

STUDENT COPYRIGHT CHECKLIST

(for students to complete and advisors to verify)

- 1) Does your solution to the competitive event integrate any music? ☐ YES ☒ NO

If NO, go to question 2.

If YES, is the music copyrighted? ☐ YES ☐ NO

If YES, move to question 1A. If NO, move to question 1B.

1A) Have you asked for author permission to use the music in your solution and included that permission (letter/form) in your documentation? If YES, move to question 2. If NO, ask for permission (OR use royalty free/your own original music) and if permission is granted, include the permission in your documentation.

1B) Is the music royalty free, or did you create the music yourself? If YES, cite the royalty free music OR your original music properly in your documentation.

CHAPTER ADVISOR: Sign below if your student has integrated any music into his/her competitive event solution.

I, Josh King AC (chapter advisor), have checked my student's solution and confirm that the use of music is done so with proper permission and is cited correctly in the student's documentation.

- 2) Does your solution to the competitive event integrate any graphics? ☒ YES ☐ NO

If NO, go to question 3.

If YES, is the graphic copyrighted, registered and/or trademarked? ☒ YES ☐ NO

If YES, move to question 2A. If NO, move to question 2B.

2A) Have you asked for author permission to use the graphic in your solution and included that permission (letter/form) in your documentation? If YES, move to question 3. If NO, ask for permission (OR use royalty free/your own original graphic) and if permission is granted, include the permission in your documentation.

2B) Is the graphic royalty free, or did you create your own graphic? If YES, cite the royalty free graphic OR your own original graphic properly in your documentation.

CHAPTER ADVISOR: Sign below if your student has integrated any graphics into his/her competitive event solution.

I, Josh King AC (chapter advisor), have checked my student's solution and confirm that the use of graphics is done so with proper permission and is cited correctly in the student's documentation.

- 3) Does your solution to the competitive event use another's thoughts or research? ☐ YES ☒ NO

If NO, this is the end of the checklist.

If YES, have you properly cited other's thoughts or research in your documentation? If YES, this is the end of the checklist.

If NO, properly cite the thoughts/research of others in your documentation.

CHAPTER ADVISOR: Sign below if your student has integrated any thoughts/research of others into his/her competitive event solution.

I, Josh King AC (chapter advisor), have checked my student's solution and confirm that the use of the thoughts/research of others is done so with proper permission and is cited correctly in the student's documentation.

Technology Student Association Plan of Work Log

Date	Task	Time Involved	Team Member Responsible (student initials)	Comments
1. 2/8/23	Setup and Brainstorming	3:30-5:00 PM	HK SF EB	first day of work on webmaster 2023
2. 2/15/23	Brainstorming and concept planning	3:20-3:45 PM	HK SF EB	
3. 2/16/23	Bones and About Us	3:00-4:20 PM	HK	set up the bones of the website and started work on the About Us page
4. 2/16/23	Packages	3:30-4:20 PM	EB	started work on the Packages page
5. 2/16/23	Process and Vehicles	3:25-4:56 PM	SF	started work on the Process and Vehicles pages
6. 2/17/23	CSS brainstorming	11:30 AM-12:50 PM	SF	brainstorming for CSS and dark mode
7. 2/21/23	Debugging	7:30-8:00 PM	SF	
8. 2/22/23	About Us	3:36-4:40 PM	HK	added officer and teacher images and bios to About Us
9. 2/22/23	Debugging and editing	3:30-4:40 PM	EB	
10. 2/24/23	Dark Mode	3:30-4:40 PM	SF	Added dark mode to all pages
11. 2/28/23	Process	8:20-8:46 AM	HK	added launch, recovery, and training details to index (home page)
12. 3/1/23	About Us	3:35-4:34 PM	HK	continued adding officer images and bios to About Us
13. 3/1/23	Debugging	3:30-4:30 PM	SF	
14. 3/2/23	About Us and CSS	3:30-4:30 PM	EB	changed image sizes on About Us and general CSS on all other pages

