

# Formal Meeting 3

Project Name: Software Engineering Group Project of TEAM 9 – An Intelligent Digital Menu

Date of meeting: 25 Oct 2017

Minutes prepared by: Yangsha XIE

Charge time to: 30 minutes

**In Attendance** Zhuping YU, Longyue GAO, Weitao TANG, Yangsha XIE, Zhihao YING, Qian ZHANG (Supervisor)

## **Purpose**

To discuss the information we researched and explicit tasks.

## **Meeting Agenda**

Ask Dave for IC Check list form..

User case. Diagram. Data flow[SE]. Analyse the Questionnaire and work out reports.

Face recognition do research.

Read book: data mining data clustering.

## **Meeting Notes, decision, issues**

Next group meeting: 10:00 in Friday. (11.1)

Next formal meeting: discuss in WeChat group later.

# Formal Meeting 4

Project Name: Software Engineering Group Project of TEAM 9 – An Intelligent Digital Menu

Date of meeting: 1 Nov. 2017

Minutes prepared by: Yangsha XIE

Charge time to: 30 minutes

**In Attendance** Zhuping YU, Longyue GAO, Weitao TANG, Yangsha XIE, Zhihao YING, Qian ZHANG (Supervisor)

## Purpose

To discuss the information we researched and explicit tasks. More things about background research. More things about data mining

## Meeting Agenda

User case. We need to consider and draw the diagrams.

Diagram. Data flow[SE].

Analyse the Questionnaire more and work out report about manager research.

Face recognition - do research.

Read book: data mining data clustering.

## Meeting Notes, decision, issues

Next group meeting: 10:00 in Wednesday1. (11.8)

Next formal meeting: discuss in WeChat group later.

# Formal Meeting 5

Project Name: Software Engineering Group Project of TEAM 9 – An Intelligent Digital Menu

Date of meeting: 8 Nov. 2017

Minutes prepared by: Yangsha XIE

Charge time to: 30 minutes

**In Attendance** Zhuping YU, Longyue GAO, Weitao TANG, Yangsha XIE, Zhihao YING, Qian ZHANG (Supervisor)

## Purpose

To discuss the information we researched and explicit tasks. How to do data mining.

## Meeting Agenda

User case. We need to consider and draw the diagrams.

Everybody hold the meeting once. To enhance our ability of group work.

Diagram. Data flow[SE].

According to the Questionnaire analyse report do more and work out report about manager research.

Face recognition - do more research.

Read book: data mining data clustering.

## Meeting Notes, decision, issues

Next group meeting: 10:00 in Wed. (11.15)

Next formal meeting: discuss in WeChat group later.

# Formal Meeting 7

Project Name: Software Engineering Group Project of TEAM 9 – An Intelligent Digital Menu

Date of meeting: 15 Nov. 2017

Minutes prepared by: Zhuping YU

Charge time to: 30 minutes

**In Attendance** Zhuping YU, Longyue GAO, Weitao TANG, Yangsha XIE, Zhihao YING, Qian ZHANG (Supervisor)

## **Purpose**

To discuss how to do data mining. How to set up server.

## **Meeting Agenda**

User case. Draw more diagrams.

Everybody held the meeting once. To enhance our ability of group work.

Diagram. Data flow[SE].

According to the Questionnaire analyse report do more and work out report about manager research.

Face recognition - do more research.

Read book: data mining data clustering.

## **Meeting Notes, decision, issues**

Next group meeting: 10:00 in Wed. (11.22)

Next formal meeting: discuss in WeChat group later.

# Formal Meeting 8

Project Name: Software Engineering Group Project of TEAM 9 – An Intelligent Digital Menu

Date of meeting: 22 Nov. 2017

Minutes prepared by: Longyue GAO

Charge time to: 30 minutes in Starbucks

**In Attendance** Zhuping YU, Longyue GAO, Yangsha XIE, Zhihao YING, Qian ZHANG (Supervisor)

## Purpose

To discuss the information we researched and explicit tasks.

## Meeting Agenda

We also need to generate a Gantt Chart.

Everybody hold the meeting once. To enhance our ability of group work. Today is Longyue GAO.

