

# Xyrylle Maputol

Toronto, Ontario

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## SUMMARY

Reliable and hardworking individual with experience in customer service and fast-paced environments. Skilled in providing excellent customer support, handling transactions, and maintaining a clean and organized workspace. Quick learner with strong time management and teamwork abilities. Committed to delivering a positive customer experience while following company policies and maintaining professionalism.

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## EDUCATION

Centennial College	Scarborough, ON	Sept 2023-Present
<ul style="list-style-type: none"><li>Currently in second year working towards Software Engineering Technology diploma</li><li>Expected graduation: August 2026</li></ul>		
OLQW CA	Richmond Hill, ON	Sept 2019-June 2023

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## EXPERIENCE

Crew Member	McDonald's	Green Ln E, ON	March 2025-Present
<ul style="list-style-type: none"><li>Delivered fast, friendly, and accurate service in a high-volume environment</li><li>Prepared food and beverages according to safety and quality standards</li><li>Maintained cleanliness and organization of workstations and dining areas</li><li>Operated POS systems efficiently to process orders and handle cash transactions</li><li>Collaborated with team members to ensure smooth shift operations</li><li>Adapted quickly to new procedures, promotions, and menu items</li><li>Handled customer concerns with professionalism and a focus on satisfaction</li></ul>			
Banquet Server	Bellagio Boutique Event Venue	Concord, ON	Apr 2023-Apr 2024
<ul style="list-style-type: none"><li>Provide excellent customer service by attending to guests' requests.</li><li>Serve food and beverages in a professional and timely manner.</li><li>Perform coat check services and assist guests with their belongings.</li><li>Set up tables with water, condiments, and decorative elements.</li><li>Clear tables of dirty dishes and reset for the next event.</li><li>Clean and maintain the banquet hall, including sweeping, mopping, and bathroom sanitation.</li><li>Stack chairs, fold tables, and remove tablecloths for laundry.</li></ul>			
Computer Repair Technician	Best4Less	Markham, ON	Feb 2023-June 2023

- Diagnosed and repaired computer hardware issues, including screen replacements.
- Upgraded RAM, replaced hard drives, and installed new SSDs.
- Performed Windows installations and system imaging.
- Managed inventory and updated stock on business website.
- Created detailed computer specifications and performed quality checks.

**Babysitter &  
Housesitter**

Richmond Hill, ON

Apr 2019-Aug 2022

- Supervised and entertained children in a safe environment.
- Ensured children followed scheduled nap and meal times.
- Changed diapers and maintained cleanliness.
- Completed household tasks, including cleaning and laundry.

**Student**

St Joseph CES

Richmond Hill, ON

Sept 2018-June 2019

**Sales Associate**

- Sold snacks to students and managed cash transactions.
- Tracked daily earnings and reported sales.
- Conducted inventory and organized snack supplies.
- Lifted and transported heavy boxes for restocking.

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**AWARDS AND ACCOMPLISHMENTS**

- **Certificate in Self-Defence** | Dec 2019
  - **Honour Roll** (Grade 11) | Sept 2021 – June 2022
  - **Honour Roll** (Grade 12) | Sept 2022 – June 2023
  - **Ontario Scholar Award** | June 2023
  - **Specialist High Skills Major (SHSM) Certificate** | June 2023
  - **Ontario Secondary School Diploma (OSSD)** | June 2023
  - **WHMIS Training** (Workplace Hazardous Materials Information System) | Feb 2023
  - **First Aid Training** | Sept 2023
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**References Available Upon Request**