

# Employee Data Analysis using Excel



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**PROJECT TITLE**



# **Employee Performance Analysis using Excel**

# AGENDA

1. Problem Statement
2. Project Overview
3. End Users
4. Our Solution and Proposition
5. Dataset Description
6. Modelling Approach
7. Results and Discussion
8. Conclusion



# PROBLEM STATEMENT

- \*Traditional methods of assessing employee performance lack consistency and fail to provide actionable insights for organizational growth.
- \*This leads to inefficiencies in resource allocation and missed opportunities for improving productivity and employee satisfaction.
- \*By implementing a robust performance analysis framework using Excel, we aim to establish standardized metrics and comprehensive data analysis capabilities.
- \*This initiative seeks to empower decision-makers with accurate insights to optimize performance, foster a culture of continuous improvement, and ultimately drive organizational success.



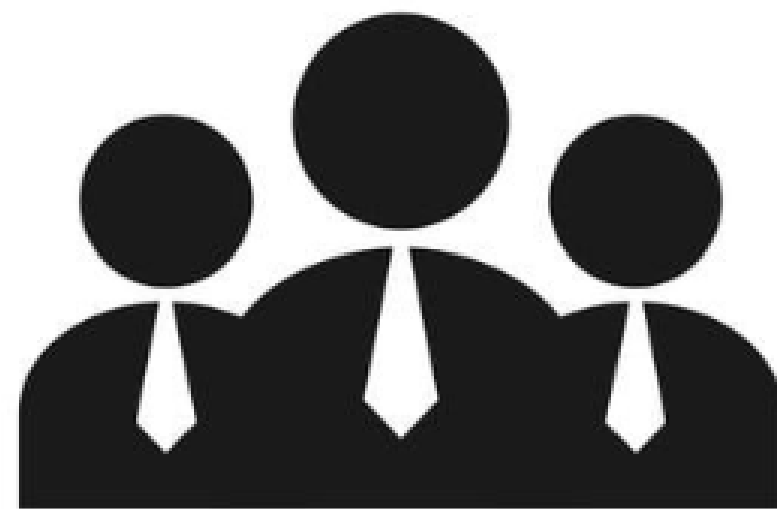
# PROJECT OVERVIEW

Employee analysis the performance of the employee by consider various factors like Gender, performance score, rating achievement Performance analysis involves the systematic evaluation of employee productivity, efficiency, and effectiveness within an organization. By analyzing key metrics such as task completion rates, sales figures, customer satisfaction scores, and other relevant data, organizations can gain insights into individual and team performance. This process helps identify strengths, weaknesses, and areas for improvement, enabling informed decision-making and targeted interventions to enhance overall organizational performance.



# WHO ARE THE END USERS?

EMPLOYEES  
EMPLOYERS  
ORGANISATION  
INDUSTRIES



# OUR SOLUTION AND ITS VALUE PROPOSITION



FORMULA - PERFORMANCE  
PIVOT - SUMMARY  
GRAPHIC - DATA VISUALISATION  
CHART.



# Dataset Description

EMPLOYEE- KAGGLE

26- FEATURES

10- FEATURES

EMPLOYEE ID

FIRST NAME

LAST NAME

BUSINESS UNIT

EMPLOYEE STATUS

EMPLOYEE TYPE

EMPLOYEE CLASSIFICATION TYPE

GENDER

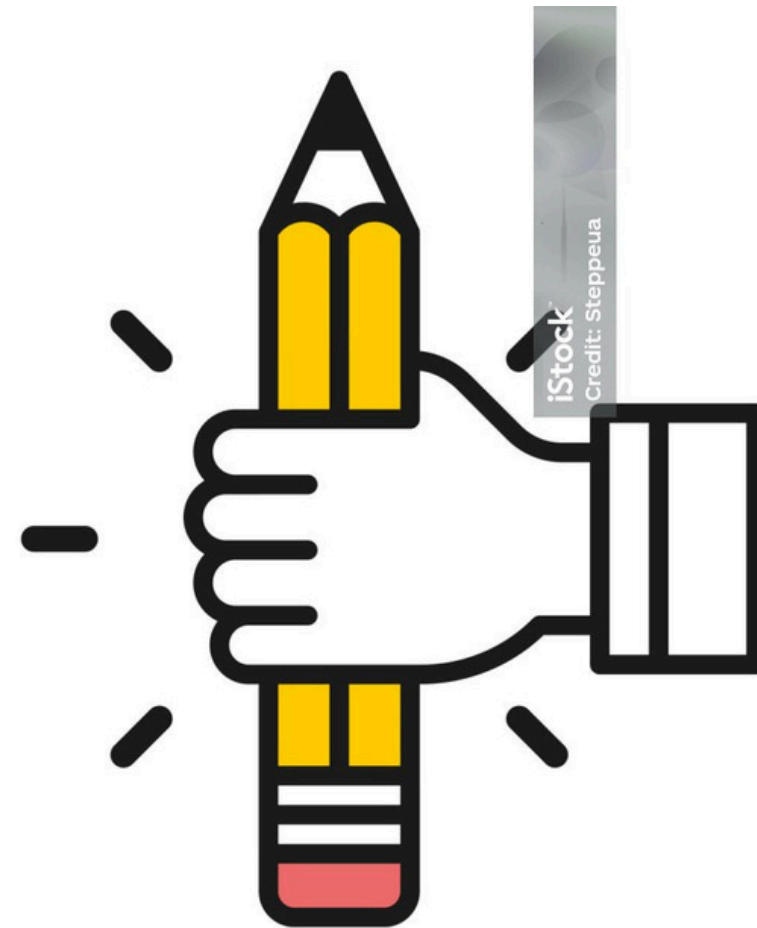
PERFORMANCE SCORE

CURRENT EMPLOYEE RATING



# THE "WOW" IN OUR SOLUTION

\*Performance level=IFS(J2>=5, "VERYHIGH",J2>=4, " HIGH", J2>=3, " MED","TRUE", "LOW")



