Meeting Minutes 08/11/2025

Subject: Team Meeting 1

Project Name: Pose Estimation for Livestock

Facilitator: Elwood Prepared by: Raymond Mode: Online (Discord)

Date: Monday, 11 August 2025

Time: 9:00 PM

Attendees: Project Team

Absent: None

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| # | Agenda Item | Description/ Comments | Decision/Action | Who? | Items for escalation |
| 1 | What has been completed? | Clarified outstanding questions regarding the project. | Documented clarifications | All | None |
| 2 | What is in progress? | Drafted initial ideas and backend plan | Refine backend design | Elwood, Benjamin | None |
| 3 | What is working well? | Early alignment on backend approach | Continue refinement | Elwood, Benjamin | None |
| 4 | What needs improvement? | Data source sets not yet finalized | Collect potential datasets | All | None |
| 5 | Reminders | Share dataset links with all members | Ongoing | All | None |
| 6 | What needs to be completed before the next meeting? | Confirm dataset candidates | Decide by client meeting | All | None |