

Palak Pathak

LOOKING FOR LEAD COUNSEL ROLES

Profile

- Recognised as ‘Top In-House Lawyer’ by Forbes India powered by Legitquest and awarded by Hon'ble Attorney General of India Shri R. Venkatramani.
- Recognised by Legal500 and included in the Legal500 GC Powerlist: India Rising stars 2023.
- Finalist at the 5th Thomson Reuters ALB India Law Awards 2023 as Fintech Lawyer of the Year (In-House).
- Certificate to Practice obtained from Bar Council of India.
- Symbiosis Law School, Pune - Diploma in International Business Law & Corporate Law, 2013.
- Preparing for Company Secretaries (CS) Executive (Module II) under Institute of Companies Secretaries of India (ICSI).
- Certification Courses – Commercial: Transactions, Contracts & Disputes from SkillxPro (Course curated by SAM and DSK Legal);
- LinkedIn Certification – Understanding & Prioritizing Data Privacy, GDPR Compliance: Essential Training; CCSP Cert Prep: Legal, Risk and Compliance.
- Technical knowledge – SEO Tools, Salesforce, MS Office, SQL, Google Analytics.

Employment History

Deputy Legal Manager, Paytm-One 97 Communications Limited, Noida, Noida

JANUARY 2023 — PRESENT

- End to end management of business transactions including drafting, vetting and negotiation of Contracts including Service Provider Agreements, Software Licensing Agreement, Payment Gateway and Payment Aggregator Agreements amongst others.
- Ensuring adherence to regulatory requirements vis a vis RBI and SEBI guidelines, Data Privacy laws, Anti-Bribery and Anti-Corruption, GDPR, IP laws, TMT laws, etc.
- Coordination with the respective Business and Corporate teams to ensure drafting and updation of policies; Advice business teams.
- Supporting Product development team with respective licenses and legal compliances to save cost given to third party softwares.

Assistant Legal Manager, Upstox-RKSV Securities India Pvt. Ltd, Mumbai

JANUARY 2021 — JANUARY 2023

- Coordinating with Marketing and Business Teams for Negotiating, Drafting and Vetting of inter alia Master Service Agreements; Service Agreements; Software License Agreements including AWS, API Integration, Cloud Computing, Payment Gateway; Procurement and Referral Agreements; TMT and FinTech related Agreements with established Vendors, Crypto Partners, Banks and Government bodies, Influencer and Advertisement Agreements.

Details

Gurugram, India
8275141991
palakpathak.law@gmail.com

Experience

Close to 10 years

Links

[LinkedIn](#)

Skills

Contract Negotiation

Legal Drafting

Compliance

Problem Solving

Legal Research

Decision Making

Leadership

Project Management

Corporate Governance

Languages

English

Hindi

- Drafting and reviewing of internal policies such as Data Protection and Data Privacy Policy, Anti-Bribery and Anti-Corruption/Anti-Money Laundering Policies, Whistleblower Policy, HR related policies.
- End to end management of Litigation and Non-Litigation matters from Drafting of Suits, Responses, Notices and Complaints on behalf of the Company.
- Putting in place a compliance management system for all the laws applicable to the Company and insured respective adherence.
- Ensuring smooth process of other legal, commercial and secretarial work; strategizing with various law firms for agreements of intrinsic strategic value involving top management officials.

Legal Consultant, Self Employed, Pune

NOVEMBER 2019 — DECEMBER 2020

- Drafting and Vetting of Legal Documents such as Consultancy Agreements, NDAs, Service Agreements, etc.
- Supporting Startups with their legal work such as Registration of Companies and Intellectual Property, Legal Compliances applicable to them.

Legal Associate, Legasis Services Pvt. Ltd., Pune

FEBRUARY 2017 — OCTOBER 2019

- Identification and drafting of upto-date industry-wise compliances for Domestic and International Laws.
- Compliance Management through in-house SaaS based software Legatrix and involved in implementing to top Indian companies.
- Instrumental in creating an automated self-sufficient compliance mechanism which reduced human interference in ensuring compliance.
- Handling Legal Queries and Post implementation issues raised by over 250 clientele-base across various sectors.
- Expertise in Indian Corporate and Secretarial Laws, Banking Laws, Labour Laws, Aviation Laws, Food Regulatory Laws and International Data Protection Laws.
- Overall supervision and Quality checking of the Legal Content created by the Team.
- Legal management of Annual Maintenance Contract.

Legal Associate, Foodpanda Pvt. Ltd., Gurugram

JUNE 2016 — SEPTEMBER 2016

- Drafting and Auditing of Third-Party Agreements, Vendor Service Agreements, etc.
- Working with External Counsel to handle litigation matters of the company.
- Key member responsible for delivering interpretations of various Advisories, Circulars, Notices and Orders issued by various regulatory authorities and Government offices.

Legal Associate, ANM Global Solicitors & Advocates, New Delhi

JULY 2015 — JUNE 2016

- Drafting of suits, notices, petitions, contracts & agreements in relation to Corporate as well as Intellectual Property Law matters.
- Managed and processed Trademarks and Copyrights Portfolio for various clients.

Key Internships

Kochhar & Co., Gurgaon

JUNE 2014 — JUNE 2014

Powergrid Corporation of India Limited, Gurgaon

MAY 2014 — MAY 2014

Volvo Eicher Commercial Vehicles Ltd, Indore

NOVEMBER 2013 — NOVEMBER 2013

Wadia Ghandy & Co., Pune

JULY 2013 — JULY 2013

Astrea Legal Associates LLP, Pune

OCTOBER 2012 — DECEMBER 2012

EduLegal, Pune

OCTOBER 2011 — JULY 2012

- Handled pre-grant & post-grant proceedings including Filing Reply to Examinations Reports, Opposition & Counter Statement, Investigation with Local Commissioner, etc.
- Filing of Applications at NIXI for the suspension of websites infringing Trademarks and Copyrights.
- Rendering opinions, legal advices, clarifications, recommendations and suggestions on various facets of law including IP laws, Corporate laws, Property Laws, Secretarial Laws, Labour Laws, etc.
- Assisted in Due diligence, Compliance, Legal Audit and Vetting of Contracts for procurement and sale of goods and services for various client companies.
- Briefing Senior Counsels and appearing before the Hon'ble High Court of Delhi, District Courts, State as well as National Consumer Forums, Debt Recovery Tribunal, CLB and various Tribunals.
- Lead Counsel for various clients, directly responsible for interacting with the client and ensuring service delivery within agreed timelines.

Education

B.S.L. LL.B., University of Pune, Pune

JULY 2010 — APRIL 2015

Masters in Law, Golden Gate University, San Francisco

OCTOBER 2022 — NOVEMBER 2023

Graduated with Honors

International Business Law & Finance Law (Hybrid) (2022-2023)

Dissertation: International Digital Payment Systems: A Comparative Socio-Legal Analysis.