

# HARIANEY BINTI RAMDAN



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## PERSONAL DETAILS

IC Number : 01-051105 (Yellow)

Birthday : 1st February 1992

Sex : Female

Marital Status : Married

Race : Dusun

Religion : Freethinker

Nationality : Bruneian

## COMPUTER SKILLS

Adobe Photoshop	• • • •
Adobe Dreaweaver	• • • •
Adobe Illustrator	• • • •
MS Word	• • • •
MS Excel	• • • •
MS PowerPoint	• • • •
MS Office Project	• • • •
MS Office Visio	• • • •
PhotoScape	• • • •
Notepad++	• • • •
Eclipse	• • • •
Internet & Email	• • • •

## LANGUAGES

Malay	• • • •
English	• • • •
Dusun	• • • •

## STRENGTHS

- Able to work well on own initiative either prioritization.
- A highly motivational, inspirational, professional and committed pleasant personality.
- Enjoy being part of successful, productive and challenging working environments.

## EDUCATIONAL QUALIFICATIONS

**1st October 2013-30th March 2016**

### Computing Higher National Diploma

Programming Concepts	Distinction
Computer Data Communications	Distinction
Introduction to Programming	Merit
Object Oriented Programming I	Merit
Introduction to Computer Communication	Merit
Communication Skills I	Merit
Communication Skills II	Merit
Application Programming	Merit
Statistical & Accounting Methods	Merit
Information Systems Environment	Merit
Computer Systems	Merit
Introduction to Multimedia	Merit
Network Administration & Management	Merit
Database Management Systems	Merit
System Development Project	Merit
Web Application Development & Programming	Merit
System Analysis & Design	Pass
Computer Networks	Pass
Object Oriented Programming II	Pass

Micronet International College

**13th June 2011-31st May 2012**

### Computing Studies NCC International Diploma

Communication for Business	Distinction
Computer Technology	Pass
E-Business	Distinction
Fundamentals of Hardware and Operating Systems	Distinction
Networking	Distinction
Programming Methods	Distinction
Systems Development	Distinction
Web Design	Distinction

Micronet International College

**14th March 2011-9th May 2012**

### Computing Studies NCC International Certificate

Introduction To Computing	Distinction
IT Skills	Distinction
Mathematical Techniques	Distinction
Programming	Distinction
Study and Communication Skills	Distinction

Micronet International College

**5th January 2004-30th November 2009**

### O'level

IRK	B3
Bahasa Melayu	B4
ART	C5
Mathematics	D7
Geography	D7
English Language	D7
Combine Science	E8

Berakas English School

## PMB

Bahasa Melayu	6 Credit
English Language	6 Credit
IRK	8 Pass
History	8 Pass
Geography	7 Pass
Mathematics	8 Pass
Science	6 Credit
Home Science	5 Credit

Berakas English School

**4th January 1997-22nd November 2003**

## PCE

Bahasa Melayu	C
Mathematics	C
General paper	D
Science	C

Anggerek Desa Primary School

## WORK EXPERIENCE

**May 2017 – September 2022**

### Graphic Designer JSpeed Enterprise

Duty :

- o Create visual concept using computer software for advertisement, catalogue, pull up banner, backdrop and billboard.
- o Create or update website that company currently use.

**March 2017 – April 2017**

### Stock Controller and Cashier Syarikat Hj. Bungsu Bin Kamit dan Anak-Anak

Stock Controller Duty :

- o Maintain accurate record everyday stock in the warehouse and shop with ordering, receiving, storing, issuing.

Cashier Duty :

- o Helping customers in finding the products that they are looking for in the store. Get them to make purchases and collects payment by accepting cash from customers for everytime they made a purchase.

**March 2017 – April 2017**

### Retail Salesperson Chantika Sdn Bhd

Duty :

- o Greet customers with polite manners, get them to make purchases Semaian and Padi's product and issue receipt for everytime they made a purchase.