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15. 3/2/23	Dark Mode	3:30-4:30 PM	SF	experimented with JavaScript for light/dark mode transition without using a separate page for both modes
16. 3/9/23	About Us	3:22-4:19	HK	added more officer images and fixed image aspect ratios with CSS
17. 3/10/23	Index/Home and subscription form	12:20-12:45 PM	EB	added content to home page and messed with CSS also started work on subscription form at the bottom of homepage
18. 3/14/23	CSS	11:40 AM-12:45 PM	HK	added CSS to all pages
19. 3/15/23	CSS	7:46-8:30 AM	HK	continued messing with CSS on About Us
20. 3/16/23	Content on all pages	3:33-4:27 PM	HK	added content to all pages
21. 3/18/23	Training	8:36-8:45 PM	HK	added Training Page and started adding content
22. 3/20/23	Future Planning	3:30-4:55 PM	HK SF	evaluated current standings and planning for future additions and what needs to be done before state conference
23. 3/20/23	Index/Home	9:10-9:40 PM	EB	added inspiration section on homepage
24. 3/21/23	Document Library	8:38-9:23 AM	HK	added document library page, finished About Us and Vehicles HTML
25. 3/21/23	File sorting and server planning	9:40-10:54 PM	SF	sorted files on CodeHS and uploaded everything to a GitHub repository to make uploading to a server easier
26. 3/22/23	Content on Vehicles and About Us	1:16-4:45 PM	HK	Finished About Us and worked on Vehicles
27. 3/22/23	Content on all pages	3:30-4:56 PM	SF EB	Added favicon, published website, and worked on content on all pages

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28. 3/23/23	Content and domain management	3:30-4:30 PM	SF EB	Domain management, content on Index, and experimented with CSS
29. 3/24/23	Document Library and Vehicles	4:45-6:12 PM	HK	Worked on Document Library and Vehicles CSS
30. 3/25/23	CSS and proofreading	10:15-11:06 AM	SF	Added fonts and fixed spelling and grammar mistakes
31. 4/3/23-4/4/23	Local Backup setup	11:15 PM-1:08 AM	SF	Set up a local secure backup to ensure no file deletion or corruption
32. 4/4/23	CSS	8:46-10:50 AM	HK	Added universal CSS to make margins on all pages the same
33. 4/4/23	CSS	9:30-11:08 AM	SF	Added universal colors
34. 4/4/23	Packages	6:20-7:00 PM	EB	Finished content on Packages
35. 4/5/23	Process and Vehicles	12:27-1:03 PM	EB	Finished Process and Vehicles
36. 4/5/23	Training Images	4:14-5:02 PM; 8:55-10:28 PM	HK	Generated potential photos for Training on OpenArt
37. 4/6/23	Index	11:55 PM-1:05 AM	EB	Moved footer content around and finished Index
38. 4/6/23	CSS	7:05-8:15 PM	SF	Fixed typos and color issues and move content around on all pages
39. 4/12/23	Editing and photo generation	1:15-1:30 PM; 7:38-8:30 PM	HK	Edited CSS margins, fixed typos and grammatical errors, and generated photos for Training page
40. 4/12/23	Editing	3:45-4:45 PM	HK SF	Edited CSS and HTML on all pages, looking for grammar and spelling errors
41. 4/13/23	Editing	9:46-10:23 AM; 3:30-4:30 PM	HK	Edited HTML and CSS errors using PowerMapper site checker

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Date	Task	Time Involved	Team Member Responsible (student initials)	Comments
42. 4/13/23	Document Library	7:55-8:45 AM	HK	Printed and completed Student Copyright Checklist and Plan of Work Log
43. 4/14/23	Finishing Touches	9:00 AM-2:00 PM	SF EB	Edited last elements on the Document Library and touched up any remaining grammar, spelling, CSS, or HTML errors.

Advisor Name: Josh King

Student Initials: HK EB SF

Advisor Signature: 