

SOUTHERN POWER DISTRIBUTION COMPANY OF TELANGANA LIMITED

O/o. the Chief General Manager (Commercial),
TSSPDCL, Ground Floor, Corporate Office,
Mint Compound, Hyderabad.

Circular Memo No.CGM (C)/ SE(C)/ DE(C)/ADE-I/F.EODB/D.No.2263 /18, Dt: 31 -12 -2018

Sub:- TSSPDCL – COMML – Ease of Doing Business 2019 – Business Reforms
Action Plan – Documents required from consumer - Instructions issued – Reg.

Ref:- 1. Approved Note File vide Regd.No. 6475/18, dt.29.12.2018 of CMD/TSSPDCL.
2. Memo.No. CGM(C)/SE(C)/DE(CSC)/D.No.2532/2017, Dt.21.09.2017.

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Vide reference 2<sup>nd</sup> cited, for complying Ease of Doing Business compliance for the year-  
2018 on par with TS- ipass, the documents to be received from consumers at the time of  
registration at all Customer Service Centre's/Integrated Customer Service centre's of TSSPDCL  
were reduced to two numbers as follows:

1. Ownership Documents (Registered Sale Deed / Registered Gift Deed / Registered  
Lease Deed)
2. ID Proof (Aadhar Card/Driving License/Pan Card/Ration Card/Voter ID/Passport)

As per the suggestions made in the Business Reforms Action Plan for **EOBD 2019** by  
DIPP, the following revised guidelines were proposed to reduce the number of mandatory  
documents required for obtaining electricity connection as follows:

- i. Proof of identity of user
- ii. Proof of Ownership/Occupancy( in case of owned/leased premise)
- iii. Authorization document (in case of firm or company)

In view of the above, the following modified instructions are hereby issued for release of  
new electricity connections by collecting following documents only:

1. **ID Proof (Aadhar Card/Driving License/Pan Card/Ration Card/Voter ID /  
Passport)**
2. **Ownership Documents (Registered Sale Deed/ Registered Gift Deed /  
Registered Lease Deed)**
3. **Authorization document (in case of firm/Company)**

In this regard, all the Chief General Managers/Operation and Superintending  
Engineers/Operation are requested to strictly adhere to above guidelines scrupulously for release  
of new electrical connections accordingly.

  
Chief General Manager/Commercial.

To:

The Chief General Manager/Operation/Metro, Medchal, Rural & Ranga Reddy Zones.  
All the Superintending Engineers/Operation  
All the Divisional Engineers/Operation

Copy to:

The Divisional Engineer/CSC/TSSPDCL

Copy communicated to:

The Chief General Manager/O&M/TSSPDCL

The Chief General Manager/IT/TSSPDCL – For necessary action to incorporate in CSC

Copy submitted to:

The Director/Commercial/TSSPDCL

The Director/Operation/TSSPDCL.

The Divisional Engineer/Tech to CMD



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Sub:- TSSPDCL – COMML – Ease of Doing Business 2019 – Business Reforms  
Action Plan - Release of new electricity connections where RoW is required –  
Instructions issued – Reg.

Ref:- 1.Approved Note File vide Regd.No. 6475/18 , dt. 29.12.2018 of  
CMD/TSSPDCL

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The following recommendations was made in Business Reforms Action Plan for Ease of Doing Business 2019 by DIPP, Government of India, New Delhi.

Stipulate that charged electrical connections (for all voltages - Low/High/Extra High Tension) along with Chief Electrical Inspector General (CEIG) approval (wherever required) is provided within:

- i. Seven days (where no 'Right of Way' (RoW) is required)
- ii. Fifteen days where RoW is required from concerned agencies

In view of the above, the following instructions are issued for release of new electricity connections where RoW permission is required.

Stipulate that charged electrical connections (for all voltages - Low/High/Extra High Tension) along with Chief Electrical Inspector General (CEIG) approval (wherever required) is provided within:

- i. Seven days (where no 'Right of Way' (RoW) is required)
- ii. Fifteen days where RoW is required from concerned agencies

In this regard, all the Chief General Managers/Operation and Superintending Engineers/Operation are requested to adhere to above guidelines scrupulously for release of new electrical connections.


Chief General Manager/Commercial.

To:

The Chief General Manager/Operation/Metro, Medchal, Rural & Ranga Reddy Zones.

All the Superintending Engineers/Operation

All the Divisional Engineers/Operation

Copy communicated to:

The Chief General Manager/O&M/TSSPDCL

The Chief General Manager/IT/TSSPDCL – For necessary action to incorporate in CSC

Copy submitted to:

The Director/Commercial/TSSPDCL

The Director/Operation/TSSPDCL.

The Divisional Engineer/Tech to CMD

The Chief Electrical Inspector to Government,
Government of Telangana

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O/o. the Chief General Manager (Commercial),
TSSPDCL, Ground Floor, Corporate Office,
Mint Compound, Hyderabad.

Circular Memo No.CGM (C)/ SE(C)/ DE(C)/ADE-I/F.EODB/D.No. 226/ /18, Dt:31-12-2018

Sub:- TSSPDCL – COMML – Ease of Doing Business 2019 – Business Reforms
Action Plan – Notify customers of planned outages (maintenance and load
shedding) for **next 1 month** in advance - Instructions issued – Reg.

Ref:- 1. Approved Note File vide Regd.No.6475/18, dt.29.12.2018 of CMD/TSSPDCL
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As per suggestions made in Business Reforms Action Plan for Ease of Doing
Business 2019 by DIPP, Government of India, New Delhi, it is instructed to notify customers
of planned outages (maintenance and load shedding) for **next 1 month** in advance.

In this regard, all the Chief General Managers/Operation and Superintending
Engineers/Operation are requested to adhere to above guidelines scrupulously to Notify
customers of planned outages (maintenance and load shedding) for **next 1 month** in advance
in TSSPDCL website of www.tssouthernpower.com (Link: Outage information Urja Mitra)
invariably and comply the above instruction strictly.


Chief General Manager/Commercial.

To:

The Chief General Manager/Operation/Metro, Medchal, Rural & Ranga Reddy Zones.
All the Superintending Engineers/Operation
All the Divisional Engineers/Operation

Copy to:

The Divisional Engineer/CSC/TSSPDCL

Copy communicated to:

The Chief General Manager/O&M/TSSPDCL

The Chief General Manager/IT/TSSPDCL – For necessary action to incorporate in CSC

Copy submitted to:

The Director/Commercial/TSSPDCL

The Director/Operation/TSSPDCL.

The Divisional Engineer/Tech to CMD