



# AUTHOR INFO GUIDE

**Welcome to Miami and the 40th Annual Miami Book Fair!**  
**We are delighted you are joining us for this milestone celebration. To ensure a smooth and fruitful visit, please scroll through this author guide.**

## ADDRESS & PARKING

**MDC WOLFSON CAMPUS:** 300 NE 2nd Ave., Miami FL 33132

**Parking is free in the college garage, located between NE 2nd Ave & NE 1st Ave,** with entrances on NE 5th and 6th Streets. Please allow yourself ample time for traffic. More information, including a parking area map and public transportation instructions can be found [\*\*HERE\*\*](#).

## GETTING TO THE FAIRGROUNDS

### **ARRIVING FROM LOCATIONS IN THE DOWNTOWN AREA:**

You can access the festival via a free above-ground transport system called the Metromover, which operates in the Downtown/Brickell area. Depending on where you are coming from, you can either disembark at **College North Station** or **College Bayside Station**.

[\*\*METROMOVER MAP HERE!\*\*](#)

**Metromover service hours:** 5 a.m. to midnight seven days a week.

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## UPON ARRIVAL TO THE FAIR

**FESTIVAL ENTRANCES:** There are four festival entrances you can use, marked as Red, Blue, Yellow, and Green squares [ON THIS MAP](#).

**ENTERING THE FESTIVAL:** Locate the **Will Call booth** and let the attendant know you are on the presenting author guest list for free entry. All bags will be searched at the entrance.

**AUTHOR GUEST ENTRY:** Author guests are admitted free of charge, but you do need to register their names on the will call list. **All guests must be registered on the will call list to gain free entry to the fairgrounds. Please complete the form below no later than Friday, Nov. 10.**

[WILL CALL REGISTRY HERE: AUTHOR GUESTS](#)

## AUTHOR CHECK-IN AT THE FAIR

**CHECK-IN LOCATION:** Author Hospitality Suite (see below for hospitality suite info.)

**ARRIVAL TIME:** Please check-in **at least one hour before your presentation start time.**

**CREDENTIALS:** Author badges will be distributed at the hospitality suite upon check-in. Please wear your badge while you are on the fairgrounds. This badge will allow you access to the Author Hospitality Suite and any ticketed events.

If you misplace your credentials, please go to the hospitality suite and see a staff member for assistance.

## HOSPITALITY SUITE

**NOTE: AUTHOR HOSPITALITY SUITE LOCATIONS MAY VARY, DEPENDING ON THE DAY YOU PRESENT; PLEASE SEE BELOW FOR DETAILED SCHEDULES AND LOCATIONS.**

**AUTHORS PRESENTING FRIDAY, NOV. 17:**

Author Hospitality Suite is located in **Room 1376, Building 1, Third Floor.**

**Hours: 8:30 a.m. - 2:30 p.m.**

**AUTHORS PRESENTING SATURDAY, NOV. 18 & SUNDAY, NOV. 19:**

Author Hospitality Suite is located in the **Campus Library in Building 1, Second Floor.**

**Hours: 9 a.m. - 6 p.m.**

Breakfast, lunch, refreshments and light snacks will be provided.

**CHECK-IN AND INFO:** As mentioned above, author check-in only takes place in the hospitality suites. This is where you'll receive your credentials and welcome bag. This is also where you can go to seek any additional information throughout the day or address any concerns.

## GETTING TO YOUR PRESENTATION

**AUTHOR ESCORTS:** For a guided walk to your presentation room, please go to the hospitality suite and an author escort will take you to your presentation room. Author escorts will also be available at the Yellow entrance to help guide authors to the hospitality suite.

**MEETING UP:** We suggest that authors plan to meet up with their groupings and any introducers/moderators for their session at the hospitality suite, prior to their event start time. An author escort can then guide you to your presentation room as a group.

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## PRESENTATION FORMATS

In most cases, authors will each have 15 minutes to talk about and present their book to attendees. This can include a reading, a short slideshow, or other presentation style.

For conversations that include a moderator: The program will be more conversational in nature, though you should plan for a short reading and you can still show images.

All presentations will end with an audience Q&A, followed by a book signing.

