

Job Title: Legal Head

Job Description:

We are seeking an experienced and knowledgeable Legal Head to lead our legal department and provide strategic guidance on legal matters. The Legal Head will be responsible for overseeing all legal activities, ensuring compliance with laws and regulations, and mitigating legal risks for the organization. The ideal candidate should have a strong background in corporate law, excellent leadership skills, and the ability to manage a team effectively.

Responsibilities:

Lead and manage the legal department, including hiring, training, and supervising legal staff. Provide strategic legal advice and counsel to executive management and other departments within the organization.

Develop and implement policies and procedures to ensure compliance with applicable laws, regulations, and industry standards.

Draft, review, and negotiate a wide range of legal documents and contracts, including agreements, leases, and licenses.

Conduct legal research and analysis on complex legal issues and provide recommendations to stakeholders.

Manage and oversee litigation matters, including working with external counsel and representing the organization in legal proceedings when necessary.

Monitor changes in laws and regulations that may affect the organization's operations and advise on potential impact.

Collaborate with external advisors, consultants, and government agencies on legal matters as needed.

Develop and deliver legal training programs to educate employees on legal requirements and best practices.

Handle confidential and sensitive information with discretion and integrity.

Skills and Qualifications:

Bachelor's degree in Law (LL.B) from an accredited institution; Master's degree (LL.M) or Juris Doctor (J.D.) preferred.

Licensed to practice law in the relevant jurisdiction; membership in a state or provincial bar association required.

Minimum of [insert number] years of experience practicing law, with a focus on corporate or commercial law.

Proven leadership experience, with the ability to manage and mentor a team of legal professionals.

Strong analytical and problem-solving skills, with the ability to think strategically and provide practical legal advice.

Excellent communication and interpersonal skills, with the ability to build rapport and influence stakeholders at all levels of the organization.

Ability to work independently and collaboratively in a fast-paced environment, handling multiple priorities and deadlines.

Sound judgment and decision-making skills, with a high level of integrity and ethics.

Familiarity with relevant legal software and research tools.

Knowledge of international laws and regulations, if applicable, is a plus.