

YAHYA ABDI

IT TECHNICIAN



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yahyerabdi@gmail.com

Experience

Infoview Limited

IT Intern

Sep - Nov 2024

Technical Support Providing assistance to employees with hardware, software, and network-related issues. This could involve troubleshooting problems, installing software, or configuring hardware.

Network Administration: Assisting with the setup, configuration, and maintenance of computer networks. This could involve tasks like configuring routers and switches, monitoring network performance, and troubleshooting network issues.

System Administration: Assisting with the setup, configuration, and maintenance of computer systems and servers. This might include tasks such as installing operating systems, managing user accounts, and implementing security measures.

Light Tax Limited, Nairobi,

Industrial Attachment

July-Sep 2020

- **Tax Preparation and Filing:** Preparing and filing tax returns for various clients, ensuring accuracy and compliance with relevant tax laws and regulations.
- Managing NSSF, NHIF, and PAYE contributions for clients, ensuring timely and accurate processing.
- Invoice posting
- Bank reconciliation and ETR generation

Education

KCA university

Bachelor in Business Information Technology 2022 - 2024

Diploma in Business Information Technology 2020 - 2021

Pumwani Boys Secondary School 2014 - 2017

St. Mary's Primary School 2005 - 2013

Certifications

- Driving License, Category B, Kenya, January 2020
- Google Cybersecurity Professional Certificate program
- Cisco - Network Basics

Professional Summary

Dedicated IT Support and Network Security Specialist with a strong background in providing technical support, ensuring network security, and maintaining seamless IT operations. Proficient in diagnosing and resolving issues, implementing security measures, and collaborating with teams. Experienced in safeguarding critical data against cyber threats and integrating security protocols into daily operations for a resilient IT environment.

Languages

- English (fluent)
- Swahili (fluent)

Technical Skills

- HTML
- CSS
- JAVASCRIPT
- Python
- SQL.
- Network troubleshooting
- Linux.

Reference

Mr. Muzal Yaqub

Managing Director - Infoview Limited



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Mr. Ibrahim Abdikadir

Managing Director of Light Tax Limited



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