

Definitions and Glossary WG

CABF Bergamo - Summer '24

Bylaws 5.3.1 (3)

After the charter is approved, the CWG MAY elect a new Chair and Vice Chair elected by CWG members following the procedures of Bylaws Section 4.1 as closely as possible. However, unlike at the Forum level, CWG Chairs and Vice Chairs may run for re-election if they so choose. The initial term for CWG officers shall expire on November 30 of the next even-numbered year after the CWG is established in order to be synchronized with the terms of Forum officers.

Proposal

- We keep the chair (Tim Hollebeek) and vice chair (Tim Callan) in the charter, who will serve until November 2024, in 4 months.
- Objections?

Charter

1.1

1.1 Summary of Working Group Goals and Objectives

- The Definitions and Glossary Working Group shall establish and specify a list of capitalized terms, with associated definitions, used within the context of work by the Forum. In order to ensure the Definitions and Glossary Working Group may define all terms relevant to the Forum, this Working Group's scope includes the terminology used within each Chartered Working Group or Subcommittee within the Forum. The Definitions and Glossary Working Group shall not establish Normative Requirements, nor specify how defined terms are or may be used within documentation produced by other Chartered Working Groups. The existence of a certain term, defined by the Definitions and Glossary Working Group, shall not impede or limit the ability for any Chartered Working Group to provide its own definition for the same term.
- The Definitions and Glossary Working Group shall produce a Final Guideline representing a glossary of capitalized terms and their definitions used within the CA/Browser Forum. This Final Guideline shall be produced with the intent that it may be incorporated by other Chartered Working Groups, as applicable to the scope of the various Guidelines produced within each Chartered Working Group.
- The Definitions and Glossary Working Group shall maintain its published Guideline as needed to incorporate additional defined terms, to modify extant defined terms, or to remove defined terms which are no longer necessary.

Charter 1.2 and 1.3

1.2 Success Criteria

- Prepare a Draft Guideline;
- Prepare a ballot to adopt the Draft Guideline as a Final Guideline within the Definitions and Glossary Working Group; and
- Follow established ballot discussion and voting procedures to formally advance the Draft Guideline to a Final Guideline.

1.3 Minimum Requirements

- The Definitions and Glossary Working Group shall:
- Comply with all applicable laws, rules and regulations;
- Comply with the terms and conditions of the CA/Browser Forum Intellectual Property Rights (IPR) Policy and Bylaws;
- Follow RFC 3647 to the extent applicable within the Definitions and Glossary Working Group's scope; and
- Follow other technical requirements regarding the preparation of minutes and the use of public mailing lists within the Forum.

Charter

1.4

1.4 Out of Scope

- The Definitions and Glossary Working Group shall not:
- Address certificate management, use, and validation;
- Address certificate issuance policies and practices;
- Establish Normative Requirements;
- Specify how terms defined by the Definitions and Glossary Working Group are or may be used within documentation produced by other Chartered Working Groups; nor
- Impede or limit the ability for any Chartered Working Group to establish its own definitions for terms used both in the scope of the Definitions and Glossary Working Group and another Chartered Working Group.

Logistics

- Need to find a time for a teleconference call.
- Initial participants: DigiCert, Sectigo, GoDaddy, Apple, Kamu SM, IdenTrust, GlobalSign, SECOM, Amazon Trust Services, TrustAsia, Let's Encrypt/ISRG, Buypass, HARICA, Protiviti, SSL.com, eMudhra, Mozilla

Proposed Ground Rules

- Wordsmithing definitions is one of the most important, and most time-consuming, activities that a standards group can engage in.
- I do not want to spend hours debating terminology on calls, that is a recipe for going nowhere.
- Participants will be expected to work on concrete proposals, and then bring them to the WG for feedback and possible adoption
- We will have explicitly agreed-upon priorities, and work through them in order

Where to Start?

Proposal:

- Create a skeleton for the final deliverable
- We might want to vote the skeleton into existence with a ballot, as this would shorten the review period of subsequent ballots
- Collect definitions from existing documents and normalize
- Manage a backlog of definition requests and prioritize
- I've seen that some CAs are already suggesting areas where work is needed in incident reports, and that's great

What did I
forget

Please tell me