

## CABF SCWG Document publication Procedure

F2F Meeting 62 – Bergamo, Italy

## Procedure

- Ballots approval
  - As of now
  - Two types of ballots: regular and emergency (names can be changed)
- New version publication
  - Regular: to generate on a quarterly basis
    - Approved ballots are not merged into main inmediately but at the end of the period (e.g., 1st april, 1st july, 1st october, 1st january)
    - The new version of the document will contain the number of ballots approved for that version in section 1.2.1 revisions
      - It will include all descriptions
      - Adopted date will be the date of publication
      - Effective date TBD, but by default, 2 months
  - Emergency ballots
    - Same procedure as of now. Every ballot with its own version
- Potential issues
  - Different branches updating the same section at a time
  - Emergency ballot conflicting with a regular one already passed