

Doan Y Nhat

Project Manager

Innovative project manager with a proven track record of working with some big clients such as Sony, EA, War Gaming, or Respawn Entertainment - understanding the strict requirement of quality and time management as well as how to help the team meet that high standard by quality control processes and team collaboration.

Always practicing PMP and Agile knowledge at work, keen to listen, inspire and develop others. Proficient in applying LEAN and CI tools to improve the whole pipeline process.

Skills

- +4 years in project management, especially in manufacturing and digital media (game) industry.
- Strong organizational and risk management abilities.
- Interacting with clients as well as other departments and establish a good working relationships.
- Developing and enforcing schedule, facilitating effective communication.

Other skills

Softwares: Microsoft Office (Word, Excel, Project, ...), Shotgun, Trello, SVN, Perforce

Certifications, Achievements, Interests

- PMP certified active member in 2020.
- Certified LEAN Professional Training from Intel corporate.
- Active member of the Viet Nam Youth Sustainable Development Forum (VYF).

Experience

2018 - 2020 **GlassEgg Digital Media Ltd**, *Producer/Project manager*.

- Be in charged with several well-known clients such as Sony, EA, Respawn US studio and involved into many titles: Real Racing, Spider-Man PS4, Medal of Honor, etc...
- Be responsible for all project management tasks, from planning to managing and monitoring through beginning to closing phases.
- Develop and keep team focusing on risk management to ensure the risk responses in place.

2017 - 2018 **Arcon-Sunmark Production Ltd**, *Executive assistant to GD / Project coordinator*.

- Coordinate the resources in multiple functional departments to execute the matrix projects and report to General Director.
- Be in charged and coordinate all continuous improvement activities in the factory.
- Propose and support the optimization plan for production process

2015 - 2016 **Transinex Pte. Ltd**, *Program specialist*.

- Create travel itinerary for group/school/business tours from Singapore, Malaysia to Viet Nam.
- Have on-the-job training in Singapore for operation management.
- Become a tour manager during onsite tours to ensure every details are well-prepared.

Education

2011 - 2014 **Bachelor of External Economics**, *Foreign Trade University*.

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