



REQUEST FOR COMMUNITY LEGAL EDUCATION FORM

Please fill out the form below so your request for Community Legal Education (CLE) can be considered.

Name of Organisation requesting CLE

Is the Organisation: Not for Profit ☐
 Government ☐
 For Profit/Private ☐
 Educational ☐
 Other – Please specify ☐ _____

Contact Person's Details

Name: _____

Position: _____

Organisation Street Address: _____

Work Phone: _____

Email Address: _____

What area of law?

<i>General Legal Service</i>	Credit and Debt, Employment, General Civil Law
<i>Tenancy Advice Service</i>	Tenancy Rights and Responsibilities, information regarding the Residential Tenancy Act
<i>Welfare Rights Service</i>	Information regarding Centrelink, debt and Income Management
<i>Age and Disability Advocacy Team</i>	Duty of Care
<i>Disability Discrimination Service</i>	Disability Discrimination, Anti-Discrimination law and practice
<i>Other</i>	Please describe requested CLE here: _____ _____ _____

What do you expect the outcome of the CLE to be? _____

Who is the intended Audience? _____

How many people will be attending? _____

What date are you requesting the CLE to be delivered? _____

What time and for how long? _____

What venue? _____

Does the venue have access to a laptop and data projector? (CLE is usually delivered in a PowerPoint format)

Yes

No

Any other resources? Eg.Whiteboard? _____

Are there any special requirements? Eg hearing/vision impaired, translator/s?

Please specify _____

Is there any further information DCLS should be aware of? _____

Upon receiving this form, DCLS staff will endeavour to process this request as quickly and efficiently as possible.
A staff member from DCLS will be in touch with you shortly to discuss the request.

Darwin Community Legal Service
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