Face recognition - do more research. Face++, OpenCV, Git gcc16++....

Read book: data mining data clustering.

## Meeting Notes, decision, issues

Next group meeting: 10:00 in Wed. (11.29)

Next formal meeting: discuss in WeChat group later.

# Formal Meeting 9

Project Name: Software Engineering Group Project of TEAM 9 – An Intelligent Digital Menu

Date of meeting: 29 Nov. 2017

Minutes prepared by: Yangsha XIE

Charge time to: 30 minutes

**In Attendance** Zhuping YU, Longyue GAO, Weitao TANG, Yangsha XIE, Zhihao YING, Qian ZHANG (Supervisor)

## Purpose

To discuss the information we researched and explicit tasks. How to do data mining.

## Meeting Agenda

User case. We need to consider and draw the diagrams.

Everybody hold the meeting once. To enhance our ability of group work.

Diagram. Data flow[SE].

According to the Questionnaire analyse report do more and work out report about manager research.

Interim report: ddl 12.6 show to Qian

Face recognition - do more research.

Read book: data mining data clustering.

## Meeting Notes, decision, issues

Next group meeting: 10:00 in Wed. (12.6)

Next formal meeting: discuss in WeChat group later.

# Formal Meeting 10

Project Name: Software Engineering Group Project of TEAM 9 – An Intelligent Digital Menu

Date of meeting: 5 Dec. 2017

Minutes prepared by: Yangsha XIE

Charge time to: 30 minutes

**In Attendance** Zhuping YU, Longyue GAO, Weitao TANG, Yangsha XIE, Zhihao YING, Qian ZHANG (Supervisor)

## Purpose

To discuss the information we researched and explicit tasks. Finish our interim report and Check.

## Meeting Agenda

We need to consider and draw the diagrams in report.

Diagram. Data flow[SE].

According to the Questionnaire analyse report do more and work out report about manager research.

Send our report to Qian tomorrow.

Face recognition - do more research.

Read book: data mining data clustering.

## Meeting Notes, decision, issues

Next group meeting: 10:00 in Wed. (12.12)

Next formal meeting: discuss in WeChat group later.

# Formal Meeting 11

Project Name: Software Engineering Group Project of TEAM 9 – An Intelligent Digital Menu

Date of meeting: 12 Dec. 2017

Minutes prepared by: Yangsha XIE

Charge time to: 30 minutes

**In Attendance** Zhuping YU, Longyue GAO, Weitao TANG, Yangsha XIE, Zhihao YING, Qian ZHANG (Supervisor)

## **Purpose**

Check and develop our report.

## **Meeting Agenda**

Background research: describe the algorithm used in recommendation better.

Marketing research analyse more details.

Face recognition - do more research.

## **Meeting Notes, decision, issues**

Hand in our report in 12.13

No meetings according to preparation for final exams.

Discuss in WeChat group later in winter holiday.



# Group Meeting 12

Project Name: Software Engineering Group Project of TEAM 9 – An Intelligent Digital Menu

Date of meeting: 3 Feb. 2018

Minutes prepared by: Yangsha XIE

Charge time to: 30 minutes

**In Attendance** Zhuping YU, Longyue GAO, Weitao TANG, Yangsha XIE, Zhihao YING, Qian ZHANG (Supervisor)

## Purpose

To discuss the tasks we did and need to do in winter holiday.

## Meeting Agenda

Do research about android application development.

Gao: Android Studio.

Github – Yangsha XIE

## Meeting Notes, decision, issues

Next group meeting: 10:00 in Sat. (2. 18) discuss in WeChat group later.

# Formal Meeting 13

Project Name: Software Engineering Group Project of TEAM 9 – An Intelligent Digital Menu

Date of meeting: 27 Feb. 2018

Minutes prepared by: Zhuping YU

Charge time to: 30 minutes

**In Attendance** Zhuping YU, Longyue GAO, Weitao TANG, Yangsha XIE, Zhihao YING, Qian ZHANG (Supervisor)

## **Purpose**

To confirm the platform we may use to design this app

## **Meeting Agenda**

Get the overview on android programming

Read book: Android application

## **Meeting Notes, decision, issues**

Next group meeting: 15:00 in Wed. (03.07)

Next formal meeting: discuss in WeChat group later.

