Prepare yourself - Organise, Analyse and Research

Answer Interview Questions using frameworks and ask good questions

### 1. Different Interview Formats and Assessment Methods:

- Common formats include phone interviews, digital interviews, in-person interviews, and networking sessions
- Other assessment formats include:
  - o Technical Interviews Candidates are asked to code demonstrate technical competency.
  - Assessment Centre Full day consisting of group interviews, role play exercises, aptitude tests and other activities.
  - Digital Assessments
    - Gamified Assessments(eg. Pymetrics)
    - Aptitude Tests (eg. Numerical/Verbal Reasoning, Situational Judgement, Role Plays)
    - Video Interviews (companies use interviewing platforms such as <u>HireVue</u>)

## 2. Organize, Analyse and Research

- *Organise yourself* by scheduling the interview in your calendar, planning your route to the venue, prepare to bring items requested by HR, and dressing professionally.
- 4 main things employers look for in an interview: Potential, Culture Fit, Commitment and Abilities.
- **Research** is a critical to understand the company's business and values. Some sources of research include LinkedIn, online company and industry news, Glassdoor, Factiva etc.

# 3. Answer Interview Questions using Frameworks

- Types of Questions:
  - i. **Personal Narratives** (eg. Tell me about yourself? What are your strengths and weaknesses?)
  - ii. Industry Awareness (eg. What do you know about the job/company/industry?)
  - iii. Behavioural (eg. Tell me about a time when you had to resolve a conflict in a team.)
  - iv. **Hypothetical/Situational** (eg. If you were to witness unethical behaviour, what would you do?)
  - v. Skill-based / Technical (eg. Can you describe the principles of 'Next Generation Sequencing'?)
  - vi. **Curveball** (eg. How many traffic lights are there in Singapore?)
- Techniques and Frameworks for answering Interview Questions
  - i. **Present-Past-Future** (eg. "Presently, I am working on ... In the Past, I have done... Moving forward, I hope to...")- gives interviewer better chronological context
  - ii. 3-Points Technique ("Firstly,... Secondly,... Thirdly,...") keeps your answer clear and systematic.
  - iii. S.T.A.R. Framework (Situation, Task, Action, Result)
- Good Questions to End Interviews With
  - i. **Success in Role** (eg. "Looking at people who have filled this role before, what differentiated the most successful ones from the rest?")
  - ii. **Company Needs** (eg. "What are the biggest opportunities and challenges facing the department now?")
  - iii. Corporate Culture (eg. "What do you like best about working here?")

# Resources

Learning Points

# Hyperlinks to useful resources:

8 Types of Interview Formats to Prepare For	CFG Interview Preparation Resources
Al Software used for Video Interviews	CFG Resources on Assessment Centres

