|TD-F-01 |Rev. 00 / 08-16-2014 |Page 1

PHILKOEI INTERNATIONAL, INC.

		Rev. ou / us-16-2014 Page 1	IT SERVICE LOGSHEET	OGSHEET	
	DATE	DEPARTMENT/ PROJECT	DETAILS OF IT ACTIVITY	STATUS	REMARKS
	11/08/2016	HR/MMacadangdang	Printer is in error state	Done/ 08-Nov-2016	
	11/09/2016	HR/MMacadangdang	Adobe reader is not working	Done/ 09-Nov-2016	
<i>5-</i>	11/14/2016	HR/MMacadangdang	Install Adobe Photoshop	Done/ 14-Nov-2016	
Ł	11/14/2016	ADM/VOLucasia	Replace Defective UPS of Maám Vicky Lucasia	Done/ 14-Nov-2016	
	11/14/2016	ICG/JBMartin	NK ID for Sadaie, Angela, Riza, Joyce, Reynante, Alfredo, Rowel	Done/ 14-Nov-2016	
	11/21/2016	ENG/DFVivar	Uploading or Cloud Account for files to send	Done/ 21-Nov-2016	
	11/23/2016	MRT7/EJNunez	Calling Card	Done/ 23-Nov-2016	
	11/23/2016	HR/MMacadangdang	Errors in files	Done/ 23-Nov-2016	
	11/28/2016	MRT7/AOSamonte	Install Staad Foundation V8i	Done/ 28-Nov-2016	
	11/28/2016	ICG/JPEyona	Email Add for database admin	Done/ 28-Nov-2016	
	11/28/2016	ENG/KBSinda	Network access and server acess to Engineering & Design Server	Done/ 28-Nov-2016	•
		-	·		
		Prepared by: Mark Carpio		Noted by: BRIAN F	BRIAN FUERTES Brian Jose R. Fuertes IT Manager

PHILKOEI INTERN MAL, INC. TECHNICAL SUPPORT FORM	ansfer of Work Station etwork/Server/File Acc Mail / (for HR Manage thers (Specify): \(\frac{1}{170}\) Details	Department Manager/Supervisor Department Manager/Supervisor ITD	Transfer of Work Station Network/Server/File Access E-Mail / (for HR Manager Approval) Others (Specify):	Details Action Taken Action Taken Action Taken Bending Bending Becommendation/Others: NAの作れ / NO - 14-70に Performed By / Date:	Department Manager/Supervisor
PKII Rev. 03 / 10-03-2016 Page 1 of 1	Ludydo	Employee's Signature TD	Name MAININ MACNAGAY ☐ Access to Printer ☐ Calling Card ☐ Biometrics Registration ☐ A Software Installation ☐ Other	spthance: Adube photoshop	Employee's Signature
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PKII Rev. 03 / 10-03-2016 Page 1 of 1	mot wo	PKI F-03 Page 1 of 1	Name Vella Meores in Access to Printer Calling Card Biometrics Registration Software Installation	-	Employee's Signature

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Department Manager/Supervisor

23 Novembur 2016

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Department Manager/Supervisor

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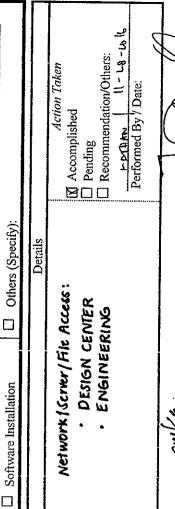
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PKII Rev. 03 / 10-03-2016 Page 1 of 1		PHILKOEI INT ATIONAL, INC. TECHNICAL SUPPORT FORM
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J. J.		SAMMAS
Employee's Signature		Department Manager/Supervisor

Page 1 of 1	316	TECHNICAL SUPPORT FORM	
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PHILKOEI INTERNAY



Department Manager/Supervisor

Employee's Signature