

Marcus Coley

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Objective

To gain quality work experience while applying skills I have previously learned for the benefit of the company.

Experience

Chequers Inn, Kent England (2007-2009)

Dishwashing

- Cleaned dishes and kitchen
- Helped with minor food preparation

Harling's Jewellers, Vancouver BC (On call 2010-2011)

General office duties

- Filing and organizing
- Maintaining workspace

Evolution Fulfilment, Delta BC (June 2011)

Order picking and packing/unpacking

- Picking a customer's order and ensuring the right item and product number was chosen
- Unpacking and placing merchandise in its respective area according to item type and number

Technosport, Richmond BC (June 2013)

Inventory Counting

- Counting inventory to ensure records are accurate

London Drugs, Richmond BC (December 2013 - March 2014)

Computer sales

- Responsible for all sales in the computer department
- Operate POS for all customer purchases
- Product facing and maintaining the sales floor
- Minor technician duties (Backups, installations and virus removal)

IHOP, Richmond BC (July 2014)

Dishwashing

- Cleaned dishes, immediate area & bathrooms

Freelance web development, Richmond BC (2014)

Programming

- Wrote html and css code based on Photoshop designs
- Used javascript/jquery where effects were needed
- Developed backend using php

- Migrated new site to desired domain

Education

High school diploma – Steveston London Secondary, Richmond BC
A+ Certification – Winston College

Volunteer & side jobs

- The Lookout Society Soup Kitchen– Downtown Vancouver 2011 (volunteer)
- Chopra yoga studio – Downtown Vancouver 2013-2014 (volunteer)
- House / animal sitting while owners vacation

Skills

- Good work ethic
- Organized, Flexible, hard worker
- Good understanding of computer hardware, software and peripherals
- Fast learner

Additional Information & Interests

- Very interested in computer programming and technology
- Enthusiasm for new work experience
- Practice Yoga and fitness training

References by request