ask a citizenship question of taxpayers or dependents. We ask about visa status, and have added that to this form. For dependents, their							
citizenship box will say "On Visa". For primary/spouse, see checkbox next to citzenship question.							
Privacy Act and Paperwork Reduction Act Notice							

The Privacy Act of 1974 requires that when we ask for information we tell you our legal right to ask for the information, why we are asking for it, and how it will be used. We must also tell you what could happen if we do not receive it, and whether your response is voluntary, required to obtain a benefit, or mandatory. Our legal right to ask for information is 5 U.S.C. 301. We are asking for this information to assist us in contacting you relative to your interest and/or participation in the IRS volunteer income tax preparation and outreach programs. The information you provide may be furnished to others who coordinate activities and staffing at volunteer return preparation sites or outreach activities. The information may also be used to establish effective controls, send correspondence and recognize volunteers. Your response is voluntary. However, if you do not provide the requested information, the IRS may not be able to use your assistance in these programs. The Paperwork Reduction Act requires that the IRS display an OMB control number on all public information requests. The OMB Control Number for this study is 1545-1964. Also, if you have any comments regarding the time estimates associated with this study or suggestion on making this process simpler, please write to the Internal Revenue Service, Tax Products Coordinating Committee, SE:W:CAR:MP:T:T:SP, 1111 Constitution Ave. NW, Washington, DC 20224

Form 15080 (EN-SP)

(July 2020)

Department of the Treasury - Internal Revenue Service

Consent to Disclose Tax Return Information to VITA/TCE Tax Preparation Sites

Federal Disclosure:

Federal law requires this consent form be provided to you. Unless authorized by law, we cannot disclose your tax return information to third parties for purposes other than the preparation and filing of your tax return without your consent. If you consent to the disclosure of your tax return information, Federal law may not protect your tax return information from further use or distribution.

You are not required to complete this form to engage our tax return preparation services. If we obtain your signature on this form by conditioning our tax return preparation services on your consent, your consent will not be valid. If you agree to the disclosure of your tax return information, your consent is valid for the amount of time that you specify. If you do not specify the duration of your consent, your consent is valid for one year from the date of signature.

Terms

Global Carry Forward of data allows TaxSlayer LLC, the provider of the VITA/TCE tax software, to make your tax return information available to ANY volunteer site participating in the IRS's VITA/TCE program that you select to prepare a tax return in the next filing season. This means you will be able to visit any volunteer site using TaxSlayer next year and have your tax return populate with your current year data, regardless of where you filed your tax return this year. This consent is valid through November 12, 2022.

The tax return information that will be disclosed includes, but is not limited to, demographic, financial and other personally identifiable information, about you, your tax return and your sources of income, which was input into the tax preparation software for the purpose of preparing your tax return. This information includes your name, address, date of birth, phone number, SSN, filing status, occupation, employer's name and address, and the amounts and sources of income, deductions and credits that were claimed on, or contained within, your tax return. The tax return information that will be disclosed also includes the name, SSN, date of birth, and relationship of any dependents that were claimed on your tax return.

You do not need to provide consent for the VITA/TCE partner preparing your tax return this year. Global Carry Forward will assist you only if you visit a different VITA or TCE partner next year that uses TaxSlayer.

Limitation on the Duration of Consent. I/we, the taxpayer, do not wish to limit the duration of the consent of the disclosure of tax return information to a date earlier than presented above (November 12, 2022). If I/we wish to limit the duration of the consent of the disclosure to an earlier date, I/we will deny consent.

Limitation on the Scope of Disclosure: I/we, the taxpayer, do not wish to limit the scope of the disclosure of tax return information further than presented above. If I/we wish to limit the scope of the disclosure of tax return information further than presented above, I/we will deny consent.

Consent:

I/we, the taxpayer, have read the above information.

I/we hereby consent to the disclosure of tax return information described in the Global Carry Forward terms above and allow the tax return preparer to enter a PIN in the tax preparation software on my behalf to verify that I/we consent to the terms of this disclosure.

Primary taxpayer printed name and signature	Date
Secondary taxpayer printed name and signature	Date

If you believe your tax return information has been disclosed or used improperly in a manner unauthorized by law or without your permission, you may contact the Treasury Inspector General for Tax Administration (TIGTA) by telephone at 1-800-366-4484, or by e-mail at complaints@tigta.treas.gov.