

Inter-Office Memorandum

Ref. No. : MPKOP-20-003
To : ALL CONCERNED
From : OFFICE OF THE PRESIDENT
Date : 16 March 2020
Subject : **PKII EMERGENCY CONTACT NETWORK**

Amidst the global pandemic, we would like to formally circulate the company's emergency contact network.

This document includes the flow of emergency information and the actions that must be taken by concerned individuals to ensure safety of employees and other stakeholders.

We highly encourage everyone to please enter the emergency contact numbers in your mobile phone address book to easily reach us in case of emergency.

Thank you and stay safe.



PETER S. SAMOZA
President

This material is a template of emergency contact network for non-Japanese group companies. Please change this as necessary. (prepared in December 2018)

Emergency Contact Network

PHILKOEI INTERNATIONAL, INC. (PKII)