# Formal Meeting 14

Project Name: Software Engineering Group Project of TEAM 9 – An Intelligent Digital Menu

Date of meeting: 07, Mar, 2018

Minutes prepared by: Weitao Tang

Charge time to: 30 minutes

**In Attendance** Zhuping YU, Longyue GAO, Weitao TANG, Yangsha XIE, Zhihao YING, Qian ZHANG (Supervisor)

## Purpose

How to design with Android studio

## Meeting Agenda

Download this app  
read the relevant book  
do more research

## Meeting Notes, decision, issues

Next group meeting: 10:00 in Fri. (03.16)

Next formal meeting: discuss in WeChat group later.

# Formal Meeting 15

Project Name: Software Engineering Group Project of TEAM 9 – An Intelligent Digital Menu

Date of meeting: 16 Mar. 2017

Minutes prepared by: Longyue Gao

Charge time to: 30 minutes

**In Attendance** Zhuping YU, Longyue GAO, Weitao TANG, Yangsha XIE, Zhihao YING, Qian ZHANG (Supervisor)

## Purpose

Design the structure with android studio

The database choosing

## Meeting Agenda

do more research on database connection

recommend: Mongo database

Find the way to connect these pages

## Meeting Notes, decision, issues

Next group meeting: 10:00 in Wed. (03. 21)

Next formal meeting: discuss in WeChat group later.

# Formal Meeting 16

Project Name: Software Engineering Group Project of TEAM 9 – An Intelligent Digital Menu

Date of meeting: 21 Mar. 2018

Minutes prepared by: Zhihao Ying

Charge time to: 30 minutes

**In Attendance** Zhuping YU, Longyue GAO, Yangsha XIE, Zhihao YING, Qian ZHANG  
(Supervisor)

## Purpose

Data mining and facial recognition

## Meeting Agenda

Do more research on Data mining algorithm

Search for the Open source API for the facial recognition

## Meeting Notes, decision, issues

Next group meeting: 10:00 in Wed. (03.28)

Next formal meeting: discuss in WeChat group later.

# Formal Meeting 17

Project Name: Software Engineering Group Project of TEAM 9 – An Intelligent Digital Menu

Date of meeting: 28 Mar. 2018

Minutes prepared by: Zhuping YU

Charge time to: 30 minutes

**In Attendance** Zhuping YU, Longyue GAO, Weitao TANG, Yangsha XIE, Zhihao YING, Qian ZHANG (Supervisor)

## Purpose

Database choosing and server establish

## Meeting Agenda

Change your database language  
to develop server and upload our database

## Meeting Notes, decision, issues

Next group meeting: 16:00 in Fri. (04.9)

Next formal meeting: discuss in WeChat group later.

# Formal Meeting 18

Project Name: Software Engineering Group Project of TEAM 9 – An Intelligent Digital Menu

Date of meeting: 09 Apr. 2018

Minutes prepared by: Longyue Gao

Charge time to: 30 minutes

**In Attendance** Zhuping YU, Longyue GAO, Weitao TANG, Yangsha XIE, Zhihao YING, Qian ZHANG (Supervisor)

## Purpose

How to write the final report and individual report

## Meeting Agenda

Follow the handbook

Separate your report

## Meeting Notes, decision, issues

Next group meeting: 10:00 in Wed. (04.18)

Next formal meeting: discuss in WeChat group later.

# Formal Meeting 19

Project Name: Software Engineering Group Project of TEAM 9 – An Intelligent Digital Menu

Date of meeting: 17 Apr. 2018

Minutes prepared by: Yangsha XIE

Charge time to: 30 minutes

**In Attendance** Zhuping YU, Longyue GAO, Weitao TANG, Yangsha XIE, Zhihao YING, Qian ZHANG (Supervisor)

## Purpose

Print and submit our report.

## Meeting Agenda

Make sure we have follow the handbook instruction

Submit with our Individual report

## Meeting Notes, decision, issues

Next meeting: discuss how to prepare for open day in WeChat group later.