

**Registration and issue of Certificate for Principal Employer's  
Establishment under Contract Labour (Regulation and Abolition) Act  
1970**

**Procedure:**

Steps	Forms	Documents to be Attached	Fee	Timelines
Submit application for registration online for Principal Employer	Online application form "Form I"	*Follow Check List below	Online fee payment (As per the fee structure given below)	30 Days from the date of submission of complete application as per Citizen's Charter. Deemed Registration at the end of <b>30 days</b> from date of Application if no adverse orders passed
Issue of online registration certificate	Form II			

System sends SMS to respective applicant at each progression. In case of any clarifications, the applicant is informed on actions to be taken and start date will be after all the clarifications have been received. Online application process requires no physical touch point.

**Check List**

1. Form No-I i.e Application for Registration
2. List of Contractors including details such as i). Name and address of the contractor, ii). Nature of Work, iii). No.of Contract Labour engaged and iv). Date of commencement of contract work.

**Fee Details**

Fees Structure for obtaining Registration and Renewal certificate of Registration	
1 5-20 Employees	₹ 500/-
2 21-50 Employees	₹ 1000/-
3 51-100 Employees	₹ 2000/-
4 101-200 Employees	₹ 5000/-
5 201-400 Employees	₹ 10,000/-
6 401 and above Employees	₹ 15,000/-