

HARGUN KAUR

North York +1 289 885 5482 kaurhargun032@gmail.com

PROFESSIONAL SUMMARY

To obtain a position in the industry where I can utilise my skills and gain valuable experience while contributing to the success of the team.

SKILLS

- **Communication:** Excellent verbal and written communication skills, able to interact effectively with people of all ages and backgrounds.
- **Adaptability:** Quick learner with the ability to adapt to new environments and tasks. Ability to work effectively in a **fast-paced environment**
- **Teamwork:** Proven ability to work collaboratively in a team environment.
- **Multilingual:** Proficient in English and Hindi.
- **Organisation:** Strong organisational skills with attention to detail, capable of managing multiple tasks efficiently.

EXPERIENCE

- **Mango Man, Delhi, India May-Dec2024**
- Greeted and seated guests in a friendly and efficient manner Assisted servers with taking orders and delivering food Maintained cleanliness of dining area and ensured tables were properly set
- Provided exceptional customer service, addressing any inquiries or concerns promptly

EDUCATION

Diploma in Computer Engineer Technician
Current
Sheridan College Davis Campus, Brahmpton.

May 2024 -

AVAILABILITY

Full day on weekends

Monday - 5pm - closing

Tuesday - 5pm - closing

Wednesday - 7:30 pm - closing

Thursday and Friday - Full day