

MEMORANDUM
on
FURNISHING EXPERTS
between
NIPPON KOEI CO., LTD.
and
PHILKOEI INTERNATIONAL INC.

In accordance with the Master Agreement for Provision of Experts for Consulting and Engineering Services, made on 1st day of March, 2022 between NIPPON KOEI CO., LTD. (NK) and PHILKOEI INTERNATIONAL, INC. (PKII), we, the undersigned, representing the same parties of the Master Agreement, have hereby mutually agreed that PKII will provide the Expert to NK with the following particular provisions:

- A. Assistant to Resident Engineer
Name : Mr. George Diego
- Inspector for the Civil, Building and Tower Works
Name : Mr. Eduardo P. Gallogo Jr.
- Electrical/Equipment Engineer
Name : Mr. Ramil Doblas
- Structural Engineer
Name : Mr. Tyreen S. Laureta
- Admin Officer
Name : Ms. Arlene Tugublimas
- B. Prime Contract : The project for Improving Flood Forecasting and Warning System for Cagayan de Oro River Basin
- Project Name : The project for Improving Flood Forecasting and Warning System for Cagayan de Oro River Basin
- Client Name : PAGASA
- Contract Date : 23rd day of November, 2018
- C. Assignment
Position : Assistant to Resident Engineer
Scope of Work : The following are the specific tasks:
- ✓ To review and approve the documents from the Contractor together with the Japanese expert
 - ✓ To supervise the quality control system of the Contractor ensuring the quality of materials/goods for the Civil, Building and Tower Works
 - ✓ To carry out a factory inspection of materials/goods for the Civil, Building and Tower Works.



- ✓ To notify the Contractor of any defects and deficiencies, and issue instructions for the remedy works.
 - ✓ To coordinate with the Contractor and the PAGASA conducting regular meeting to solve any problems or issues that may arise during construction period.
 - ✓ To review the Contractor's monthly progress report and provide necessary comments and advice.
 - ✓ To ensure that the Contractor comply with the relevant provisions of agreed environmental management plan, health, working manner and safety plan etc.
- Assignment Period : April 25, 2022- May 28, 2022 & Sep. 2, 2022 - Feb. 26, 2023 (7.00 MM in total)
- Position : Inspector for the Civil, Building and Tower Works
- Scope of Work : The following are the specific tasks:
- ✓ To undertake construction supervision works at the sites
 - ✓ To conduct the supporting works as mentioned above together with the Supporting Staff-2 and Japanese Resident Engineer
- Assignment Period : January 16, 2023- July 11, 2023 (5.87 MM in total)
- Position : Electrical/Equipment Engineer
- Scope of Work : The following are the specific tasks:
- ✓ To review and approve documents from the Contractor together with the Japanese expert
 - ✓ To supervise the quality control system of the Contractor or ensuring the quality of materials/goods for the equipment/system procured within the Philippines
 - ✓ To carry out a factory inspection of materials/goods for equipment/system procured within the Philippines
 - ✓ To notify the Contractor of any defects and deficiencies, and issue instructions for the remedy works.
 - ✓ To coordinate with the Contractor and the PAGASA conducting regular meeting to solve any problems or issues that may arise during construction period.
 - ✓ To review the Contractor's monthly progress report and provide necessary comments and advice.
 - ✓ To ensure that the Contractor comply with the relevant provisions of agreed environmental management plan, health, working manner and safety plan etc.
- Assignment Period : November 1, 2023 - March 15, 2024 (4.50 MM in total)
- Position : Structural Engineer
- Scope of Work : The following are the specific tasks:



- ✓ To review and approval of documents from the Contractor referring the latest NSCP, namely, there are three sites below.
 - 1) 60m at CDORB-FFWS
 - 2) 20m at XR-1 Población
 - 3) 30m at XR-2 Dagumbaan
- Assignment Period : December 9, 2022 – December 31, 2022 (0.75 MM in total: Homework)
- Position : Admin Officer
- Scope of Work : The following are the specific tasks:
 - ✓ To train the secretary/administrator staff who hired in CDO on the accounting and administrative works for Project
- Assignment Period : September 2, 2022 – October 3, 2022 (1.0 MM in total)

D. Facilities

- 1) Personal computers with Microsoft Office software required for the service shall be prepared by PKII.

E. Cost Estimate

1) Remuneration

Assistant to Resident Engineer

- : PHP 220,000.00 /month x 1.13 months =
PHP 248,600.00
- PHP 200,000.00 /month x 5.87 months =
PHP 1,174,000.00

Inspector for the Civil, Building and Tower Works

- PHP 130,000/month x 5.87 months =
PHP 763,100.00

Electrical/Equipment Engineer

- PHP 175,000/month x 4.50 months =
PHP 787,500.00

Structural Engineer

- PHP 200,000/month x (0.75 months) =
PHP 150,000.00

Admin Officer

- PHP 75,000/month x 1.0 months =
PHP 75,000.00

(The number of working months shall be confirmed by the submitted time sheets.)

Total Remuneration : PHP 3,198,200.00

12% VAT : PHP 383,784.00

TOTAL : PHP 3,581,984.00

- 2) Reimbursable Cost : During official trips outside of Metro Manila
- 1) Per Diem - PHP 1,200/day
 - 2) Hotel Accommodation - To be Provided by NK
 - 3) Airfares - PHP 8,000 / roundtrip
 - 4) Taxi fare - PHP 3,000 / roundtrip
- 3). Other Expenses : Actual expenses excluded in the remuneration and travel allowance shall be reimbursed by JICA Study Team, based on original evidences submitted. These include the insurance, safety gears & harness rental and taxi fare (res. to airport & vice versa).

F. Payment Terms

- 1) PKII shall submit an itemized invoice and Time Sheets for services performed by the Expert on a monthly basis. The itemized invoice shall comprise the remuneration, and the direct cost stipulated in Cost Estimate.
- 2) The above invoices shall be submitted to NK with the following particulars:

Address : Project Manager
Mr. Yasushi AZUMA
Project Code : JA19I0010

- 3) The payment shall be made in Philippine Peso by way of telegraphic transfer to the account mentioned below within one (1) month from the date of the receipt of PKII's invoice. PKII shall confirm in advance the reliability of transferring to this account.

Bank Name : Mizuho Bank, Ltd.
Branch Name : Manila Branch
Account Name : Philkoei International, Inc.
Account Number : H10-767-105551
Bank Address : 25th Floor, The Zuellig Building, Makati Avenue
corner Paseo de Roxas, Makati City, Philippines, 1225
SWIFT Code : MHCBPHMM

- 4) Remittance charge shall be deducted from the amount of each payment.

All terms and conditions of the Master Agreement shall remain in full force except as agreed herein.

IN WITNESS WHEREOF, the parties hereto have caused this Memorandum in duplicate to be signed as of 1st March, 2022.

PHILKOEI INTERNATIONAL, INC.


Peter S. SAMOZA
President

NIPPON KOEI CO., LTD.


Yasushi AZUMA
Project Manager

