

## How to Create a Demo Dashboard

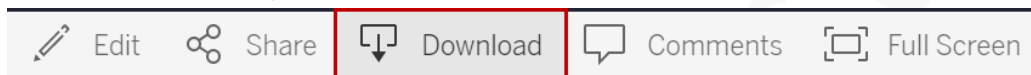
The following procedure describes how to create a demo dashboard from an existing Tableau customer workbook.

### Prerequisites

- You must have Tableau Desktop installed on your local machine.
- In Tableau Desktop, you must be signed into the following server:  
<https://tableau-stage.company.com/>

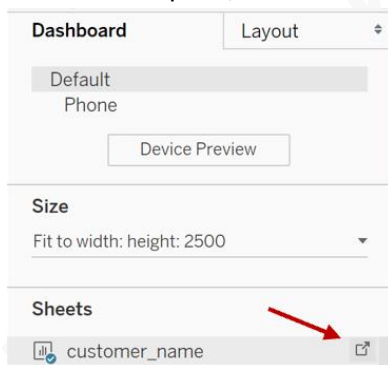
### Procedure

1. In Tableau, access the customer dashboard from which you want to create a demo dashboard.
2. In the Tableau toolbar, click the **Download** button.

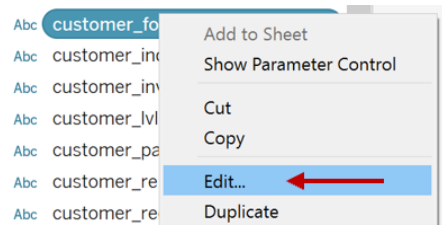


**NOTE:** If you do not see the Tableau toolbar, remove the query string from the URL; that is, remove all text after and including the question mark (?).

3. In the Download dialog window, click **Tableau workbook**, and then click **Download**.
4. Once the download completes, double-click the .twbx file to open it in Tableau Desktop.
5. In the Sheets pane, click the icon to open the customer\_name worksheet.

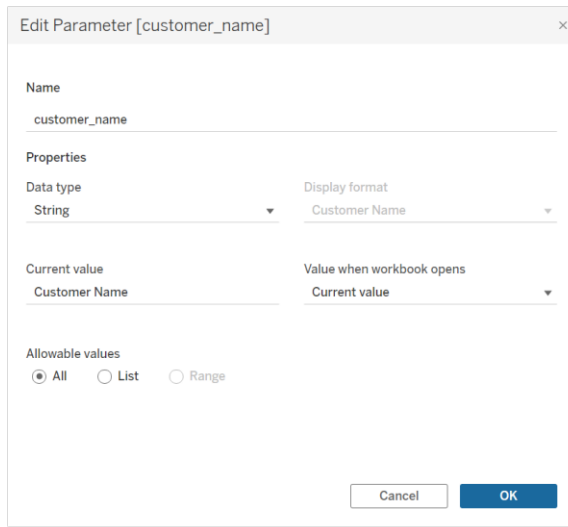


6. In the Parameters section of the customer\_name worksheet, right-click the parameter you want to change, and select **Edit**.



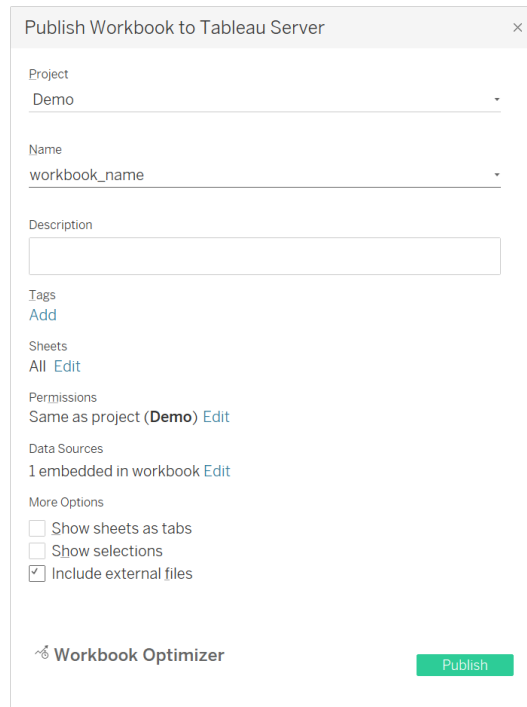
**Note:** For a list of suggested modifications, see [Suggested Parameter Modifications](#).

7. In the Edit Parameter window, enter a generic value in the Current value field, and click **OK**.



8. Once you have modified the parameters, click **Save** to save your changes.
9. Publish your changes:
  - a. From the Server menu, click **Publish workbook**.
  - b. In the Publish Workbook to Tableau Server window, select the **Demo Dashboards** folder from the Project drop-down list.

- c. Enter a new name for the dashboard in the Name field.



- d. Click **Publish**.

10. Once the workbook is published, verify the changes on the Tableau server, and ensure no proprietary or confidential information appears on the dashboard.

## Suggested Parameter Modifications

Here is a list of suggested parameters to change:

Parameter	Suggested Value
customer_name	Customer Name
customer_partner_name	Partner Name
customer_contracts	123456, 234567
customer_inventory_name	INVENTORY_NAME