

- b. Identify UN joint activities to which FAO projects can contribute, estimating funds that will be allocated;
- c. Contribute to the elaboration of the annual report of the United Nations Results Groups;
- d. Together with members of the FAO team, participate in meetings and support the UN work group for 2030 agenda;
- e. Under the coordination of FAO Brazil's South-South Cooperation Specialist, participate in meetings and support the FAO Program Unit in the negotiation and elaboration of a draft and final version of a UTF project document with ENAP (National School of Public Administration), aimed at strengthening capacities of public managers (municipal, state and local) in monitoring the SDGs related to FAO mandate;
- f. Support the organization of meetings and other activities related to the elaboration of UTF project document for strengthening capacities of public managers;
- g. Support the organization of a workshop with UNCT to present an annual result report identifying the 2017 achievements related to the Result Group 2.
- h. Maintain monthly reports of activities carried out;

Perform other duties related to the 2030 agenda, as required.

POST REQUIREMENTS:

- University Degree and courses in areas related to the work of the Organization
- knowledge of UN and FAO work
- Ten years of experience in project elaboration and / or evaluation and monitoring
- Working knowledge of Portuguese and either English
- Frequent contacts inside and outside the Organization and ONU

KEY PERFORMANCE INDICATORS

Expected Outputs:	Required Completion Date:
<p>Output 1: Documents related to the Results Groups joint work plans – Payment corresponding to 20% of the contract;</p> <p>Output 2: FAO subsidies for the annual Results Group report 2017 and FAO subsidies for the annual UN report - Payment corresponding to 20% of the contract;</p> <p>Output 3: FAO subsidies for the UNDAF 2012-2016 evaluation - Payment corresponding to 20% of the contract;</p> <p>Output 4: Minutes of meetings held with partners for elaboration of the draft and final versions of a project document strengthening capacities of public managers - Payment corresponding to 20% of the contract;</p> <p>Output 5: Subsidies for FAO elaboration of the draft and final versions of a project document strengthening capacities of public managers - Payment corresponding to 20% of the contract.</p> <p>TOTAL: 100% of the Contract</p>	