

F1 – MUTUAL ACCEPTANCE FORM**TERMS AND CONDITIONS****I. EXPECTATION OF STUDENT FROM THE SUPERVISOR & CO-SUPERVISOR**

- The supervisor should meet the student on a weekly basis at a mutually agreed day and time suitable to both parties. Any meeting changes should be communicated in advance to the student to facilitate re-scheduling.
- The supervisor should advice, guide, and assess the student's proposal/project work throughout the duration of the project formulation/project course.
- The supervisor should motivate and encourage the student's initiative in taking responsibility for his/her own project through to completion.
- The supervisor should regularly update the student on his/her performance. A weak or non-compliant performance from the student should be communicated to the course lecturer and/or project coordinator for further action.
- The supervisor reserves the right under special circumstances to discontinue his/her supervisory role with the student after the project formulation phase. This matter should be communicated to the project coordinator for further action.
- At all times, mutual respect and courtesy should be observed between the supervisor and the student.

II. EXPECTATION OF SUPERVISOR(S) FROM THE STUDENT

- The student should apply his/her acquired skills and knowledge to produce a substantially successful and original project.
- The student should be responsible for the completion of his/her project without undue dependence on his/her supervisor.
- The student should be punctual for the weekly meetings with his/her supervisor. Any meeting changes should be communicated in advance to the supervisor to facilitate re-scheduling.
- The student reserves the right under special circumstances to discontinue his/her supervision with the supervisor after the project formulation phase. This matter should be communicated to the project coordinator for further action.
- At all times, mutual respect and courtesy should be observed between the supervisor and the student.

I hereby understand the above mentioned Terns and Conditions.

Signature: _____

Student's Name: _____

Date: _____

Signature: _____

Supervisor's Name: _____

Date: _____

F1- MUTUAL ACCEPTANCE FORM

Student's Photo

a. STUDENT

Name	
Student ID	
Program	
E-mail	
Contact	

b. SUPERVISOR & CO-SUPERVISOR

	SUPERVISOR	CO-SUPERVISOR (IF ANY)
Name		
Faculty/Department		
E-mail		
Contact		

c. PROJECT

Project Area	
Project Title	

d. AGREEMENT (terms and conditions apply)

i. SUPERVISOR

I hereby agree to supervise the above mentioned student.

SUPERVISOR: _____ DATE: _____
(Signature)

CO-SUPERVISOR: _____ DATE: _____
(Signature)

ii. STUDENT

I hereby agree to be supervised by the above mentioned lecturer and that the project will be the sole property of UiTM Malaysia.

STUDENT: _____ DATE: _____
(Signature)

