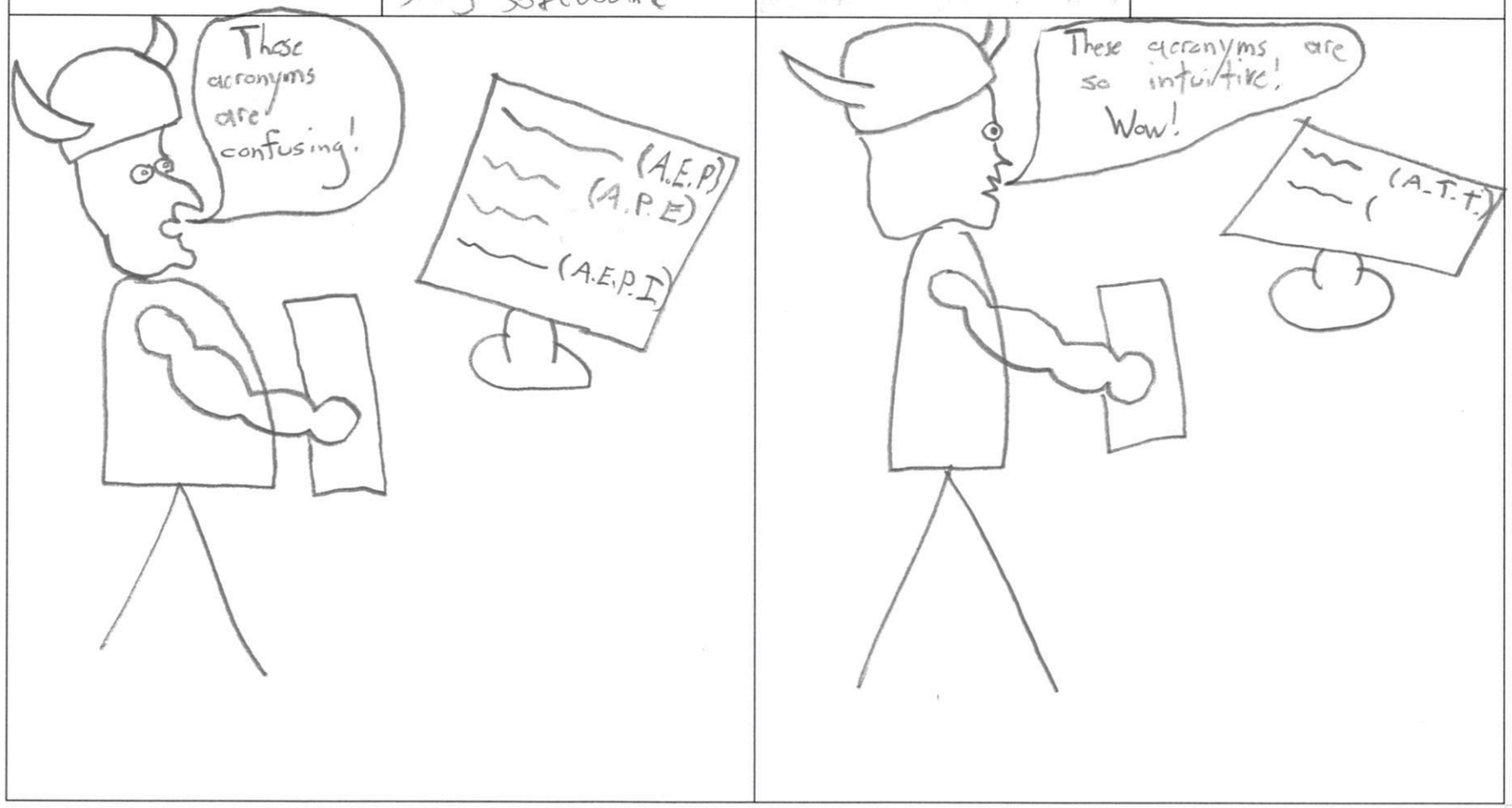
Idea Sheet

Participant Name:	Kaizen Burst Problem:	Solution:	Benefit to staff/customer:
Samuel	Software users sometime use confusing acronyms when requesting software	The information of the software & Approver in one document (Webform)	Less confusion and time spent.. Also prevents error