	ITD - F - 02 PHILKOEI INTERNATIONAL, INC.			
PKI	Rev. 01 / 12-15-2014 Page 1 of 1 PC PREVENTIVE MAINTENANCE REPORT			PORT
	DEPARTMENT			
	DATE PERIOD			
Note: (Type:	Server, Desktop, Laptop, Oth	ners)	I	I
	PC	Software Status Findings	Physical Status Findings	Action Taken / Remarks
Computer Name				
Туре				
IP Address				
Assign User				
Computer Name				
Туре				
IP Address				
Assign User				
Computer Name				
Туре				
IP Address				
Assign User				
Computer Name				
Туре				
IP Address				
Assign User				
Computer Name				
Туре				
IP Address				
Assign User				
	Prepared by:		Noted by:	

IT Personnel

Brian Jose R. Fuertes

IT Manager