Meeting Minutes 08/13/2025

Subject: Client Meeting 1

Project Name: Pose Estimation for Livestock

Facilitator: Elwood Prepared by: Raymond Mode: Online (Zoom)

Date: Wednesday, 13 August 2025

Time: 2:00 PM

Attendees: Project Team, Clients

Absent: None

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| # | Agenda Item | Description/ Comments | Decision/Action | Who? | Items for escalation |
| 1 | What has been completed? | Presented initial ideas and dataset options | Shared with client | Project Team | None |
| 2 | What is in progress? | Discussing target livestock (sheep or cattle) | To be decided | Project Team | None |
| 3 | What is working well? | The first meeting went smoothly, and we understood the requirements from clients | Proceed with defined requirements | Project Team | None |
| 4 | What needs improvement? | None | None | None | None |
| 5 | Reminders | Document configs/parameters and hardware details | Ongoing | Project Team | None |
| 6 | What needs to be completed before the next meeting? | * Select livestock (sheep or cattle) * Define behaviours (min. 3 poses) * Link animals to tags | Complete tasks | Project Team | None |