**Meeting attendees.**

Xia Jiang,  Garrett Barber

**Meeting time**

9:00 am – 10 am, Nov 29, 2022

**Meeting agenda.**

1. Introduction of MBIL
2. Work assignment.

**Progress made in the past week.**

**Issues/Questions and Comments**

**Ongoing tasks that cover more than a week**

**Specific tasks for the coming week**

1. Write a readme file for the python version of MBIL.
2. Explanation in details in your own word of the MBIL algorithm.
3. For each function of the MBIL-py provides, write an example to help users to understand the function and how they can use the function. Using figures is encouraged.
4. Learn from other existing readme files (such as the one provided by Shap https://github.com/slundberg/shap#readme) as to how to write a good readme file.
5. Other than the ideas that I give in (1) and (2), be creative. …….
6. Deadline: 2022.12.13

**Less urgent tasks**