**MEETING REPORT**

**Team Name: Travel Services Date of Meeting: 09 May,2023**

**Start Time: 11:00AM End Time: 12:00 PM Meeting Location: School’s cafeteria**

**Moderator: Xhesi Baze Recorder: Alesia Bitri**

**Other Members Present: Kevin Llaca,Antea Toska,Tea Malasi,Iglis Kociu**

**Members Absent: None**

**Topics Discussed:**

1. **Duties of each member**
2. **Finishing up diagrams**
3. **Writing requirements**

**Decisions Made:**

* **New duties were assigned to each member**
* **Members will divide into groups of 2 people for the writing of the requirements**

**Tasks Assigned:**

* **Xhesi and Antea will be finishing the activity diagrams and will continue writing the non-functional requirements**
* **Iglis and Alesia will be finishing the use cases and will continue writing domain requirements**
* **Tea and Kevin will be finishing the state diagrams and will continue writing functional requirements**

**Time, Place, and Agenda for Next Meeting: Monday, 15 May,2023;**

**12 PM - 1 PM**

**School’s cafeteria**