**AUTOGRAPHING AREAS:** All venues have a nearby autographing area. Our Autographing Committee will help guide you to the signing table after your event.

## A/V REQUESTS

All venues have the capability to show images, but not all can relay audio. The venues are not MAC-friendly, so please plan accordingly. **Bring your presentation on a USB flash drive and check-in at your presentation room at least 10 minutes in advance to meet with technician.** If you would like to present images, slides, or video **please complete the below form by Nov. 10.**

[A/V REQUEST FORM HERE](#)

## MARKETING TOOLKIT

Our goal is to engage as wide an audience as possible and celebrate our shared love of books. In order to do that, we need your help! **Let your fans know that you are coming to the Fair this year by using our social media toolkit linked below:**

[SOCIAL MEDIA ASSETS](#) | [FULL TOOLKIT](#)

**OFFICIAL HANDLES & HASHTAGS:** @miamibookfair @mdcollege | Hashtag #MBF40

## OFFICIAL AUTHOR PARTIES

### FRIDAY NIGHT

**Lost Chapter**

**Friday, Nov. 17: 6 - 10 p.m.**

**Miami Book Fair, Building 1, Fourth Floor Rooftop Terrace**

Under Miami's starry skies, LOST CHAPTER brings the chill vibes to the Fair. Lose yourself on a musical journey as **DJ Ray Milian** spins Miami grooves all night. Sip cocktails and mocktails and sample yummy bites from pop-ups, presented by Smorgasburg Miami.

### SATURDAY NIGHT

**On the Deck at The Standard Hotel**

**Saturday, Nov. 18, 8 - 11 p.m.**

**The Standard Hotel: 40 Island Ave., Miami Beach, FL 33139**

Between sea and sky on the edge of South Beach, this annual gathering of literary stars is the perfect place for cocktails and conversation. **Author badge or invitation is all that's needed for entry.**

**SATURDAY TRANSPORTATION:** Buses to the party at The Standard will ONLY be picking up and dropping off from the following locations:

**JW MARRIOTT (BRICKELL):** 1109 Brickell Ave., Miami, FL 33131

**JW MARRIOTT MARQUIS:** 255 Biscayne Blvd Way., Miami, FL 33131

**You can get from the Book Fair grounds to either hotel via a Miami Book Fair shuttle, located at the Yellow entrance (last pickup from fairgrounds to hotels is at 7 pm).**

**Schedule:** The first bus leaves from the hotel lobby for the party at 7:30 p.m. Buses will loop between the hotel and the party continuously. Please note it takes about 30 minutes for the round trip, depending on traffic

You are also welcome to get there on your own via Uber, Lyft or any rideshare app.

## ADDITIONAL EVENTS

### OPENING DAY BLOCK PARTY!

**Sunday, Nov. 12: 5 - 9 p.m.**

**Kyriakides Plaza | MDC Wolfson Campus**

Join us in celebrating the grand kickoff of the 40th Annual Miami Book Fair! The festivities begin with the electrifying **“FLASHBACK” BLOCK PARTY**, featuring Bronx native and **GRAMMY AWARD-WINNING DJ/PRODUCER LOUIE VEGA**. Louie will work his magic, seamlessly blending classics, house, salsa, afro-beat, jazz, hip-hop, gospel, and soul into entirely new beats and rhythms that are uniquely his own. As you groove to the music, indulge your taste buds at the pop-up food and drinks market, **SMORGASBURG MIAMI**, renowned for its lovingly crafted culinary delights. Come downtown and join the party, as we celebrate 40 years of incredible books, talented writers, and our vibrant literary community. All are welcome, and admission is free. **DON'T MISS THIS UNFORGETTABLE NIGHT OF LITERATURE, MUSIC, AND CULTURE!**

### LOST CHAPTER: ROOFTOP LOUNGE

**Monday, Nov. 13 – Thursday, Nov. 16: 6 - 10 p.m.**

**Miami Book Fair, Building 1, Fourth Floor Rooftop Terrace**

Under Miami's starry skies, LOST CHAPTER once again brings the chill vibes to the Fair. Lose yourself on musical journeys as Miami DJs spin a different groove each night. Sip cocktails and mocktails and sample yummy bites from pop-ups by Smorgasburg Miami. Show off your brand-new books and let your nerd flag fly among the smart set as you overlook downtown. You never know, under the twinkling city lights you might just meet your next fave book club pal.

