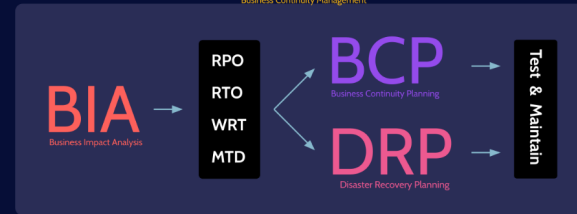
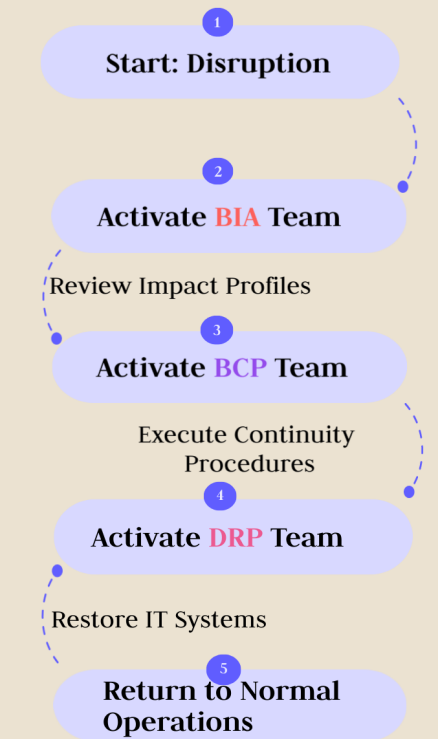


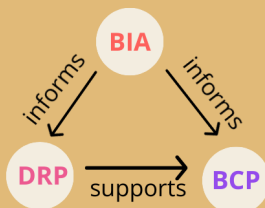
From Impact to Recovery: BIA, BCP & DRP



Alignment Flowchart



Integration



Definitions

1

Business Impact Analysis (BIA) : A structured process to identify and evaluate the potential effects of disruptions to critical business functions.

2

Business Continuity Plan (BCP): A documented strategy and procedures to maintain or resume critical business operations during and after a disruption.

3

Disaster Recovery Plan (DRP): A subset of the BCP focused on restoring IT systems, applications, and data after an incident.

Objectives & Outputs

BIA	<ul style="list-style-type: none"> Identify critical functions & dependencies Assess impact over time 	<ul style="list-style-type: none"> Recovery Time Objectives (RTOs) Recovery Point Objectives (RPOs) Impact severity matrix
BCP	<ul style="list-style-type: none"> Ensure continuity of operations Safeguard people & assets 	<ul style="list-style-type: none"> Continuity strategies Plan documentation & procedures
DRP	<ul style="list-style-type: none"> Restore IT infrastructure & data Minimize data loss 	<ul style="list-style-type: none"> Backup schedules & locations Recovery procedures & runbooks

Critical Success Factors

1.Executive Sponsorship

e.g. CEO approves the continuity budget and plan updates.

2.Regular Testing & Exercises

e.g. Quarterly tabletop drill and an annual failover test.

3.Up-to-Date Documentation

e.g. Plans stored in version control; each update peer-reviewed.

4.Clear Communication Channels

e.g. Pre-configured call trees with SMS alerts.

5.Continuous Improvement

e.g. Post-exercise lessons logged and plans updated.

Accountability & Responsibilities

Business Impact Analysis (BIA) is an asset of the *Risk Management Office*, which has the function of **conducting systematic impact analyses** of potential disruption and to maintain a correct **impact register**.

Business Continuity Planning (BCP) functions under the *Business Continuity Team*, whose task is to **develop and test detailed continuity plan** and to **deliver training exercises** to familiarize everyone with their responsibilities.

Disaster Recovery Planning (DRP) comes under the responsibilities of *IT Operations & Security* to maintain good **backup systems** and perform **regular recovery exercises** to ensure restoration procedures.

