**Meeting agenda.**

1. Reviewed the progress made by DG: Work was not completed. Did not follow the instructions as described in Specific tasks (1) and (2) in meetingnote.10.28.
2. The definition of MBIL was not accurate, and the description was not complete. Suggested that it should be redone, see comments in the README.md.
3. Went through an example readme file with DG and made suggestions as to how he should revise the current work.
4. The current procedure was not tested. DG had no idea whether it was correct when he put it there.
5. Work assignment.

**Progress made in the past week.**

**Issues/Questions and Comments**

**Ongoing tasks that cover more than a week**

**Specific tasks for the coming week**

1. Redo the description of MBIL
2. Test how MBIL can be downloaded and installed, and write the procedure under the installation section of the readme.md.
3. Create new test datasets and example use cases to explain how users can use BMIL and what they can do with it. Then write about these in readme.md. This was described clearly in the previous task assignment (see below). Please follow the assignment!
4. For each function of the MBIL-py provides, write an example to help users to understand the function and how they can use the function. Using figures is encouraged.
5. Learn from other existing readme files (such as the one provided by Shap https://github.com/slundberg/shap#readme) as to how to write a good readme file.
6. Other than the ideas that I give via (1) and (2), be creative. …….
7. New Deadline: 2022.11.11

**Less urgent tasks**