### OFF THE SHELF: LIVE MUSIC & LITERARY ENTERTAINMENT STAGE

**Friday, Nov. 17: 10 a.m. – 3 p.m.**

**Saturday, Nov. 18 & Sunday, Nov. 19: 10 a.m. – 6 p.m.**

Miami Book Fair, Street Fair – at the end of Kyriakides Plaza, towards 1st Ave.

Kick back with live music and spinning DJs – including Afrobeta, The Jazz Collective, and Bop Shop Brass – as you enjoy literary events, large-scale art exhibitions, and then some. It's like a mini music fest with books!

## WHO YOU GONNA CALL?

### ENGLISH ADULT AUTHOR PROGRAM MANAGERS

**Paola Fernandez Rana**

[pfernan5@mdc.edu](mailto:pfernan5@mdc.edu) | 954.682.8611

**Nicole Swift**

[nswift@mdc.edu](mailto:nswift@mdc.edu) | 305.469.1994 (Text is usually best.)

### POETRY & CHILDREN'S/YA AUTHOR PROGRAM MANAGER

**Marci Cancio-Bello**

[mcanciob@mdc.edu](mailto:mcanciob@mdc.edu) | 607.339.8020 (Text is usually best.)

### IBEROAMERICAN AUTHOR PROGRAM MANAGER

**Mariela Gal**

[mgal@mdc.edu](mailto:mgal@mdc.edu) | 786.499.8734 (Text is usually best.)

### READCARIBBEAN AUTHOR PROGRAM MANAGER

**M.J. Fievre**

[mfievre1@mdc.edu](mailto:mfievre1@mdc.edu) | 954.391.3398

### TRAVEL & AUTHOR LOGISTICS MANAGER

**Ines Flores**

[iflores2@mdc.edu](mailto:iflores2@mdc.edu)

### AUTHOR TRANSPORTATION MANAGER (WEEKEND ONLY)

**Josh Young**

[jyoung@mdc.edu](mailto:jyoung@mdc.edu) | 305.323.2158

### EXECUTIVE DIRECTOR

**Lissette Mendez**

[lmendez@mdc.edu](mailto:lmendez@mdc.edu) | 786.261.9599 (Text is usually best.)

# MAP OF FAIRGOUNDS



## PRESENTATION ROOMS, ETC.

- 1** Building 1  
4th Floor - Lost Chapter Lounge  
Room 1101 - The Lab  
Room 1261 - Auditorium
- 2** Building 2  
Room 2106
- 3** Building 3  
Room 3209  
Room 3210 - Chapman
- 4** Children's Alley
- 5** Smorgasburg Miami
- 6** Building 6  
Room 6100
- 7** Building 7  
Room 7128  
FREE Parking (floors 2 - 9)
- 8** Building 8  
Room 8102 - MAGIC  
Room 8201  
Room 8202  
Room 8203  
Room 8301  
Room 8302  
Room 8503  
Room 8525
- 9** Off The Shelf Music Stage
- 10** Freedom Tower

How to read Miami Dade College room numbers:

**2 1 0 6**  
 ↑    ↑  
 Building    Floor

## IMPORTANT PLACES TO KNOW

- i** Information Booth
- ♂ ♀** Restrooms
- 🛡️** MDC Public Safety Office

### Entrances

- Green** - Corner of N.E. 1st Avenue and N.E. 3rd Street
- Red** - Corner of N.E. 5th Street and N.E. 2nd Avenue
- Yellow** - Corner of N.E. 2nd Avenue and N.E. 3rd Street
- Blue** - N.E. 4th Street west of Biscayne Boulevard

- A** Exhibitor Parking (No public access)
- B** City of Miami Fire Station #1
- C** Miami Parking Authority Garage #3
- D** Miami-Dade Transit Metromover Station (College/Bayside)
- E** Miami-Dade Transit Metromover Station (College North)