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To Whom It May Concerns,

I am writing to enthusiastically recommend Xiao'ou Xiao, known as Alakhy, for her application to your esteemed institution. As her supervisor during her 2-month internship, I was impressed by her adaptability, diligence, and commitment.

At our company, which has specialized in educational counseling since 2016, Alakhy played a pivotal role in our department focused on undergraduate application planning for high school students. Her ability to provide individualized service to adolescents, a group known for their fluctuating needs, was commendable. Alakhy quickly mastered our service protocols and consistently showcased excellent time management, delivering tasks with remarkable quality and punctuality.

Alakhy's diligence was especially notable during our internal training sessions on humanity majors, where she organized and led informative lectures on the three fields of philosophy, gender studies, and anthropology. Alakhy's presentations on each major's origins, specializations/concentrations, curriculum, and career pathways were both comprehensive and engaging, enhanced by the use of interactive quizzes, like Kahoot! and Jeopardy, that solidified our understanding, ensuring our consultants can provide to students more professional explanations on these high-demand majors.

Despite her lack of teaching background, Alakhy's commitment to her students was unwavering. Immediately after her internship training, she was assigned the urgent task of assisting with a student's college application. Within less than one week of preparation, she calmly assessed the student's background and application goals, sought advice from experienced colleagues, and meticulously checked official instructions on school websites to provide precise and accurate guidance that led to her student's success in applying to his dream schools, earning heartfelt gratitude from the student's parents.

I am confident that Alakhy will be a valuable addition to your institution and will contribute significantly to the team and community. It has been my distinct pleasure to work with Alakhy, and I wholeheartedly endorse her application.

Please feel free to contact me if you require any further information or wish to discuss Alakhy's suitability for your institution in more detail.

Sincerely,

A handwritten signature in black ink, appearing to read 'Kim Zhou', with a stylized, flowing script.

Kim Zhou