



# MBF AUTHOR GUIDE



## AUTHOR CHECK-IN AT THE FAIR

**CHECK-IN LOCATION:** Hospitality Suite (details below)

**ARRIVAL TIME:** Please check-in at the Author Hospitality Suite at least one hour before your presentation start time.

**CREDENTIALS:** Author badges will be distributed at the Hospitality Suite upon check-in. Please wear your badge while you are on the fairgrounds. This badge will allow you access to the Author Hospitality Suite and any ticketed events. If you misplace your credentials, please go to the Hospitality Suite and see a staff member for assistance.

## AUTHOR HOSPITALITY SUITE

**NOTE:** Author Hospitality Suite locations may vary, depending on the day you present; please see below for details.

**AUTHORS PRESENTING SUNDAY, NOV. 17 - FRIDAY, NOV. 22:**

Author Hospitality Suite: **Room 1376, Building 1, Third Floor.**

**AUTHORS PRESENTING SATURDAY, NOV. 23 & SUNDAY, NOV. 24:**

Author Hospitality Suite: **Campus Library. Building 1, Second Floor.**

Hours: **9 a.m. - 6 p.m.**

Breakfast, lunch, refreshments and light snacks will be provided.

**INFORMATION KIOSK:** On the main street fair weekend, visit the kiosk at the Hospitality Suite entrance to seek additional information throughout the day or address any concerns.