# MODELLING

## DATA COLLECTION

- 1) kaggle-employee
- 2) login
- 3) Employees Data collect

## FEATURES COLLECTION

- 1) 26-Features
- 2) Select 10-features
  - \* Employee ID
  - \* First name
  - \* Last name
  - \* Business unit
  - \* Employee status
  - \* Employee type
  - \* Employee classification type
  - \* Gender
  - \* Performance score
  - \* Current employee rating
  - \* Performance analysis value

## DATA CLEANING

- 1) Select filter option
- 2) Insert colour
- 3) Select no file

## PERFORMANCE LEVEL

- 1) Value of j2
- 2) =IFS(J2.=5,"VERY HIGH",J2.=4,"HIGH",J2.=3,"MED","TRUE",'LOW')

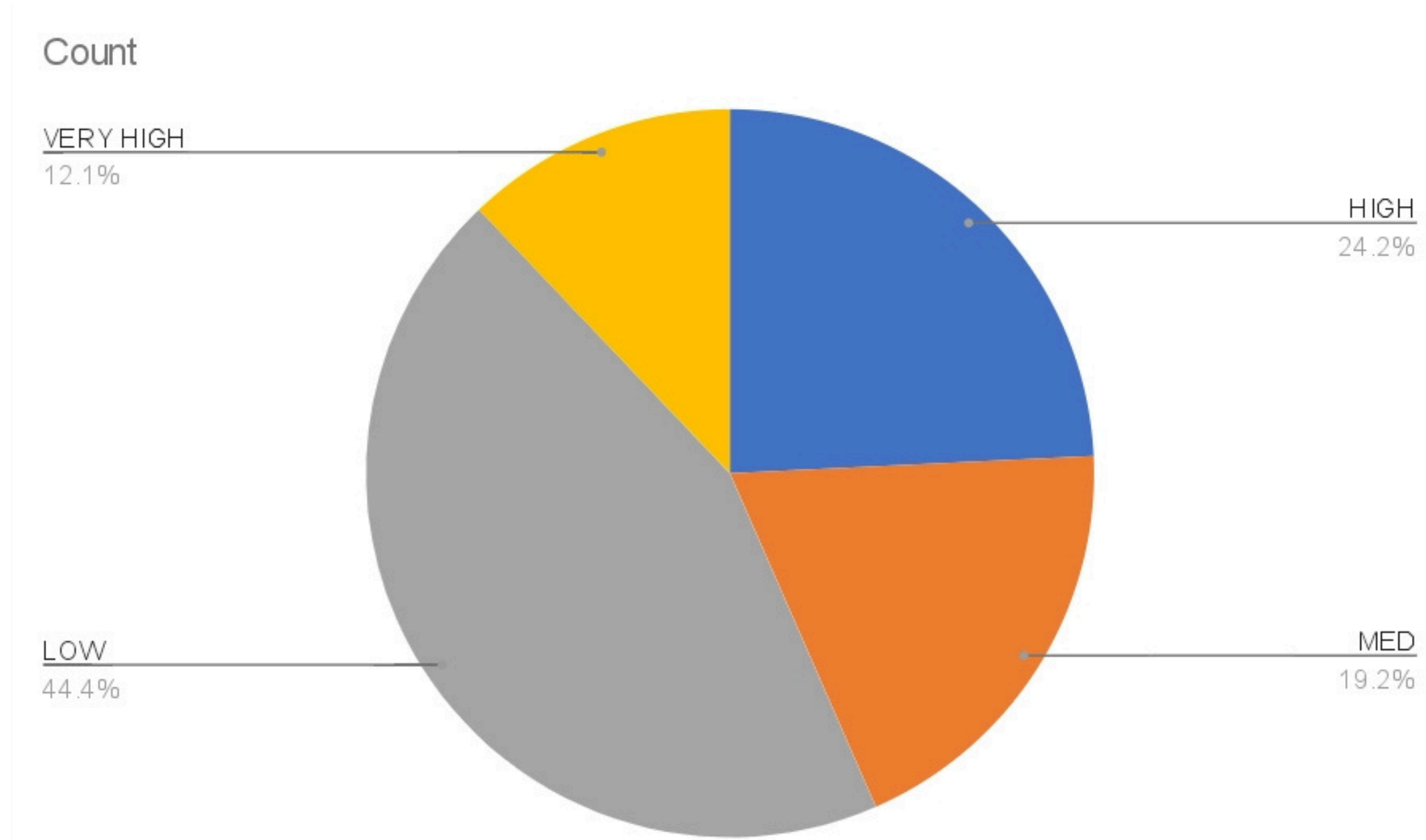
## SUMMARY

- 1) Auto file
- 2) Graphs & chart
- 3) Collect data & analysis

## VISUALIZATION

- 1) Dashboard creation
- 2) Conditional formatting
- 3) Pivot tables
- 4) Trend analysis

# RESULTS



# conclusion

This distribution provides a comprehensive overview of how employees are performing across different levels, highlighting areas of strength and areas needing improvement within the organization.

And motivated the low performance employee because they high members of the data so motivated the low performance employee