



Admin Scenarios

1. Grace Plans Next Month's Activities

Scenario Title: *“Admin Sets the Calendar”*

Grace, the administrator, logs into Nestify-MS and opens the “Events & Activities” panel. After discussing with teachers and staff during a weekly internal meeting, she finalizes a plan for upcoming activities — including a spring picnic, puppet show, and literacy day.

Once approved, she adds each event to the system calendar, writes a short description, and schedules automatic notifications to be sent to parents. She also adds RSVP buttons so parents can confirm attendance for their children.

2. Grace Reviews Staff Requests

Scenario Title: *“Admin Responds to Inventory and Maintenance Alerts”*

After logging in, Grace checks the system notifications and sees that a sanitar has reported a broken sink in Classroom B and requested a restock of cleaning gloves. She opens the “Maintenance Requests” tab, marks the issue as “In Progress,” and forwards the request to the school’s maintenance team.

For the inventory alert, she updates the order form and marks the request as “Scheduled for Purchase.”



Teacher Scenarios

3. Tom Sends Weekly Progress Reports

Scenario Title: *“Teacher Connects with Parents”*

Every Friday, Tom logs into Nestify-MS and selects his student list. For each child, he fills out a weekly progress note — describing behavior, learning engagement, peer interactions, and emotional wellbeing.

He mentions that Ava is adjusting well and making new friends, while Liam seemed quiet this week and may benefit from more one-on-one time.

Once reports are completed, he clicks “Send Weekly Update.” Parents receive personalized messages in their app inbox.

4. Tom Takes Daily Attendance

Scenario Title: *“Teacher Records Attendance”*

Each morning, Tom logs in and opens the Attendance section for his class. He sees that Sofia hasn’t arrived and no absence was reported.

Using the built-in message tool, he quickly writes a note to her parent asking if everything is okay and if Sofia will be attending today.

Other students are marked “Present,” and the record is saved automatically.

5. Tom Requests Parent Meetings

Scenario Title: *“Teacher Schedules a Parent Conference”*

Noticing some changes in Michael’s behavior and participation, Tom decides it’s time for a conversation with his guardians.

He writes a short explanation and sends a request to the Admin via the system to schedule a parent-teacher meeting.

The Admin reviews the request, schedules the date, and the parents are notified with a meeting invite.



Chef Scenarios

6. Sara Creates a Weekly Meal Plan

Scenario Title: *“Chef Updates Menu for the Week”*

Sara checks each child’s allergy and medical info through Nestify-MS. She notices that a new child, Emma, has a nut allergy.

She modifies the weekly menu to remove nut-based items and adds alternatives.

Once finalized, she uploads the new meal plan for parents to view and leaves a note asking for any feedback.

7. Sara Reviews Feedback and Makes Adjustments

Scenario Title: *“Chef Responds to Parent Feedback”*

Sara logs into the system and checks comments left by parents. One parent noted that their child doesn’t like boiled carrots and asks for other veggie options.

Sara updates the plan for that class group and adds a variety of seasonal veggies. She then posts an updated version and thanks the parent in the feedback section.

Sanitar Scenarios

8. Alex Reports a Broken Toy Cabinet

Scenario Title: *“Sanitar Submits a Maintenance Request”*

During his morning rounds, Alex notices that the toy cabinet door in Room 3 is broken. He logs in to Nestify-MS, clicks on “Report an Issue,” and fills out the form:

Category: Furniture

Issue: Toy Cabinet door hinge loose, unsafe for kids.

He submits the report, which alerts the Admin to take action.

9. Alex Reviews Daily Tasks

Scenario Title: *“Sanitar Checks Task Assignments”*

Every morning, Alex opens the system and sees his daily cleaning checklist:

- Sanitize play mats
- Refill tissue boxes
- Clean kitchen counter

He ticks off each completed item in the system. If he runs out of supplies, he selects “Request Restock” and adds the needed products.



Parent Scenarios

10. Ana Reads the Weekly Progress Report

Scenario Title: *“Parent Receives Child Update”*

Ana opens the Nestify-MS app and sees a message from her daughter’s teacher:

“Sofia had a great week! She's now playing more confidently with others and helped a friend who was feeling shy.”

Ana replies, thanking the teacher and saying she’ll talk to Sofia about her positive behavior.

11. Parent Confirms Attendance for an Event

Scenario Title: *“Parent RSVPs for Puppet Show”*

Ana receives a notification: *“Puppet Show next Friday – confirm your child’s attendance.”*

She clicks “Yes,” and the event is added to her calendar. A reminder is automatically scheduled for one day before the event.

12. Parent Views and Comments on Meal Plan

Scenario Title: *“Parent Reviews Weekly Meals”*

Ana checks the newly posted meal plan and notices fish is being served twice. Since her child dislikes fish, she comments:

“Could we consider a substitute for Thursday’s fish meal?”

The chef sees her feedback and updates the meal plan accordingly.

13. Parent Chats with the Teacher

Scenario Title: *“Parent Requests Behavior Follow-Up”*

Ana messages the teacher privately through the app:

“Hi, I’ve noticed Sofia has been quiet at home. Have you noticed anything similar?”

The teacher replies that she has been a little withdrawn and suggests a short meeting to talk further.